

Illinois Valley Fire District
Board of Director - Regular Meeting Agenda
This meeting may be recorded

March 20, 2023

1. Call meeting to order (silence phones)
2. Flag Salute (remove hats)
3. Roll Call
4. Review of February 13, 2023 minutes
5. Staff Reports
 - Fire Chief Holmes
 - Deputy Chief Gavlik
 - Deputy Chief Ismaili
 - Div. Chief Sherman
 - Div. Chief Paul – No report. Financials in packet
6. New Business:
 - Resolutions:
 - 23-02 Supplemental Budget
 - 23-03 Public Contracting Rules
 - Annexations: None at this time
 - Ethan Lane – City of Cave Junction Liaison
7. Old Business:
 - Strategic Plan
8. Monthly Media Video
9. Comments:
 - Public Comment *(This is the time set for public comment. The Board of Commissioners will listen and consider all comments for future agenda items. In accordance with HB2560, Public Participation in Electronic Meetings, Facebook Live viewers are invited to submit comments or questions via Facebook and they will be addressed at this time. No voting or action will be taken by the Board of Commissioners today.)*
 - Board Comment
10. Next scheduled BOD Meeting is April 17, 2023 at 4:00 pm. at Admin Bldg.
11. Adjournment

(The meeting location is accessible to persons with disabilities. Comments and/or Concerns must be submitted in writing. The Board reserves the right to hold an executive session at this meeting under the authority of ORS 192.660.)

Please turn off all Cell phones during this Business Meeting - Thank you

Illinois Valley Fire District Administration Office - 681 Caves Hwy. - Cave Junction - OR 97523



Illinois Valley Fire District

681 Caves Highway
Cave Junction, OR 97523
phone: 541-592-2225 • fax: 541-592-6122
www.ivfire.com

Illinois Valley Fire District Board of Directors Meeting Minutes March 20, 2023

President Jerry Lamb called the meeting to order at 4pm. Flag Salute led by Director Jerry Lamb.

PRESENT: Chief Holmes, Dep. Chief Gavlik, Dep. Chief Ismaili, Div. Chief Sherman, Div. Chief Paul, Paula LeMasters, and Lt. Goo

VOLUNTEERS: Q Lackey, and Kris Ismaili

GUESTS: Claudia Pratt and Bill Ertel, Williams Fire District, Ethan Lane

ROLL CALL: Directors Binker, Lamb, Bouchard and Johnson were present.

REVIEW OF PREVIOUS MEETING MINUTES: Motion made by Director Michelle Binker to approve February 13, 2023 minutes as submitted; and seconded by Director Richard Bouchard. Motion passed, unanimous.

STAFF REPORTS

CHIEF HOLMES:

- **New Items:**

- Just returned from NFA Grant Peer Review training – grants will be harder and harder to get.
- IVFD was awarded \$23,333.33 for all active members during COVID-19. This was presented by Illinois Valley Community Development Organization, and will be utilized for the purchase of uniforms.
- When general public calls administration, and wants to talk to a Board Member, are you wanting us to give out your phone number? It was decided to establish a board@ivfd.com email address that the public can send communications to the board via email. It should be checked on a regular basis by the president or other board member.
- Working on an agreement with the Oregon Caves.
- Attended the Retirement Luncheon for Chief Phil Turnbull with Rural Metro Fire.

- **Training:**

- National Fire Chief Roundtable
 - Responsibility – Learning the power of taking personal responsibility for the problems in your department

- **Fire Defense Board Items:**

- STRAT Plan and Training for all FDB Chiefs and Alternates

- **New Meetings Attended:**

- Southern Oregon Forest Restoration Collaborative Meeting
- DC Ismaili and I attended the “Cross Staffing for Deployments” meeting in regards to the 2023 fire season.

