

**Illinois Valley Fire District**  
Board of Director - Regular Meeting Agenda  
This meeting may be recorded

January 9, 2023

1. Call meeting to order (silence phones)
2. Flag Salute (remove hats)
3. Roll Call
4. Review of December 12, 2022 minutes
5. Staff Reports
  - Fire Chief Holmes
  - Deputy Chief Gavlik
  - Deputy Chief Ismaili
  - Div. Chief Sherman
  - Div. Chief Paul – No report. Financials in packet
6. New Business:
  - Resolutions:
    - 23-01 Update cost recovery fee policy
  - Quarterly Drug Testing:
  - Ethan Lane – City of Cave Junction Liaison
7. Old Business:
  - Board of Director opening: Applications close January 31<sup>st</sup>. (none received at this time)
  - Resolution: Legislative Advocacy Policy
  - SDAO Legislative Day: Jan 13, 2023 @ Salem Convention Center: No cost to attend training. Approve expenditures for fuel (approx. \$244.00 per vehicle), motel, food, etc. for attending members.
8. Monthly Media Video
9. Comments:
  - Public Comment *(This is the time set for public comment. The Board of Commissioners will listen and consider all comments for future agenda items. In accordance with HB2560, Public Participation in Electronic Meetings, Facebook Live viewers are invited to submit comments or questions via Facebook and they will be addressed at this time. No voting or action will be taken by the Board of Commissioners today.)*
  - Board Comment
10. Next scheduled BOD Meeting is February 13, 2023 at 4:00 pm. at Admin Bldg.
11. Adjournment

*(The meeting location is accessible to persons with disabilities. Comments and/or Concerns must be submitted in writing. The Board reserves the right to hold an executive session at this meeting under the authority of ORS 192.660.)*

*Please turn off all Cell phones during this Business Meeting - Thank you*

**Illinois Valley Fire District Administration Office - 681 Caves Hwy. - Cave Junction - OR 97523**



# Illinois Valley Fire District

681 Caves Highway  
Cave Junction, OR 97523  
phone: 541-592-2225 • fax: 541-592-6122  
www.ivfire.com

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## Illinois Valley Fire District Board of Directors Meeting Minutes January 9, 2023

President Jerry Lamb called the meeting to order at 4pm. Flag Salute led by Director Jerry Lamb.

**PRESENT:** Chief Holmes, Dep. Chief Gavlik, Dep. Chief Ismaili, Div. Chief Paul, Paula LeMasters, Lt. Goo, Engr. B. Pfeiffer and FF LeMasters

**VOLUNTEERS:** Kris Ismaili, Q Lackey, Charlie Foutch, Solomon Meyer, Brandon Smith, Charlie Foutch, and Judy Epperly

**GUESTS:** Claudia Pratt, Heather Glass, and Bill Ertel – all from Williams Fire District; Joe Nelson

**ROLL CALL:** Directors Lamb, Bouchard and C. Johnson were present. Director Binker was excused.

**REVIEW OF PREVIOUS MEETING MINUTES:** Motion made by Director Richard Bouchard to approve December 12, 2022 minutes as submitted; and seconded by Director Cheryl Johnson. Motion passed, all in favor.

### STAFF REPORTS

#### CHIEF HOLMES:

- New Items:
  - Working on Strategic Planning
  - Congratulations to Division Chief Paul, and staff that assisted making things happen for Santa and Mrs. Claus here at IVFD. Good turn out from the community.
  - Thank you to the On-Duty Staff and Deputy Chief Ismaili for assisting with the Chamber of Commerce Santa Event in the cold rain.
  - We will be planning the 2022 Banquet for a weekend in May. Date to be provided soon. There will be a Christmas party in December, for all members.
  - I am hoping to attend the NWCG S-420 Command & General Staff in February, in Hillsboro Oregon and will possibly not be attending the SDAO Conference.
    - The S-420 course is designed to prepare students to function effectively as members of the Command and General Staff (C&G) on a Type 2 Incident Management Team (IMT). Students will participate in facilitated discussions, classroom exercises, and will conclude the course with a simulated incident. Students will be evaluated by assigned coaches using an assessment and feedback rubric.
  - **\*\*Reminder\*\*** The Boards Annual Refresher Training has been sent to your email and classes are due for completion by the end of the month.
- Training:
  - AMR – Trauma
  - AFG Workshop
  - Grant Writing
  - Recruitment and Retention

