

Airport Accomplishments and 2019 Year in review

Projects:

- Swing gate to south hangars completely redone: gate, controller, pavement loops
- Mid Field Main gate and Spanaflight Man gate fixed
- Ryan addressed the damaged airport infrastructure from the Wind Storm on January 5th
- Converted from AMG to City Staff as the airport's management structure- a significant undertaking: accounting, phone system, network, fuel contract, computers, vehicles, supplies, equipment and much more needed to be established and purchased as part of the transition
- Installation of new WSDOT/Airport Camera
- New door installation at Classic Helicopters
- Updated Airport Manager's office
- Converted all gates and doors to one key system to improve airport staff access and after hour response
- Installed hangar signage off of E street, also updated and replaced additional signage around the airport
- Surplused airport equipment
- Worked and planned with Veg Control from the city to clean up and spray areas of the airport
- Local Boy Scout Hunter Danz completed an airport informational Kiosk as his Eagle Scout Project
- Cleaned up the west side – expanded mowing area and removed blackberry bushes
- Upgraded the airport windsock lighting
- Cleaned out and removed debris from the one of the airport storm ponds
- Removed multiple trees from airport property which were aircraft obstructions
- Addressed runway lighting issues
- Deep cleaned the office
- Placed vending machines in the office to provide snacks for airport users.
- The University of Washington prepared an Airport Disaster Response report for S50
- Operations Technician replaced the water heater in the airport office
- Rolled Runway safety areas
- Installed a security camera in the office
- Runway extension project executed: design completed, bidding, construction contract executed, FAA grant award approved. Project scheduled to start Spring 2020. Will include extension, new runway lights, airfield signs, runway 34 REILS and removal of one storm pond.

Airport Staff Training:

- Fuel Training provided by EPIC
- Airfield Lighting training provided by Airside Solutions
- EPIC Website
- Mental Health First Aid (3 year certification)
- 2 manager retreats
- WAMA Conference
- Personality (Colors) Assessment
- Active Shooter

Staff Accomplishments:

- Fly Washington Passport Program: Since the program was kicked off on April 1st 7 participants have flow to over 90% of the 100 participating airports. 2 of the 7 are based at S50.
- WAMA President
- Established an email communication system to keep Airport users of current events taking place around the airport
- Fixed chart supplement issues

- Started wildlife reporting, contracted with USDA and increased mitigation: which has reduced wildlife hazards at the airport
- 2 snow events: Plowed airport and removed snow from aircraft
- Updated fuel spill prevented measures
- Fixed the emergency generator for airfield lighting
- HVAC quarterly maintenance now being completed on the airport office building
- Updated the airport lobby and conference rooms with décor and furniture
- Hosted a booth for the NW Aviation Tradeshow and launched the Fly Washington Passport Program – handed out 160 passports
- Started an active FOD program which proactively removes FOD on a regular schedule
- Submitted DOR tax document
- Worked with local contractors on crane requirements and NOTAMS around the airport
- Removed Hazmat products from the airport
- Updated the city's vertical structure policy
- Met with Jim Armstrong and discussed future of the airport
- Started Airport Intern Program-Max Manley started on 6/17/190
- Obtained a scholarship from WAMA and NWAAAE for internship – total amount of \$2,000
- Looked into frequency change possibilities and issues, met with other airport managers
- Worked with legislators to support Aviation bills
- Addressed Say Weather Issues – reconnected to the internet and received new box
- Staff was interviewed on Shelton Radio Station for Passport Program
- Obtained and upgraded a donated walk behind sweeper to clean small areas of pavement
- Updated the airport facility to be in compliance with City safety requirements
- Removed last month's deposit for Tie Down leases, this make it more in line with other airports and streamlines the process for tenants and staff
- Staff participated in the PSRC aviation baseline study
- Tanya obtained her notary
- Met with FAA's Airport District Office on runway extension-storm water topics
- Upgraded and installed new grounding units for the fuel facility
- Formed an Airport User Group to discuss airport topics and issues. Successfully conducted 2 productive meetings
- Created an Airport 101 Presentation that educates interested parties on the basics of the Auburn Airport. Presented to the Finance department, New AAB members and Rotary
- Cleared additional areas around the airport to discourage wildlife habitat that pose a risk to aircraft operations
- Started a new way to send out AAB packets which allows viewers to utilize links
- Published an FAA Diagram for the airport-which will also highlight transient parking for visitors, making it easier for non-based aircraft operations
- Completed a hangar study with KPG on addressing aging hangar structures and building new hangars
- Met with users and fuel suppliers on the airport's options for bringing Jet A to the field
- Conducted an airport tenant survey to provide feedback to staff and the AAB
- Worked with Multimedia staff in overhauling the airport's website
- Held multiple meetings with the an FAA airspace specialist regarding existing approach limitations and options or obtaining a lower straight in approach in the future
- Overhauled the Airport's 5 year FAA CIP with the major change adding a needed rehab to the airport's runway
- Provided more amenities to airport users: 24/7 access to the airport office which gives users a place to flight plan, get out of the weather and take a break if needed, placed 2 vending machines in the office, upgraded coffee maker, published an airport amenities map.
- Executed a fuel contract with a new provider. This provider will supply the airport on a lower cost for fuel and more reliable delivery schedule.