- **On-Going and Informative Meetings:**

- Attended the Applegate Fire District Board Meeting (online)

- Attended Rogue Valley Fire Chief Association Meeting (In-Person)
- Attended the Oregon Fire Chief Association meeting (On-Going/online)
- Attended the Fire Standards Meeting (On-going/online)
- Attended IVFROG (In-Person)
- Attended the Fire Prevention Co-Op (Online)
- Attended the Cave Junction Chamber of Commerce (Online)
- Sara Rubrecht from OSFM will be at the April board meeting with a short presentation and will be available to answer questions.

DEP. CHIEF GAVLIK:

- A number of grants have been submitted for the new training building:
 - DPSST - \$7,000 for interior moveable walls
 - Chaney Family Foundation - \$10,000 for metal staircases
 - West Family Foundation - \$10,000 for metal staircases
 - Roundhouse Foundation - \$16,000 lighting and electrical work
- Currently writing a grant to Josephine County Foundation for tools
- New tactical repeater is placed; working with FCC for an additional frequency
- Dep. Chief Gavlik and Div. Chief Sherman attended retirement ceremony for Chief Turnbull – Rural Metro
- Training classes this month will cover Childbirth, Tender Operations, Firefighter Safety & Survival, and Horizontal Ventilation

DEP. CHIEF ISMAILI:

- For the month of February, we had a total of 109 calls: 52 medical calls, 9 open burn/smoke investigation calls – with multiple warnings issued, 3 large vehicle fires, 2 structure fires, 15 motor vehicle accidents with no civilian fatalities and no firefighter injuries
- Completed 5 fire and life safety inspections last month
- Reception area security project is being rebid, as prices have changed
- Radio infrastructure is still being fine-tuned; old repeater will be used as a tactical repeater
- Met with contractors for new KOA Campground regarding emergency apparatus approach
- Procurement SOG written, investigating costs for a structure at new gravel yard which would allow Station 5 property to be sold for the real market value, and authorizing Chief Holmes to represent the district in putting the property on the market.

Director Michelle Binker made a motion to approve Resolution 23-03 to Adopt Public Contracting Rules. The motion was seconded by Director Richard Bouchard. Motion passed unanimously.

DIV. CHIEF SHERMAN:

- Logistics, vehicle and station maintenance report was provided
- The cold weather is really rough on batteries and tires, and much time was spent dealing with snow

ADMINISTRATOR PAUL: no report, financials provided.

NEW BUSINESS:

- Recommend approval of Resolution #23-02 for supplemental budget as follows:
 - Special Districts Association of Oregon - \$1,500
 - Coronavirus State & Local Recovery Funds (SLFRF) Program - \$23,333.33

Motion to approve Resolution #23-02 for \$24,833.33 made by Director Richard Bouchard, seconded by Director Cheryl Johnson. All in favor, motion passed.

- Ethan Lane – City of Cave Junction shared that the City is still waiting for legal processes for the Junction Inn. Any complaints about the Junction Inn can be directed to City Hall. The City is waiting to hear on the disposition of the Radio Shack building, which previously suffered major damage in a structure fire. The City

passed Resolution #966 to declare a homeless emergency in the City of Cave Junction, and possibly be eligible for state funds to be awarded on a per person basis, based on past homeless head count.

OLD BUSINESS:

- Strategic Plan was discussed at a workshop prior to the board meeting. Director Michelle Binker made a motion to approve the IVFD 2023-2028 Strategic Plan with the minor edits/changes discussed to be made. Seconded by Director Richard Bouchard. All in favor, motion passed unanimously.

VIDEO: Thank you to Dale Sandberg for an interesting and excellent video for February/early March.

PUBLIC COMMENT:

Chief Holmes offered his thanks to all of the staff and volunteers for their excellent response to our many calls, especially the three structure fires during the extraordinarily challenging snowy weather conditions.

Bill Ertel asked if Support responded to calls and how they were notified. The Chief answered his questions.

