

MINUTES OF THE RESORT VILLAGE OF COCHIN  
REGULAR COUNCIL MEETING  
January 16, 2024 at 4:00 PM  
RESORT VILLAGE OF COCHIN BOARD ROOM, 1006 HWY 4 NORTH

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**COUNCIL PRESENT:**

Mayor: Harvey Walker (via ZOOM)  
Deputy Mayor: David Stillar  
Members of Council: Peter Wiesner, Marcel Caplette and Rick Young

**STAFF PRESENT:**

Coleen Kitching, CAO  
Valerie Flink, Assistant Administrator

**CALL TO ORDER:**

With a quorum being present, Deputy Mayor David Stillar called the meeting to order at 4:00 p.m.

Council declares no conflicts of interest.

**AGENDA:**  
24-01-01

**WIESNER, Peter:** THAT the January 16, 2024 Agenda, be adopted with the following addition:

7.2 Department of Highways Speed Sign and Starview Camp Sign.

CARRIED

**MINUTES:**  
24-01-02

**YOUNG, Rick:** THAT the Minutes of December 12, 2023, be approved as presented.

CARRIED

**DELEGATION:**

4:03 p.m. - Dawn Hornsby and Joanne Rivers-Wing, both executives from Cochin Days Committee, joined Council to discuss their proposal for the Hunts Cove Playground.

24-01-03

**CAPLETTE, Marcel:** THAT Administration write a cheque to the Cochin Days Committee for \$36,000.00 from the Cochin Days Account.

CARRIED

24-01-04

**WIESNER, Peter:** THAT the fees for the Development Permit application and the Real Property Report required for the Playground Development be paid for by the Resort Village of Cochin.

CARRIED

24-01-05

**STILLAR, David:** THAT the dates of August 9, 2024, through August 11, 2024, be approved for the 2024 Cochin Days to take place.

CARRIED

**BUSINESS ARISING FROM MINUTES:**

Igloosat:  
24-01-06

**YOUNG, Rick:** THAT Igloosat be awarded the contract for the Surveillance System Installation and Upgraded Equipment.

CARRIED

**FINANCIALS:**

Bank Reconciliation:  
24-01-07

**WIESNER, Peter:** THAT the December Bank Reconciliation report be postponed to Council's February 13<sup>th</sup>, 2024 meeting.

CARRIED

Statement of Financial

Activities:  
24-01-08

**STILLAR, David:** THAT the Statement of Financial Activities ending December 31, 2023, be approved as presented.

CARRIED

Accounts Payable:  
24-01-09

**CAPLETTE, Marcel:** THAT the List of Paid Accounts for Approval consisting of Cheques 9825 to 9847 totaling \$55,473.02 be approved as paid accounts.

CARRIED

24-01-10

**STILLAR, David:** THAT the List of Accounts paid by Auto Debit totaling \$4,254.29 be accepted as paid accounts.

CARRIED

24-01-11

**STILLAR, David:** THAT the List of Accounts for Ratification totaling \$17,618.64 be approved for payment.

CARRIED

**NEW BUSINESS:**  
Public Disclosure  
Annual Declaration:



24-01-12

**CAPLETTE, Marcel:** THAT the Council for the Resort Village of Cochin confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing grant:

- Submission of the 2022 Audited Financial Statement to the Ministry of Government Relations;
  - Submission of the 2022 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
  - In good standing with respect to the reporting and remittance of Education Property Taxes;
  - Adoption of a Council Procedures Bylaw;
  - Adoption of an Employee Code of Conduct; and
  - All members of Council have filed and annually updated their Public Disclosure Statements, as required; and
- that we authorize the Chief Administrative Officer to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

Debenture Borrowing:

24-01-13

**WALKER, Harvey:** THAT Mae Rotsey from Northbound Planning be contracted to assist the Resort Village of Cochin with the Debenture process for the Jackfish Breakwater project.

CARRIED

Breakwater Update:

24-01-14

**STILLAR, David:** THAT the Cochin Breakwater Rehabilitation Project and the Friends of the Jackfish Breakwater Project updates be posted to the Resort Village of Cochin's website and emailed to Cochin's email list.

CARRIED

Building Standards

Update:

24-01-15

**CAPLETTE, Marcel:** THAT Administration thank Construction Code Authority (CCASK) for information regarding the adoption of the 2020 National Codes, amendments to the Building Code, Energy Code and Plumbing Code Regulation and inquire if there is anything they need us to do.

CARRIED

**DEPUTY MAYOR & COUNCILLOR FORUM:**

CSO Monthly Report:

24-01-16

**CAPLETTE, Marcel:** THAT the CSO Monthly Report for December, 2023, having been read, be filed.

CARRIED

**CORRESPONDENCE:**

SaskPower

Maintenance On

Existing Infrastructure:

24-01-17

**YOUNG, Rick:** THAT the correspondence from SaskPower having been read, be filed.

CARRIED

**IN-CAMERA SESSION:**

5:30 p.m. Council In-Camera

5:45 p.m. Council rises from In-Camera

24-01-18

**WALKER, Harvey:** THAT Rob Wiebe, as the PSC Technical Advisor, be authorized to have WSP proceed with: the preparation of General Contract and any required Single-Source documents (i.e. Trojan Aggregates) including front-end, specifications, conditions, and advertisement documents; finalization of outstanding regulatory approvals required for project construction; and liaison with WSP to advance the project toward tender, tender evaluation, award and construction in fall of 2024.

CARRIED

**ADJOURNMENT:**

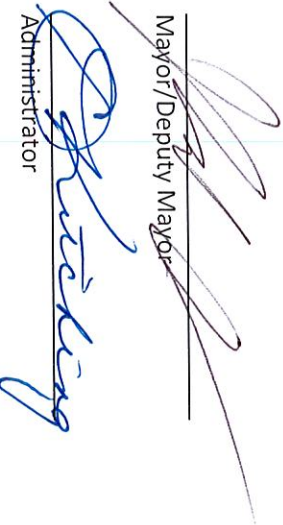
24-01-19

**STILLAR, David:** THAT this meeting be adjourned at 5:50 p.m. and that the next scheduled regular meeting be moved from January 9, 2024, to January 16, 2024, beginning at 4:00 pm.

CARRIED



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Mayor/Deputy Mayor

  
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Administrator