- Fire Defense Board Items:
  - Working on adding Alternates to the FDBC Rotation
- New Meetings Attended:
  - Nothing to report at this time
- On-Going and Informative Meetings:
  - *Attended the Jackson County Fire District#1 (Rogue River) BOD meeting (online)*
  - *Attended the Applegate Fire District Board Meeting (online), plus one of their board members a few times*
  - *Attended Rogue Valley Fire Chief Association Meeting (In-Person)*
  - *Attended the Oregon Fire Chief Association meeting (On-Going)*
  - *Attended the Fire Standards Meeting (On-going/ online)*

Happy New Year!!!

#### **DEP. CHIEF GAVLIK:**

- No word yet on the DPSST grant for the new training building for movable walls - still on hold.
- Firefighters Association/Foundation are actively helping with grants and have submitted for two smaller grants for \$10,000 each for industrial stairways in the training building (interior and exterior).
- DC Gavlik attended NFPA Live Fire Instructor in Charge training to allow for live fire training, now meeting the state qualifications.
- The Explorers re-chartering is complete for another year. Can/bottle drive held 1/7/23.
- The Explorers have raised enough money to attend the national competition, January 26-29, 2023 in Gatlinburg, TN.
- Training classes this month will cover Stroke, Driving Safety & Backing, Building Construction, Reading Smoke, and DPSST Mayday Training.
- Lt. Goo and Engr. Pfeiffer completed NFPA Fire Officer I, including their leadership philosophy

#### **DEP. CHIEF ISMAILI:**

- For the month of December, we had a total of 141 calls: 51 public assist calls, 56 medical calls, 11 open burn/smoke investigation calls – with multiple warnings and three citations issued, 2 flue fires, 1 structure fire, 22 motor vehicle accidents with no civilian fatalities and NO firefighter injuries.
- Completed 5 fire and life safety inspections this month.
- Completed 7 plan reviews, with no comments, for Josephine County.
- Completed 20 hours of fire investigation recertification training.
- Attended Cave Junction City Council, IVFROG, and IAAI meetings.
- With Eng. Lane and FF Norton, attended the “Stop The Bleed” training at IVHS (for the staff), put on by Josephine County Sheriff.
- With assistance from FF D. Pfeiffer and FF Jarrett, picked up and delivered Santa and Mrs. Claus to Sta. 1; as well as the IV Chamber of Commerce event, which included delivering Santa and Mrs. Claus and assisting with the gift giving.
- The First Due system continues to be integrated with other systems. Staff and volunteer training to begin in a few months.
- The permitting and pricing processes have begun for Sta. 5 in Selma.

#### **DIV. CHIEF SHERMAN:**

- Logistics, vehicle and station maintenance report was provided.
- Things have been fairly busy, especially with tires and batteries this time of year.

**ADMINISTRATOR PAUL:** no report, financials provided.

**NEW BUSINESS:**

- Resolution 23-01: Update Cost Recovery Fee policy – Updated costs and fees for the 2023 calendar year. Motion to approve Resolution 23-01 to update the cost recovery fee policy made by Director Cheryl Johnson, seconded by Director Richard Bouchard. All in favor, motion passed.
- Quarterly Drug Testing: The following numbers were selected: 03890, 47400, 98950, 94250, 11630, 65080, 80680

**OLD BUSINESS:**

- BOARD VACANCY: The deadline for applications is January 31, 2023. To date, no applications have been received.
- Director Johnson requested mileage reimbursement for the upcoming SDAO Legislative Day on Friday, January 13. Motion to approve mileage reimbursement and meals made by Director Richard Bouchard, seconded by Director Jerry Lamb. All in favor, motion passed.
- Resolution: Legislative Advocacy Policy – tabled due to Director Binker's absence

