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## Ch'ooshgai Community School Board of Education, Inc. **Food Services Department**

P.O. Box 321, Tohatchi, New Mexico 87325 Phone: (505) 733-2722 Fax: (505) 733-2703



## National School Lunch/Breakfast Program School Year 2019-20

Households that do not want their child(ren) to participate in the free meal program should notify the child(ren)'s school.

Foster children, under the legal responsibility of a foster care agency or court are eligible for free meals. An application may be submitted. The foster child may be included as a member of the foster family if the foster family chooses to also apply for benefits for other children in the family. If you have questions about applying for foster children, contact the school or district office.

Children residing in households participating in Women, Infants, and Children (WIC) may be eligible for free or reduced price meals and may complete a meal application.

Under the provisions of the free and reduced-price policy, the designated approving official(s) will review applications and determine eligibility. Parents or guardians dissatisfied with the ruling of the official may wish to discuss the decision with the approving official on an informal basis. Parents wishing to make a formal appeal may make a request, either orally or in writing, to the fair hearing official, Chooshgai Community School Principal 505-722-2700, for a hearing on the decision. The information provided by households is confidential.

Meal benefits from the previous school year apply for the first 30 school days of the new school year or until a new application is submitted. After this time, children must pay full price for meals.

You may apply for meal benefits if you become unemployed or your economic situation changes at any time during the school year.

Contact the school or district office if assistance is needed with application materials in different languages.

## Non-discrimination Statement:

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, religious creed, disability, age, political beliefs, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint\_filing\_cust.html and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov

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