



AUBURN MUNICIPAL AIRPORT
Wait List Application

Waiting list Policy:

1. An applicant's position on the waiting list will be based on the time and date the fee is actually received.
2. Applicants requesting to be placed on a waiting list shall **complete this form and pay a \$50.00 fee. This fee may be used toward the first month's rent if space is accepted on the 1st offer. After 1st refusal, fee becomes non-refundable.**
3. Upon refusal of a rental space by applicant, they may elect to be removed from the list or be placed at the end of list for a later opening. **After two refusals the applicant forfeits the current application and must reapply and pay another wait list fee.**
4. In the event applicant, when coming to the top of the list, is unable to be reached, applicant's non response will be considered a refusal. It is the applicant's responsibility to notify Airport of any change in contact information.
5. Applicants shall, within 15 days after acceptance of space, complete the required documentation and pay appropriate fees. In the event this requirement is not met within the 15 days, Airport will consider this as a refusal and processed as outline above.

Name: _____ Signature: _____

Address: _____

City: _____ State: _____ Zip: _____

Email: _____

Phone: hm _____ wk _____ cell _____

I have read, understand and received a copy of this application and agree to comply with the policy governing the waiting list for rental space at Auburn Municipal Airport. _____(Initials)

Waiting list designation: Open Hangar Closed Hangar (Row J)
 Closed Hangar (Row H) Closed Hangar (Row Y & Z)

For Airport use only:

Fee Paid: _____ Receipt# _____ Date: _____

Received By: _____

Make Checks Payable to: City of Auburn

2143 E St NE, Suite 1

Auburn, WA 98002

Phone: 253-333-6821

Email: airport@auburnwa.gov

1st _____

Date

2nd _____

Date

Received on Date: _____ Time: _____