**VIDEO:** Thank you to Dale Sandberg for an excellent video for December 2022/early January 2023.

**PUBLIC COMMENT:**

- Ethan Lane says nice job on the holiday events.
- Amy Beck thanked Chief Holmes, Director Bouchard, and Director Johnson for attending and judging the wings cook-off.
- Chief Holmes commended the Explorers for their involvement, and wishing them luck at the upcoming competition; he thanked the volunteers for their dedication to the district; he thanked the paid staff for all of their hard work; and thank you to Joe Nelson for coming to find out more about the board; and thanks to the community for their ongoing support.
- The Chief requested a Strategic Plan workshop in advance of the board meeting on 2/13/23
- Sara Rubrecht from OSFM will be attending the February board meeting.
- Chief Holmes reported that the pediatric drowning call on 12/31/22 ended with good news – the patient left the hospital with no deficits. The parents sent touching thank you notes.

**BOARD COMMENT:**

- Director Bouchard thanked Joe Nelson for attending the board meeting in person.
- Director Cheryl Johnson congratulated the Explorers on a terrific job with the Wings and Salad food competition on Friday, January 6<sup>th</sup>, and a thank you to Director Bouchard and Chief Holmes for judging! Also, a thank you to the board for supporting her attendance at the Legislative Day in Salem this coming Friday.
- Director Jerry Lamb thanked the firefighters and staff for all of their work during the big wind event on December 27, 2022.

The next regularly scheduled BOD meeting will be Monday, February 13, 2023 at 4:00pm at the Administration building, 681 Caves Hwy., Cave Junction, OR.

This meeting adjourned at 4:39pm.

Respectfully submitted,

  
Director Cheryl Johnson  
Board Secretary

## Fire Chief Report

01.09.2023

- **New Items:**

- Working on Strategic Planning
- Congratulations to Division Chief Paul, and staff that assisted making things happen for Santa and Mrs. Claus here at IVFD. Good turn out from the community.
- Thank you to the On-Duty Staff and Deputy Chief Ismaili for assisting with the Chamber of Commerce Santa Event in the cold rain.
- We will be planning the 2022 Banquet for a weekend in March. Date to be provided soon. And there will be a Christmas party in December, for all members.
- I am hoping to attend the NWCG S-420 Command & General Staff in February, in Hillsboro Oregon and will possibly not attending the SDAO Conference.
  - The S-420 course is designed to prepare students to function effectively as members of the Command and General Staff (C&G) on a Type 2 Incident Management Team (IMT). Students will participate in facilitated discussions, classroom exercises, and a will conclude the course with a simulated incident. Students will be evaluated by assigned coaches using an assessment and feedback rubric.
- **\*\*Reminder\*\*** The Boards Annual Refresher Training has been sent to your email and classes are due for completion by the end of the month.

- **Training:**

- AMR – Trauma
- AFG Workshop
- Grant Writing
- Recruitment and Retention

- **Fire Defense Board Items:**

- Working on adding Alternates to the FDBC Rotation

- **New Meetings Attended:**

- Nothing to report at this time

- **On-Going and Informative Meetings:**

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Happy New Year!!!

*Illinois Valley Rural Fire Protection District*

Deputy Chief / Training Report

January 9, 2023



**ILLINOIS VALLEY  
FIRE  
DISTRICT**

There is still no word yet on the DPSST training grant submitted for the building of the movable walls for our new training building, it is still on hold because of some internal project expenses they are trying to figure out.

The firefighters association and foundation is actively helping with grants and is almost ready to submit two smaller grants for \$10,000 each to help cover the cost for the industrial staircases for the training building.

I completed the NFPA Live Fire Instructor & Live Fire Instructor In-Charge class allowing us to meet the state standards for performing live fire training.

The Explorers re-chartering has been completed for another year and we will have their next scheduled can/bottle drive fundraiser this Saturday on the 7<sup>th</sup> from 10 – 2pm.

Training for this month will be covering areas of Stroke, Driving Safety & Backing, Building Construction, Reading Smoke, DPSST's Mayday training.