- Completed 5 year MAI Fair Market Value Appraisal. Appraisal was recommended 36% increase. Staff worked with tenants and tiered the increase over multiple years. 2 presentations to city council were required: to amend the leases to put them on the same appraisal schedule and to approve the tiered increase
- Started an Airport Facebook Page
- Submitted an RFI to PSE for Solar Power on the airport
- Submitted an application for possible property purchase as part of the new CARB program
- Submitted a grant application to WSDOT for the runway extension; turned down due to lack of funding
- Participated in the City's Giving Campaign and raised over 43K for local charities
- Conducted preventative maintenance on all city owned hangars – first time this had been accomplished in several years

New Tenants:

- Normandy Aircraft (an aircraft mechanic-which fills a major need at the airport). Normandy is currently based at Norman Grier airport with 3-5 employees. At S50 Normandy will be leasing ramp space and most of the office space currently occupied by Classic Helicopter. Until Normandy can move into a permanent structure they will be conducting their maintenance out of the white temporary hangar on the airport's middle ramp. As part of their lease Normandy will be providing the airport the following services: opening and staffing the airport office on weekends, assisting airport staff with planning and hosting annual events at the airport, provide twenty-four hour aircraft incident response and recovery services, provide specialty maintenance to airport management, and provide facilities for other airport tenants to dispose of their waste aircraft oil.
- Skyline Leasing LLC: aircraft leasing and DPE services

Purchases:

- Mower
- Pressure Washer
- Golf Cart
- External Fuel Tank
- Airport Printer
- External Water tank
- Blower
- Trucks (outfitted for incident response)
- Purchased a FOD Boss for 1/50th of the cost from the Anacortes Airport
- Plow to mount on airport truck for snow operations

Events:

- 6 AAB Meetings
- Attended 4 Aviation Caucus meetings in Olympia–group of legislators supporting aviation
- Toured the Arlington Airport and networked with airport operators
- Met with Paine Field staff and discussed similar airport project
- Met with Chehalis and Boeing Field staff for airport networking and discuss airport operations
- Attended Renton Airport Disaster Exercise on April 2nd. Auburn Airport staff participated as examiners of the event
- Ryan promoted airport internship and presented at CWU
- Aircraft Incident on 4/30 – returned runway to service in 2.5 hours
- May 4th airport hosted a well-attended Pancake Breakfast put on by the WPA.
- Ryan hosted a running start student who shadowed him as part of a school project
- Hosted and conducted an airport tour for Gibson Ek High School students
- Attended WAMA Conference in Walla Walla: participated in airport tour, wildlife training, seminars – Tim ran the conference as president of the organization
- Reached out to AirPac, a cargo operator to gauge their interest in operation at S50

- Reached out to FBO's to recruit them to come to S50
- Met with NBAA on making our airport more attractive to business aviation
- Met with Kenmore Aero an FBO on BFI and discussed FBO management, took an airport tour and discussed topics like airport sustainability and FBO recruitment to the Auburn Airport
- Successful Airport Appreciation Day on July 6th: 700 to 800 people throughout the day overall. With 170 people flying in some capacity:
 - 48 Young Eagle Flights with 70 kids being introduced to aviation
 - 9 introductory flight lessons given
 - 24 helicopter rides with 91 passengers
- July 3rd Emerald Downs firework show – tenant parties and runway closure
- King County Sherriff's helicopter long line exercise on September 12
- Ryan attended Grant County/Moses Lake Airport Tour and networked with other airport execs
- The airport hosted the FATPNW Photo Safari on September 14
- AMA Line control event on the south ramp on 1 weekend in June and September
- Airport Presented at Auburn Civics Academy on September 26
- AAB chair and vice chair met with the Mayor, Ingrid and Airport Manager to discuss the airport topics on September 24
- Hosted an airport facility tour for Renton Airport Staff October 1st
- Hosted an airport Tour for students from Truman High School on October 15th
- October 14th toured 7 airports in the region with City Property Manager to see utilization of hangar space for business purposes. Spoke with flight departments and received leads on potential future tenants at the airport.
- Welcomed Joseph Nessel, Andrea Prasse and Dennis Decoteau to the Airport Advisory Board.
- December 13th hosted a Holiday Airport Open House