



This is the statement of general policy and arrangements for:	DC Tree Care Tree Surgeon, Landscape and Fencing
Overall and final responsibility for health and safety is that of:	Dean Coles Company Owner/Foreman
Day-to-day responsibility for ensuring this policy is put into practice is delegated to:	Leonora Valdezco Office Manager

Statement of general policy	Responsibility of	Action / Arrangements
To prevent accidents and cases of work-related ill health and provide adequate control of health and safety risks arising from work activities	Dean Coles Company Owner/Foreman	Relevant risk assessments completed and actions arising out of those assessments implemented. (Risk assessments reviewed every year or earlier if working habits or conditions change.)
To provide adequate training to ensure employees are competent to do their work	Dean Coles Company Owner/Foreman	Staff and subcontractors given necessary health and safety induction and provided with appropriate training (including working at height, asbestos awareness and equipment safety) and personal protective equipment.
To engage and consult with employees on day-to-day health and safety conditions and provide advice and supervision on occupational health	Dean Coles Company Owner/Foreman	Staff routinely consulted on health and safety matters as they arise but also formally consulted at regular health and safety performance review meetings or sooner if required.
To implement emergency procedures - evacuation in case of fire or other significant incident.	Dean Coles Company Owner/Foreman	Escape routes well signed and kept clear at all times. In all cases, accidents are to be recorded and documented in company accident book.
To maintain safe and healthy working conditions, provide and maintain plant, equipment and machinery, and ensure safe storage / use of substances	Dean Coles Company Owner/Foreman	System in place for routine inspections and testing of equipment and machinery and for ensuring that action is promptly taken to address any defects. Staff trained in safe handling/use of substances.

Health and safety law poster is displayed:	At Office		
First-aid box and accident book are located:	At company works Van and in Office		
Signed:	Dean Coles Company Owner/Foreman	Date:	01/01/2020
Subject to review, monitoring and revision by:	Leonora Valdezco Office Manager	Every:	12 months or sooner if work activity changes



Principle

DC Tree Care believes that the health and safety of its employees, sub contractors, our client's staff and the public within which the Company operates is a key element of effective business management. Health and safety is good for business and essential to maintain our reputation and good working practice. We believe that the majority of injuries or damage to property can be prevented by the adoption of good risk management principles when necessary. We will develop systems to ensure compliance with all H&S legislation to ensure continuous improvement in our performance.

It is the policy of DC Tree Care to:

- To provide adequate control of health and safety risks arising from our work activities
- To consult with our employees on matters affecting health and safety
- To provide and maintain safe plant and equipment
- To ensure safe handling and use of substances
- To provide information, instruction and supervision for employees
- To ensure employees are competent to carry out their tasks.
- To prevent accidents and cases of work related ill health
- To maintain safe and healthy working conditions
- To review and revise this policy at regular intervals.
- Maintain an up to date register of applicable legislation
- Ensure that appropriate risk assessments are carried out
- Put into place safe systems of work and risk control measures
- Meet and where feasible exceed the requirements of our clients in relation to H&S
- Encourage the full participation of all employees in meeting H&S objectives
- Encourage employees to take ownership of H&S issues through regular joint consultation
- Communicate the relevant parts of this policy to all employees so they are aware of their obligations
- Ensure that monitoring and measurement of H&S performance is achieved through audits carried out by our consultants to ensure that we continue to meet legal and organisational requirements