Respectfully Submitted by Jeff Gavlik, Deputy Chief



# January Schedule 2023



Date	Training	Location	Instructor
1/3/2023	Association Meeting	Admin	President
	TIA / Stroke	Admin	Gavlik
1/10/2023	Driving SOGs, Apparatus Backing, & Driving Safety	Sta. 1	Scaroni / Pfeiffer
1/17/2023	Building Construction	Sta. 1	Lane
1/24/2023	Reading Smoke	Sta. 1	Gavlik
2/4/2023 Saturday 0800 - 1200	DPSST Mayday Training	Sta. 1	Connor Lane

## Note:

“**TIA / Stroke**” will be our monthly medical continuing education for recertification; “**Driving SOGs, Apparatus Backing, & Driving Safety**” will be reviewing our guidelines for driving and how to prevent damage to apparatus; “**Building Construction**” will be covering the different types of building construction and their associated hazards; “**Reading Smoke**” will be looking at smoke and what it can tell you about the fire and building; “**DPSST Mayday Training**” will be covering calling a mayday and working through a mayday situation.





# *Illinois Valley Fire Protection District*

## *Board of Directors Meeting Operations/Prevention Notes 01/09/2023*

**The** shift schedule is attached.

For the month of December, we ran a total of 141 calls.

**We** had fifty-one (51) public assist calls. Lift assists, Gas leaks, Powerline Problems, Smoke & Fire Alarms, etc..

**We** had fifty-six (56) medical calls.

**We** had eleven (11) open burn/smoke investigations calls. There were multiple warnings and one (1) citation issued.

**We** had two (2) flue fires. Both of the fires on Josephine Street and on Madrona Drive were unintentional. The fires were contained to the flue and wood stoves.

**We** had one (1) structure fire. This fire was on the 5000 block of caves Highway. The fire was contained to the shop. The cause of the fire was unintentional. The possible cause of the fire is electrical.

**We** had twenty-two (22) Motor Vehicle Accidents with **No** (0) civilian fatality and **NO** firefighter injuries.

**I** have completed Five (5) fire and life safety inspections this month.

**I** have completed 7 plan reviews with comments to Josephine County.

**I** have completed 20 hours of fire investigation recertification training.

**I** attended the Cave Junction City Council meeting (In-Person), The IVFROG Meeting (In-Person), and the IAAI Meeting (Virtual).

**With** the assistance of Eng Kyle Lane and FF Norton, we attended the Stop the Bleed training at IV Highschool where we assisted in training all the Illinois Valley school staff. This event was put on by the JoCo Sherriff's Office.

**With** the assistance of FF Diamond Pfeiffer and FF Safran Jarrett, we picked up and delivered Santa and Mrs Clause to station 1 for the IVFD Santa event. We also attended the Chamber of Commerce Santa Event. We Picked Up and Delivered Santa and Mrs Clause and assisted with gift disbursement to the public.

**We** have moved over to the First Due system for our fire and EMS incident documentation. We will be continuing integration of other systems as data entry is completed. We will also begin staff and volunteer training in coming months.

**We** have begun the permitting process and pricing all aspects of the station 5 project. We will need a dollar amount before continuing forward with the project.

Any questions????

# January 2023

January 2023

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2023

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<b>Jan 1, 23</b> 8954 C 8981 F LeMasters N Hartman	<b>2</b> 8952 C 8981 Federal Holiday, Office Closed N Scaroni	<b>3</b> 8954 A Eng Pfeiffer D Scaroni N Peltier	<b>4</b> 8953 A Eng Pfeiffer D Demuth D Marler DN Peltier	<b>5</b> 8951 B Eng Lane N Norton	<b>6</b> 8951 B Eng Lane D Norton F LeMasters	<b>7</b> 8951 C 8981 D Hartman F LeMasters
<b>8</b> 8951 C 8981 F LeMasters N Vetter	<b>9</b> 8952 A Eng Pfeiffer N Scaroni	<b>10</b> 8951 A Eng Pfeiffer D Scaroni	<b>11</b> 8953 B Eng Lane D Hartman N Demuth	<b>12</b> 8954 B Eng Lane DN Smith	<b>13</b> 8953 C 8981 D Norton DN Meyer	<b>14</b> 8953 C 8981 D Hartman F LeMasters
<b>15</b> 8953 A Eng Pfeiffer D M Gavlik F LeMasters	<b>16</b> 8952 A Eng Pfeiffer D Marler Federal Holiday Observed Office Closed - MLK Day N Scaroni N Vetter	<b>17</b> 8954 B Eng Lane D Scaroni	<b>18</b> 8953 B Eng Lane D Demuth D Hartman	<b>19</b> 8951 C 8981 DN Smith	<b>20</b> 8952 C 8981 D Norton F LeMasters N Mavity	<b>21</b> 8952 A Eng Pfeiffer DN Mavity F LeMasters
<b>22</b> 8952 A Eng Pfeiffer F LeMasters N M Gavlik N Vetter	<b>23</b> 8952 B Eng Lane N Scaroni	<b>24</b> 8954 B Eng Lane D Hartman D Scaroni	<b>25</b> 8953 C 8981 N Norton	<b>26</b> 8951 C 8981 DN Smith	<b>27</b> 8953 DSC 8954 A Eng Pfeiffer D Norton N Jarrett	<b>28</b> 8954 A Eng Pfeiffer F LeMasters N Jarrett
<b>29</b> 8954 B Eng Lane Off DN Meyer F LeMasters N Jarrett	<b>30</b> 8952 B Eng Lane Off F LeMaster N Scaroni	<b>31</b> 8954 C 8981 D Hartman D Scaroni N Vetter	<b>Feb 1</b>	<b>2</b>	<b>3</b>	<b>4</b>