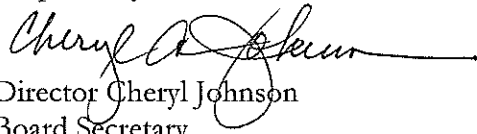
BOARD COMMENT:

- Director Johnson mentioned that mental health is a priority – for career firefighters as well as volunteer firefighters and support staff. She urged everyone to take advantage of no-cost resources available to IVFD.

The next regularly scheduled BOD meeting will be Monday, April 17, 2023 at 4:00pm at the Administration building, 681 Caves Hwy., Cave Junction, OR.

This meeting adjourned at 4:48pm.

Respectfully submitted,



Director Cheryl Johnson
Board Secretary

Fire Chief Report

03.20.2023

- **New Items:**
 - When general public calls administration, and wants to talk to a Board Member, are you wanting us to give out your phone number? What would you all like to see going forward?
 - IVFD was awarded \$23,333.33 for all active members during COVID-19. This was presented by Illinois Valley Community Development Organization, and will be utilized for the purchase of uniforms.
- **Training:**
 - National Fire Chief Roundtable
 - Responsibility – Learning the power of taking personal responsibility for the problems in your department
- **Fire Defense Board Items:**
 - STRAT Plan and Training for all FDB Chiefs and Alternates
- **New Meetings Attended:**
 - Southern Oregon Forest Restoration Collaborative Meeting
 - DC Ismaili and I attended the “Cross Staffing for Deployments” meeting in regards to the 2023 fire season.
- **On-Going and Informative Meetings:**
 - *Attended the Applegate Fire District Board Meeting (online)*
 - *Attended Rogue Valley Fire Chief Association Meeting (In-Person)*
 - *Attended the Oregon Fire Chief Association meeting (On-Going/online)*
 - *Attended the Fire Standards Meeting (On-going/online)*
 - *Attended IVFROG (In-Person)*
 - *Attended the Fire Prevention Co-Op (Online)*
 - *Attended the Cave Junction Chamber of Commerce (Online)*

Illinois Valley Rural Fire Protection District

Deputy Chief / Training Report

March 20, 2023



**ILLINOIS VALLEY
FIRE
DISTRICT**

There are a number of grants submitted for the continuation of the training building project. A request to DPSST for \$7,000 for the materials to build the interior moveable walls, a \$10,000 request to the Chaney Family Foundation, and another \$10,000 request to the West Family Foundation for the metal staircases, and \$16,000 request to the Roundhouse Foundation to cover the cost of the area lighting and running electrical power to the site.

I am currently writing a grant to the Josephine County Foundation for either forcible entry tools or a battery-operated extrication tool depending on the amount of money they have available.

We have the new tactical repeater in place on the mountaintop and I am working with the FCC coordinator to obtain another frequency to provide us with a repeated tactical frequency that will not interfere with our main repeater and surrounding agencies.

Chief Sherman and I attended Chief Turnbull's retirement ceremony in Grants Pass to celebrate his 44 years in the fire service.

Training for this month will be covering areas of Childbirth, Tender Operations, Firefighter Safety & Survival, and Horizontal Ventilation.

Respectfully Submitted by Jeff Gavlik, Deputy Chief



March Schedule 2023



Date	Training	Location	Instructor
3/7/2023	Association Meeting	Admin	President
	OB Delivery	Admin	Gavlik
3/14/2023	Tender Operations	Sta. 1	Sherman
3/21/2023	Firefighter Safety & Survival	Sta. 2	Goo
3/28/2023	Horizontal Ventilation	Sta. 1	Pfeiffer

Note:

“**OB Delivery**” will be our monthly medical continuing education for recertification; “**Tender Operations**” will be practicing efficiency with our water delivery operations; “**Firefighter Safety & Survival**” will be practicing various ways to get out of a hazardous or bad situation; “**Horizontal Ventilation**” will be for coordinating ventilation methods with the fire attack team.



