

Friendship Force Knoxville

Board Meeting

June 8, 2021

Present: Jayne Raparelli, Betsy Tonkin, Bruce Robinson, Diana Lopez, Janis Robinson, Leslie Badaines, Helen Bachrach, Kaye Bultemeier, Sandy Kehne.

President's Report: Jayne Raparelli opened the meeting at 2:00 P.M.

Secretary's Report: Minutes of the May 11, 2021 Board meeting – one change made to delete “as a Luncheon” under 40th Anniversary Celebration. Minutes were then approved.

Treasurer's Report: In the Operating account for the period May 1 through May 31, 2021, there was revenue of \$20 from dues and expenses of \$120.11 for a memorial donation for Betty Haas, a name tag for new member, and Forever stamps. In the Exchange (Journey) account for the same period, there was \$200 of revenue from applications for the Napa-Sonoma journey. There were no expenses.

Vice President/Program/Membership Co-Chairs: ZOOM programs are confirmed for June (UN Mission in Kosovo and Touring nearby countries by Marsha and Art Mitchell) and July (Travel Photography by Sharon Swallowood). Helen will confirm again with John Schwartz his presentation of a ZOOM program in August about his time in the Czech Republic.

The September program will be a presentation by the ambassadors to Napa Sonoma earlier this month. The October program will be the Farewell dinner for the San Antonio Inbound Journey on Tuesday, October 26. The November program may be a presentation of the Rick Steves's program Why We Travel, possibly in conjunction with a recruiting effort for new members.

The Membership committee will be contacting FFK members for whom we do not have dates/years on which they joined. A member profile on Rebecca Bryant will be in the June Newsletter. Also, an article will be written for the July Newsletter about Fuad and Leyla Mishu as the longest members of FFK having joined in the 1980's, and who are now entitled to free honorary membership.

Open World: Betsy Tonkin contacted FFI regarding whether Journey credits can be offered to FFK coordinators of Open World. FFI distributes these funds to those clubs who host this program. There is no prohibition against using some of the Open World funding. Leslie moved that Open World coordinators receive the same \$100 credit as host and ambassadors coordinators receive to be applied toward a future FF journey, mission, or conference of five days or longer. This credit is held for two years from the date of the Open World program. Due to the pandemic, this policy is retroactive to 2019 Open World Journey and will be held until November of 2023. (Note: this policy is equivalent to current journey credit policy for FFK host and ambassador coordinators.) The motion carried.

Journey Committee Co-Chairs: Diana Lopez and Leslie Badaines.

Outbound: Napa/Sonoma September 8-13, 2021: 6 individuals have signed up for this journey. There is room for 2 more. (Contact Jayne or Mike at jaynerap@aol.com) San Antonio October 1-6, 2021: at present only 3 individuals have signed up for this journey. There is room for 7 more. (Contact Leslie at badainesL@aol.com)

Inbound: San Antonio October 22-27, 2021: 1 more home host is needed as well as hosts for daily activities. Jayne Raparelli and Mike McDonough have prepared the budget in consultation with the Treasurer and Journey Coordinators. It was unanimously decided that San Antonio Ambassadors will be charged \$150. The itinerary will not include a tree planting due to a lack of response from the Botanical Gardens and an inability for Trees Knoxville to commit to assist us. Visits to the Museum of East Tennessee History and the Blue Plate Special at the Visitor's Center were added. Anyone interested in serving as host or day host should contact Jayne or Mike. (jaynerap@aol.com)

Newsletter: Janis Robinson noted that the deadline for articles is June 11.

Website: Ray Simko noted that the calendar has been updated.

Old Business: *Job Descriptions for FFK Policies and Procedures* – Diana Lopez

Diana described the changes made to job descriptions and the two additions of descriptions for the Club Concerns position and the Historian. After some discussion, Betsy moved that the Board accept the changes as presented and changed, effective immediately. Motion was approved.

Small Dinners/Lunches: Diana/Jayne

Diana designed an email/survey to send to all members asking who would like to participate as a host and/or guest. The get-togethers would be held in August. The email will go out June 23 with a deadline of July 8. Jayne and Diana will then coordinate and match up hosts and guests.

FFK 40th Anniversary Celebration/Holiday Event: Betsy proposed that a small committee be formed to decide how to conduct the Holiday/40th Anniversary Event. Sandy, Janis and Betsy will get together and bring a proposal to the Board at the July meeting.

General Membership Event – June 22, 7:00 P.M.

FFK Board Meeting – July 13, 2:00 P.M.

The President adjourned the meeting at 3:45 P.M.

Respectfully submitted.

Barbara Elder, Secretary