## Maintenance Report December 2022

8961 Brush Truck: Replace running lights on both rear fenders.

8954 Command SUV: Replace tires, rear brake pads, and service and safety inspection.

8977 Command SUV: Replace tires and left front window regulator.

8931 Rescue Truck: Replace tires.

8903 Engine: Replace front tires and blower motor relays.

8962 Brush Truck: Replace throttle cable for PTO pump and one fuel injector. (Under Warranty)

8974 Service Vehicle: Replace block heater and electric cord.

8901 Engine: Replace relief valve on SCBA pack.

8902 Engine: Replace O-ring for quick release on SCBA pack.

Admin Office: Replace battery in generator. (Under Warranty)

Station 1: Replace electric range.

# ILLINOIS VALLEY RURAL FIRE PROTECTION DISTRICT

## RESOLUTION 23-01

### Cost Recovery Fees

**Whereas**, the Board of Directors (hereinafter referred to as "the Board") of Illinois Valley Rural Fire Protection District (hereinafter referred to as "the District") being aware of the need to develop adequate policies and regulations that enable the District to recover costs for services provided by District personnel; and

**Whereas**, Oregon Revised Statutes authorize local governments and other public bodies to charge private parties the reasonable estimate of the actual cost of providing services; and

**Whereas**, the Board has established Ordinance 03-01 and 10-01 that allows the District to collect fees related to providing services, and

**Whereas**, Resolution 20 04 needed to be revised; and

**Whereas**, the District can use service cost recovery as a financial disincentive to discourage individuals and business owners from unnecessary impact on District resources; and

**Whereas**, the District desires to establish a published system of regulations, including fees and charges, to recover the District's reasonable estimate of the actual cost, including labor and material, repairs and depreciation of capital assets, and other overhead;

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Directors the Illinois Valley Rural Fire Protection District;

**Section 1**, that the fees and charges imposed herein are not taxes subject to property tax limitations of Article XI, Section 11(b) of the Oregon Constitution; and be it further

**Section 2**, that the Board hereby adopts the fees, and charges specified in the Fee Schedule attached hereto; and be it further

**Section 3**, that such fees shall not be imposed as a penalty, but shall be calculated to recover the reasonable estimate of the actual cost to the District; and be it further

**Section 4**, that the Board will review these fees and charges every other year and may at any time amend the Resolution or the Fee Schedule as future circumstances may require; and be it further

**Section 5**, that the Fire Chief is authorized to apply the rules and fees consistent with the District policy on cost recovery fees and this Resolution; and be it further

**Section 6**, that all former Resolutions/ordinances or parts thereof conflicting or inconsistent with the provisions of this Resolution as amended and adopted herein are hereby repealed; and be it further

**Section 7**, that if any section, subsection, sentence, clause or phrase of this Resolution is, for any reason, held to be invalid, such decision shall not affect the validity of the remaining portions of this Resolution. The Illinois Valley Rural Fire Protection District hereby declares that it would have passed this

Resolution, and each section, subsection, sentence, clause or phrase thereof, irrespective of the fact that any one or more sections, subsection, sentences, clauses and phrases be declared invalid.