Illinois Valley Fire Protection District
Board of Directors Meeting
Operations/Prevention Notes
03/20/2023

The shift schedule is attached.

For the month of February, we had one-hundred and nine (109) calls.

We had fifty-two (52) medical calls.

We had nine (9) open burn/smoke investigations calls. Most of them were legal open burns. A few warnings issued.

We had three (3) large vehicle fires. Fire on Schumacher Street was an unintentional fire. The cause of the fire was overloaded extension cords. The fire on Deer Creek and white schoolhouse Road were undetermined but more than likely intentional as they were abandoned.

We had two (2) structure fires. The fire on Reeves Creek Road was unintentional. The cause of the fire was overloaded extension cords. The fire on old stage was also unintentional. The cause of that fire was a propane explosion.

We had fifteen (15) Motor Vehicle Accidents with no (0) civilian fatality and **NO** firefighter injuries.

We have completed Five (5) fire and life safety inspections.

I had a meeting with the contractors for the reception area security project. That will be presenting us with the new bid is the prices have changed.

We are still fine-tuning our radio infrastructure. We had purchased the new repeater back in October that we just installed Eight dollar. We will be using the older repeater as a tactical repeater. Updating of the fiddler and Bolan repeaters will not happen until we get closer to fire season.

I met with contractors for the new KOA campground north of Cave Junction. We are fine-tuning emergency apparatus approach to the property.

We have written a procurement SOG. At this time we are still working on costs to place a structure at the new gravel yard. This would give us a range of putting the old station 5 up for sale.

Any questions????

March 2023

March 2023

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April 2023

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Feb 26	27	28	Mar 1 8953 B Eng Lane D Hartman EMT	2 8951 C 8981 Off C SC Eng Lane D Norton	3 8951 C 8981 Off D Hartman EMT F LeMasters	4 8951 A Eng Pfeiffer F LeMasters
5 8951 A Eng Pfeiffer F LeMasters N Vetter	6 8952 B Eng Lane D Jarrett EMT	7 8954 B Eng Lane D Marler N Demuth	8 8953 C 8981 D Norton	9 8951 C 8981 D Hartman EMT	10 8953 A Eng Pfeiffer D Gavlik D Norton	11 8953 A Eng Pfeiffer F LeMasters
12 8953 B Eng Lane F LeMasters N Vetter	13 8952 B Eng Lane D Jarrett EMT D Marler	14 8954 C 8981 D Peltier N Hartman EMT	15 8953 C 8981 D Meyer	16 8954 A Eng Pfeiffer D Norton	17 8952 A Eng Pfeiffer F LeMasters N Mavity	18 8952 B Eng Lane DN Mavity F LeMasters
19 8952 B Eng Lane D Gavlik F LeMasters N Vetter	20 8952 C 8981 D Jarrett EMT	21 8954 C 8981 N Demuth N Hartman EMT	22 8953 A Eng Pfeiffer	23 8954 A Eng Pfeiffer D Norton	24 8954 B Eng Lane D Hartman EMT N Norton	25 8954 B Eng Lane F LeMasters
26 8954 C 8981 F LeMasters N Vetter	27 8952 C 8981 D Jarrett EMT	28 8954 A Eng Pfeiffer D Peltier N Jarrett EMT	29 8953 A Eng Pfeiffer D Meyer	30 8951 B Eng Lane D Hartman EMT N Norton	31 8951 B Eng Lane F LeMasters	Apr 1



Maintenance Report February 2023

8904 Engine: Replace batteries, clear code in system, weld brackets back on battery tray.

8951 Command SUV: Check for coolant leak, replace coolant reservoir tank cap, and install new emergency radio.

8944 Water Tender: Replace alternator and voltage regulator.

Air Trailer: Replace tongue jack with an electric jack. Service engine, replace breakaway battery and battery charger.