DATE OF EFFECT

This Resolution shall take effect and be in force on the same day of adoption by the Board of Directors of the Illinois Valley Rural Fire Protection District.

Adopted this 9th day of January 2023.

Illinois Valley Rural Fire Protection District

x   
Jerry Lamb, Board President

x   
Cheryl Johnson, Board Secretary

**ILLINOIS VALLEY RURAL FIRE PROTECTION DISTRICT**

**RESOLUTION 23-01**

*(revision of Resolution 20-04)*

**Cost Recovery Fees**

**FEE SCHEDULE**

Fees for service shall be limited to cost recovery. Methods of calculating the cost of services shall be identified and generally based upon the average cost or specific cost of providing the service. Cost calculations will include direct costs (apparatus, personnel, and any miscellaneous supplies and services) and indirect costs (administrative costs and overhead).

The Office of the State Fire Marshal has established a standardized schedule of costs associated for apparatus and response (OAR 837-130). This model will be used, when applicable, to guide the establishment of costs associated with apparatus usage.

**Apparatus Costs**

Rescue .....	\$ 150.00	per hour
Fire Engine Type I .....	\$ 100.00	per hour
Fire Engine Type II .....	\$ 80.00	per hour
Fire Engine Type VI .....	\$ 60.00	per hour
Water Tender .....	\$ 70.00	per hour
Air Trailer .....	\$ 100.00	per hour
Mass Casualty Trailer .....	\$ 40.00	per hour
ALS Support Vehicle .....	\$ 40.00	per hour
Support Vehicle .....	\$ 40.00	per hour
Command Vehicle .....	\$ 40.00	per hour
Staff Vehicle .....	\$ 30.00	per hour
Preparedness Fee .....	\$ 450.00	

**Personnel Costs**

Command Staff Personnel .....	\$ 75.00 - \$ 95.00	per hour
Shift Engineer / Lieutenant .....	\$ 35.00	per hour
Shift FF/Operator .....	\$ 30.00	per hour
Inspection Personnel .....	\$ 25.00	per hour
Volunteer Officer Personnel .....	\$ 18.78	per hour
Volunteer Operator Personnel .....	\$ 17.76	per hour
Volunteer Personnel .....	\$ 15.73	per hour

Note: There will be a one-hour minimum charge at the above rates for all incidents billed. For each portion of an hour thereafter, will be charged in hourly increments - (hours will not be prorated).

**Miscellaneous Supplies and Services**

Miscellaneous and disposable supplies used will be billed on specific usage and/or cost of replacement. Cost of outside vendors or services used shall be billed without markup. Emergent / non-emergent costs associated with a governmental subdivision shall be billed. Other expenses directly related to the service delivery shall be billed.

**Administrative Costs and Overhead**

Invoice billing fees as follows:

Dispatch Fees .....	\$ 50.00
Processed invoice.....	\$ 50.00
Report Gathering.....	\$ 25.00
Failure to pay invoice .....	\$ 35.00 added to balance due and sent to collections

Administration fees as follows:

Overhead, legal, administrative, or fiscal work ..... \$ TBD

**Automatic Monitored Fire Responses**

Nuisance automatic fire alarm responses will be charged per calendar year as follows:

First, second, and third False Alarm.....	\$ 0.00
Fourth and fifth False Alarm .....	\$ 50.00
Sixth and seventh False Alarm .....	\$ 100.00
Each False Alarm after the seventh .....	\$ 150.00

**Non-Emergent Medical Responses**

Lift Assist / Non-Transport responses will be charged per calendar year as follows:

First, second, third and fourth responses .....	\$ 0.00
Each Lift Assist / Non-Transport after the fourth .....	\$ 150.00

**Fire Code Enforcement Fees**

Fire code inspections will be billed as follows:

Initial Inspection .....	\$ 0.00 Per Violation
1st Non-Compliance re-inspection .....	\$ 0.00 Per Violation
2nd Non-Compliance re-inspection .....	\$ 50.00 Per Violation
3rd Non-Compliance re-inspection .....	\$ 100.00 Per Violation
4th Non-Compliance re-inspection and up .....	\$ 150.00 Per Violation
After hours requested inspection .....	\$ 50.00
Warrant Fees.....	\$ TBD

Special Events Inspections Fee will be as follows:

Each event ..... \$ 50.00

Fireworks permit fees will be as follows:

Indoor Booth or Outdoor Tent..... \$ 50.00

Firework Display - Event..... \$ 50.00

**Open Burning**

Burn permit ..... \$ 0.00

Development permit..... \$ 50.00

Burning violation..... \$ 0.00 - \$ 250.00 per violation

Burning violation 2nd Non-Compliance and up..... \$ 250.00 per violation and/or suppression cost

Burning violation resulting in an uncontrolled or

Escaped fire..... \$ 250.00 per violation and/or suppression cost

**Transportation Route Response**

Transportation route responses will be billed on a per hour basis of the rate above for the commitment of apparatus, personnel, supplies and services. In addition, standardized administrative costs and overhead will be added to each invoice.

**Response to inadequately Protected or Unprotected Areas**

Responses to unprotected areas will be billed on a per hour basis of the rate above for the commitment of apparatus, personnel, supplies and services. In addition, standardized administrative costs and overhead will be added to each invoice.

**Incident or Event Standby**

Standbys will be billed on a per hour basis of the rate above for the commitment of apparatus, personnel, supplies and services. In addition, standardized administrative costs and overhead will be added to each invoice.

**Annexation**

Out of District boundary annexation fee will be as follows:

Annexation petition filing..... \$ 100.00

**Public Record Request**

Requests requiring less than one-quarter of an hour to complete (including labor) will be as follows:

District residents, patients, victims..... \$ 0.00 (Basic incident report)

B & W Incident report (up to 7 pages) ..... \$15.00



Additional Pages

- Photocopying per B & W page ..... \$ 0.25
- Photocopying per color page ..... \$ 1.25
- CD Creation ..... \$ 5.00
- Photos Copied (only those that are public record)  
(reproduction of ALL photos is PROHIBITED without prior written photographer consent)
- US Mail ..... \$ 5.00

Requests requiring more than one-quarter of an hour to complete will include:

- Staff time (actual wage costs including benefits and overhead).
- Archiving retrieval/restoration cost.
- Disposable supplies, postal expenses, and other actual costs associated with the request.

**Training Class Fees**

A fee may be charged to outside agencies or the public attending District trainings and classes. The Fire Chief will determine the fee based upon cost analysis for each specific class. Class costs may include depreciation of props as a portion of the fee. If outside agencies request instructor(s), fees if applicable, will be based upon a signed contract for service.

**Facilities Use Fees**

The District allows the use of the facilities on a first come, first serve basis when the proposed use does not interfere with District activities. The District reserves the right to refuse service to any person/ group.

- A. Admin Conference Room.....\$30.00/hr.
- B. Training Center .....\$15.00/hr. per Zone
  - 1. Charges are based on the needed area(s) and/ or usage of the Training Center
- C. Cleaning Fee .....\$150.00
- D. Damaged District property ..... Repair or Replacement cost
- E. Substantial use of consumable materials ..... Replacement cost
- F. Live Fire Burn Prop (includes props and consumables) Fee .....\$100.00/ per day
  - 1. Facilitator/Instructor: .....\$90/hr. per person

Special Considerations:

- 1. Requests for live fire facilitators/instructors will require two (2) facilitators/instructors on each burn day (The Fire Chief reserves the right to negotiate these fees).
- 2. Propane is not included in the Facility and/ or Training Center fee schedule and will be billed based on actual use at market rate.

The Fire Chief may determine fee waiver, fee reduction or additional fees based upon each use.

[Summary](#)

[Register Now](#)

# 2023 SDAO Legislative Day

Salem Convention Center  
200 Commercial St SE  
Salem, 97301

January 13, 2023  
9:00 AM-2:00 PM

Join us for SDAO Legislative Day to learn more about the SDAO Legislative Program and receive an update on legislative matters affecting special districts.