8952 Command SUV: Service and safety inspection, and replace heater core hose.

8931 Rescue: Transmission issue. Took to RPM for diagnosis, they may of found a faulty plug. They cleaned it and reconnected it. (Back in service), and repair wiring to backup camera.

8901 Engine: Install mobile repeater on emergency radio.

8905 Engine: Service vent fan.

8977 Staff SUV: Service and safety inspection.

Clear parking lot of snow a few times at Station's 1 and 2

Fire extinguishers serviced.

SCBA pack and mask testing complete.

Admin: Repair parking lot gate, replace exhaust fan in women's room and clean exhaust in men's room.

Station 1, 2 & 3: Convert light over bay sink to LED.

**BEFORE THE BOARD OF DIRECTORS
STATE OF OREGON, COUNTY OF JOSEPHINE
ILLINOIS VALLEY RURAL FIRE PROTECTION DISTRICT**

RESOLUTION NO. 23-02

2022-2023 SUPPLEMENTAL BUDGET

WHEREAS, Oregon Revised Statute 294.471 allows for a supplemental budget when an unforeseen situation occurs that requires a change in financial planning, and

WHEREAS, the unanticipated receipt of \$1,500 from Special Districts Association of Oregon and \$23,333.33 from The Coronavirus State & Local Recovery Funds (SLFRF) Program meets the requirements established by ORS 294.471, and

WHEREAS, providing this contractual service was unplanned and unforeseen; and

WHEREAS, Illinois Valley Rural Fire Protection District intends to expend some or all the funds made available as a result of the above noted receipt,

Be it RESOLVED, therefore, that the Illinois Valley Rural Fire Protection District supplements the 2022-2023 budget as follows:

Resources:	Special Districts Assoc. of Oregon	\$ 1,500.00
	The Coronavirus State & Local Recovery Funds (SLFRF) Program	\$ 23,333.33

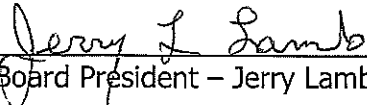
Be it further RESOLVED that the following changes are made to the 2021-2022 appropriations:

	Amount:
Capital Outlay	\$ 1,500.00
Personnel	\$ 23,333.33

Total Appropriations \$24,833.33

NOW, THEREFORE, Be It resolved that the Board of Directors of the Illinois Valley Rural Fire Protection District authorizes the acceptance of said Contractual funds - in the sum of \$24,833.33 - and to increase said 2022-2023 Budget by same, specifically funding as noted above.

ADOPTED and **Attested** by the Board of Directors of the Illinois Valley Rural Fire Protection District on this 20th day of March, 2023.



Board President – Jerry Lamb



Secretary to the Board – Cheryl Johnson

**BEFORE THE BOARD OF DIRECTORS
STATE OF OREGON, COUNTY OF JOSEPHINE
ILLINOIS VALLEY RURAL FIRE PROTECTION DISTRICT**

RESOLUTION NO. 23-03

2022-2023 RESOLUTION ADOPTING PUBLIC CONTRACTING RULES

WHEREAS, Illinois Valley Rural Fire Protection District ("District") is an Oregon special district which is subject to Oregon's public contracting rules; and

WHEREAS, ORS 279A.065(5) provides that a local contracting agency may adopt its own rules of procedure for public contract that:

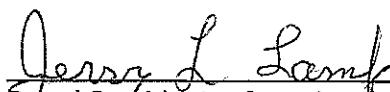
Prescribe the rules of procedure that the contracting agency will use for public contracts, which may include portions of the model rules adopted by the Attorney General;

NOW, THEREFORE, BE IT RESOLVED:

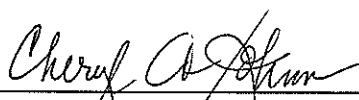
That the District affirmatively adopts the public contracting rules described in SOG; Disposal of Surplus Property or Equipment, which is attached to this Resolution and incorporated herein by reference. The Rules described in SOG; Disposal of Surplus Property or Equipment, shall be in addition to, and shall supersede any conflicting provisions in, the Model Rules.