Topics will include:

- Importance of Legislative Outreach
- November General Election Recap
- ARPA Funds
- Public Records
- Cybersecurity

Speakers:

- Representative Cedric Hayden
- Representative Brad Witt
- Todd Albert
- Frank Stratton
- Hasina Wittenberg
- Mark Landauer

**Date:** January 13, 2023

**Time:** 9am-2pm

**Location:** Salem Convention Center | 200 Commercial St SE

**Cost:** No cost

A light breakfast and lunch will be provided.

## Countdown to the Event

22

DAYS

23

HOURS

51

MINUTES

34

SECONDS

**Register By**

January 13, 2023 1:59 PM

Register Now

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## Illinois Valley RFPD Profit & Loss Budget vs. Actual

July 2022 through June 2023

	Jul '22 - Jun 23	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4010-00 · Current Taxes	1,323,106.32	1,477,482.00	-154,375.68	89.55%
4020-00 · Prior Taxes	13,223.88	20,000.00	-6,776.12	66.12%
4030-00 · Other Tax Offsets	-3,875.18			
4630-00 · INTEREST INCOME				
Total 4630-00 · INTEREST INCOME	8,012.20	1,000.00	7,012.20	801.22%
4710-00 · Miscellaneous				
Total 4710-00 · Miscellaneous	67,943.21	98,415.00	-30,471.79	69.04%
4712-00 · Explorers Savings	2,073.76			
4800-70 · Transfer Out - General Fund	0.00	5,000.00	-5,000.00	0.0%
<b>Total Income</b>	<b>1,410,484.19</b>	<b>1,601,897.00</b>	<b>-191,412.81</b>	<b>88.05%</b>
<b>Gross Profit</b>	<b>1,410,484.19</b>	<b>1,601,897.00</b>	<b>-191,412.81</b>	<b>88.05%</b>
<b>Expense</b>				
5000-00 · Personal Services				
Total 5000-00 · Personal Services	691,490.93	1,651,285.00	-959,794.07	41.88%
6000-02 · Materials & Services				
Total 6000-02 · Materials & Services	174,805.92	578,133.00	-403,327.08	30.24%
7000-03 · Capital Outlay				
Total 7000-03 · Capital Outlay	9,267.32	96,655.00	-87,387.68	9.59%
7950-03 · Contingency Fund	0.00	40,000.00	-40,000.00	0.0%
8000-04 · Debt Service/Lease Purchase Agr				
Total 8000-04 · Debt Service/Lease Purchase Agr	51,495.94	58,794.00	-7,298.06	87.59%
8000-46 · Loan Fees	3,043.85			
<b>Total Expense</b>	<b>930,103.96</b>	<b>2,424,867.00</b>	<b>-1,494,763.04</b>	<b>38.36%</b>
<b>Net Ordinary Income</b>	<b>480,380.23</b>	<b>-822,970.00</b>	<b>1,303,350.23</b>	<b>-58.37%</b>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
<b>BOND INDEBTEDNESS</b>				
Total BOND INDEBTEDNESS	162.78			
4040-00 · Levy Funds				
Total 4040-00 · Levy Funds	357,281.90	395,028.00	-37,746.10	90.45%
9000-10 · Bond Taxes - Prior	1,674.83			
9000-11 · Bond Taxes	154,357.62			
<b>Total Other Income</b>	<b>513,477.13</b>	<b>395,028.00</b>	<b>118,449.13</b>	<b>129.99%</b>
<b>Other Expense</b>				
<b>BOND INDEBTEDNESS FUND</b>				
9001-01 · Bond Principal	0.00	170,000.00	-170,000.00	0.0%
9001-02 · Bond Interest	0.00	5,100.00	-5,100.00	0.0%
<b>Total BOND INDEBTEDNESS FUND</b>	<b>0.00</b>	<b>175,100.00</b>	<b>-175,100.00</b>	<b>0.0%</b>
<b>Total Other Expense</b>	<b>0.00</b>	<b>175,100.00</b>	<b>-175,100.00</b>	<b>0.0%</b>
<b>Net Other Income</b>	<b>513,477.13</b>	<b>219,928.00</b>	<b>293,549.13</b>	<b>233.48%</b>
	<b>993,857.36</b>	<b>-603,042.00</b>	<b>1,596,899.36</b>	<b>-164.81%</b>