That the District shall regularly review changes in the Public Contracting Code and the Model Rules to ensure that the Rules adopted in Exhibit A are consistent with current law.

ADOPTED and **Attested** by the Board of Directors of the Illinois Valley Rural Fire Protection District on this 20th day of March, 2023.



Board President – Jerry Lamb



Secretary to the Board – Cheryl Johnson

XXX- Disposal of Surplus Property or Equipment

DEVELOPED BY: *Division Chief Jamie Paul*

DATE: *March 16, 2023*

APPROVED BY: *Fire Chief John Holmes*

SUPERSEDES: *September 25, 2013*

THIS STANDARD OPERATING GUIDE (SOG) ESTABLISHES GUIDANCE & PROCEDURES TO BE FOLLOWED BY IVFD PERSONNEL

1. **General:** This SOG outlines specific details, guidance and requirements for disposing of Illinois Valley Fire District surplus property.
2. **Purpose:** The District shall dispose of all property that is of no further use to the District in a manner that maximizes income to the District. Property that has no further use shall be considered surplus property and the following procedures shall be used for its disposal.
3. **Procedure:**
 - A. Equipment and other personal property:
 - a) Staff identifies the property that is of no further use to the District.
 - b) Staff establishes a fair market value, if any, for the surplus property and recommends the most appropriate disposal method will be determined.
 - c) Staff determines if the item(s) is/are capital assets. Capital assets are defined as property with an original purchase price of more than \$5,000 with a lifespan of more than one year. If the item(s) is/are capital assets, standard accounting procedures will be followed for recording the disposal.
 - d) Disposal of all capital assets must be authorized by the District Board.
 - e) Non-capital assets may be disposed of by authority of the Fire Chief Non-capital assets are defined as property with an original price of \$1000-\$5000 with a lifespan of more than one year. Options for disposal are as follows:
 1. Sales: Surplus property may be offered for sale. All surplus property is for sale "as is" and "where is," with no warranty, guarantee, or representation of any kind, expressed or implied, as to the condition, utility or usability of the property offered for sale. Appropriate methods of sale are as follows:
 - a. Negotiated Sale to Another Fire Agency - Surplus property may be sold outright to another fire agency if the agency has notified the District of their interest in the item(s).
 - b. Public Auction - If appropriate for the dollar value of the item(s) being sold, the District may contract with a professional auctioneer to sell surplus property at a public auction.
 - c. On-line Auction - Surplus property may be listed on the District's website or an on-line auction company's web site for sale to the highest responsible bidder.

- d. Sealed Bids - Sealed bids may be solicited for the sale of surplus property. Surplus property disposed of in this manner shall be sold to the highest bidder.
 - e. Negotiated Sale to an Individual - Surplus property may be sold to an individual if it is determined that only one known buyer is available or interested in acquiring the property.
 - f. Selling for Scrap - Surplus property may be sold as scrap if it is determined that the value of the raw material exceeds the value of the property as a whole.
 - g. Proceeds - Revenue from the sale of surplus property shall be returned to the fund designated by the finance officer (administrator, Fire Chief, etc.).
2. Trade-In: Property declared as surplus may be offered as a trade-in or for buy-back or credit toward the purchase of new property.
 3. Donations: When donating surplus property, consideration shall be given to the potential needs of other agencies, using a priority methodology based on local agencies first, then outward to local jurisdictions and other agencies in adjacent and remote areas.
 4. Disposal as Junk: When the cost of locating a buyer exceeds the estimated sale price of surplus property, the item(s) may be destroyed or disposed of as junk.
 5. All agencies, local jurisdictions or individuals that purchase or receive surplus property via donation from the District will sign a release/liability waiver with the express understanding that District assumes no responsibility whatsoever for the condition, use, operation or performance of the donated or sold equipment.

B. Real Estate:

- a) Staff identifies the property that is of no further use to the District.
- b) Staff establishes a reasonable fair market value for the property, through consultation with experts in local real estate or through appraisal.
- c) The designation of real property as surplus and its offer for sale must be authorized by the District Board at the board meeting. Notice of the public hearing shall be published in one newspaper of general circulation serving the District at least five (5) days before the hearing, and posted on the District's web site for at least five (5) days before the hearing.
- d) If the Board concurs that the property is surplus to the District's need, it may offer the property to local public agencies first. All surplus property is for sale "as is" and "where is," with no warranty, guarantee, or representation of any kind, expressed or implied, as to the condition, utility or usability of the property offered for sale.
- e) Staff shall bring all bids on the property to the Board for approval, together with a recommendation for sale. Sales shall be to the highest bidder that

complies with all other terms of the offer. The Board shall have the right to reject all offers.

- f) Sales shall be subject to purchase and sale agreements that include the following provisions: a) the buyer to pay all costs of sale, including but not limited to escrow fees and any requested title insurance; b) no sales commissions ; c) cash sale only; d) no assignment permitted; e) statement that the property is being sold "AS IS" with no warranties or representations as to condition; and f) a release/liability waiver with the express understanding that District assumes no responsibility whatsoever for the condition, use or operation of the property.
- g) Revenue from sales of surplus real property shall be returned to the fund designated by the finance officer (administrator, Fire Chief, etc.).

Illinois Valley RFPD Profit & Loss Budget vs. Actual

	July 2022 through June 2023			
	Jul '22 - Jun 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4010-00 · Current Taxes	1,363,445.96	1,477,482.00	-114,036.04	92.28%
4020-00 · Prior Taxes	18,876.65	20,000.00	-1,123.35	94.38%
4030-00 · Other Tax Offsets	-3,875.18			
4630-00 · INTEREST INCOME				
Total 4630-00 · INTEREST INCOME	16,806.21	1,000.00	15,806.21	1,680.62%
4710-00 · Miscellaneous				
Total 4710-00 · Miscellaneous	90,401.04	98,415.00	-8,013.96	91.86%
4712-00 · Explorers Savings	5,723.14			
4800-70 · Transfer Out - General Fund	0.00	5,000.00	-5,000.00	0.0%
Total Income	1,491,377.82	1,601,897.00	-110,519.18	93.1%
Gross Profit	1,491,377.82	1,601,897.00	-110,519.18	93.1%
Expense				
5000-00 · Personal Services				
Total 5000-00 · Personal Services	978,347.44	1,651,285.00	-672,937.56	59.25%
6000-02 · Materials & Services				
Total 6000-02 · Materials & Services	307,466.47	578,133.00	-270,666.53	53.18%
7000-03 · Capital Outlay	19,956.27	96,655.00	-76,698.73	20.65%
7950-03 · Contingency Fund	0.00	40,000.00	-40,000.00	0.0%
Total 8000-04 · Debt Service/Lease Purchase A	51,495.94	58,794.00	-7,298.06	87.59%
8000-46 · Loan Fees	3,043.85			
Total Expense	1,360,309.97	2,424,867.00	-1,064,557.03	56.1%
Net Ordinary Income	131,067.85	-822,970.00	954,037.85	-15.93%
Other Income/Expense				
Other Income				
Total BOND INDEBTEDNESS	185.67			
Total 4040-00 · Levy Funds	369,574.45	395,028.00	-25,453.55	93.56%
Total Other Income	531,167.38	395,028.00	136,139.38	134.46%
Other Expense				
Total BOND INDEBTEDNESS FUND	172,550.00	175,100.00	-2,550.00	98.54%
Total Other Expense	172,550.00	175,100.00	-2,550.00	98.54%
Net Other Income	358,617.38	219,928.00	138,689.38	163.06%
	489,685.23	-603,042.00	1,092,727.23	-81.2%