

Illinois Valley Fire District
Board of Director - Regular Meeting Agenda
This meeting may be recorded

April 17, 2023

1. Call meeting to order (silence phones)
2. Flag Salute (remove hats)
3. Roll Call
4. Review of March 20, 2023 minutes
5. Staff Reports
 - Fire Chief Holmes
 - Deputy Chief Gavlik
 - Deputy Chief Ismaili
 - Div. Chief Sherman
 - Div. Chief Paul – No report. Financials in packet
6. New Business:
 - Citation Appeal: Jose Duran Villalobos
 - Quarterly Drug Testing
 - Resolutions: None
 - Annexations:
 - Peter Jivanov of 801 Thompson Creek Rd. – adding 54.66 acres for a total of 59.66 acres
 - Ryan and Sarah Wilcox of 4154 Deer Creek Rd. – adding 7.19 acres for a total of 12.19 acres
 - Benjamin and Laura Davis of 5871 Holland Loop Rd. – adding 34.51 acres for a total of 40.36 acres
 - Budget: Budget Committee mtg. was today. Budget hearing will be held 5/8 at 3:45 p.m. for approval of 2023-2024 Budget
 - Ethan Lane – City of Cave Junction Liaison
 - Sara Rubrecht – OSFM
 - Director Binker: Approval for expenditure for SDAO Human Resource Regional Training
7. Old Business:
8. Monthly Media Video
9. Comments:
 - Public Comment *(This is the time set for public comment. The Board of Commissioners will listen and consider all comments for future agenda items. In accordance with HB2560, Public Participation in Electronic Meetings, Facebook Live viewers are invited to submit comments or questions via Facebook and they will be addressed at this time. No voting or action will be taken by the Board of Commissioners today.)*
 - Board Comment
10. Next scheduled BOD Meeting is May 8, 2023 at 4:00 pm. at Admin Bldg.

11. Adjournment

(The meeting location is accessible to persons with disabilities. Comments and/or Concerns must be submitted in writing. The Board reserves the right to hold an executive session at this meeting under the authority of ORS 192.660.)

Please turn off all Cell phones during this Business Meeting - Thank you

Illinois Valley Fire District Administration Office - 681 Caves Hwy. - Cave Junction - OR 97523



Illinois Valley Fire District

681 Caves Highway
Cave Junction, OR 97523
phone: 541-592-2225 • fax: 541-592-6122
www.ivfire.com

Illinois Valley Fire District Board of Directors Meeting Minutes April 17, 2023

President Jerry Lamb called the meeting to order at 4pm. Flag Salute led by Director Jerry Lamb.

PRESENT: Chief Holmes, Dep. Chief Gavlik, Dep. Chief Ismaili, Div. Chief Paul, Paula LeMasters, and Engr. Lane

VOLUNTEERS: Kris Ismaili, Dale Sandberg, and Q Lackey

GUESTS: Sara Rubrecht, OSFM

ROLL CALL: Directors Lamb, Bouchard and Johnson were present. Director Binker was excused.

REVIEW OF PREVIOUS MEETING MINUTES: Motion made by Director Richard Bouchard to accept the March 20, 2023 minutes as submitted; and seconded by Director Cheryl Johnson. Motion passed, unanimous.

STAFF REPORTS

CHIEF HOLMES:

- **New Items:**
 - In May, I will be speaking in person in Roseburg in regards to the House Bill (HB 2588) and that IVFD has submitted. (1/16/2023 - Referred to Emergency Management, General Government, and Veterans with subsequent referral to Ways and Means. 1/9/2023 - First reading. Referred to Speaker's desk. No Priority.) Also, to throw my 2¢ worth out there in support of the HB 4097 (Establishes income tax credit for volunteer firefighters. Applies to tax years beginning on or after January 1, 2023, and before January 1, 2029 v)
- **Training:**
 - Cardiac Rhythms & Shock treatment with AMR CE
 - Mitigating New Vehicle Extrication and Electric Vehicle Fires (Carl J. Haddon (Ret.) – DC with the North Fork ID Department)
 - Incident Management Team with the Oregon State Fire Marshal's Office
- **Fire Defense Board Items:**
 - FDBC's and Alternates schedule is coming out for the 2023 fire season. I will have 3 different weeks as the FDBC at this time.
- **New Meetings Attended:**
 - SONCAL – California and Oregon Fire agencies working together to be ready for the 2023 fire season.

- Attended the Southern Oregon PSPS (Public Safety Power Shutoff) with Pacific Power and local agencies
- Takilma First Response meeting (planning for fire season) with DC Ismaili
- **On-Going and Informative Meetings:**
 - Attended the Applegate Fire District Board Meeting (online)
 - Attended Rogue Valley Fire Chief Association Meeting (In-Person)
 - Attended the Oregon Fire Chief Association meeting (On-Going/online)
 - Attended the Cave Junction Chamber of Commerce (Online)
 - Attended the City of Cave Junction City Council Meeting

DEP. CHIEF GAVLIK:

- A number of grants have been submitted for the new training building:
 - DPSST – awarded \$6,700 for interior moveable walls; agreement has been signed and returned
 - Chaney Family Foundation – \$10,000 for metal staircases – meeting 4/18/23
 - West Family Foundation – \$10,000 for metal staircases
 - Roundhouse Foundation - \$16,000 lighting and electrical work
 - Will be looking for other grant opportunities in the future, once these grants are notified
- SOWS Wildland Training is scheduled for June 3 and 4 with three tracks for Firefighter, Engine Boss and Strike Team Task Force levels
- Attended the Volunteer Fair held at IVHS, which was well attended by 34 different organizations. Received one firefighter application and passed out several others.
- The Explorers were busy this month with not only their regular training nights but also attended the Volunteer Fair and the Soup for The Souls fundraiser to help with that event. Bottle drive will be 4/22/23.
- Training classes this month will cover Cardiac Rhythms, SCBA Speed Drill, and ODOT Traffic Control.

DEP. CHIEF ISMAILI:

- For the month of March, we had a total of 146 calls: 51 public assist calls, 62 medical calls, 9 open burn/smoke investigation calls – with multiple warnings issued, 1 flue fire, 5 structure fires, 18 motor vehicle accidents with 1 civilian fatality and no firefighter injuries
- Completed 3 fire and life safety inspections last month
- Administered agility tests for two candidates.
- Two property owners requested and received defensible space education at their properties.
- Completed ten (10) plan reviews and address assignments with some with comments to Josephine County.
- Attended the IVFROG, IAAI, and SOFCO meetings on the prevention side. Also attended the Josephine County Operations Group and the two county RVFC's Operations Group Meetings.
- We have had our pre-ISO evaluation meeting with the ISO official. We will accumulate the necessary information for the ISO documents that were provided.
- The new First Due program is slowly being integrated into our day-to-day operations. Majority of the County properties are entered as locations. Our hydrant systems have been entered into the program. Our 1st responders receive messages and travel routes to the calls.

Fire reports are having data entered in from our CAD system. Shift personnel are performing and entering pre-fire plans. The community connect and fire permits are being utilized. District assets are being entered as time allows. And we are utilizing the system for inspections with our new tablets on site.

- The station 5 project is moving forward. Since our last meeting the station has been put on the market awaiting buyers.
- The reception area project is underway.

DIV. CHIEF SHERMAN: (on vacation, report provided in the board packet)

- Logistics, vehicle and station maintenance report was provided

ADMINISTRATOR PAUL: no report, financials provided.

NEW BUSINESS:

- Citation Appeal has been taken care of: Illegal burn from March 2020, and the person receiving the citation had given us false identification information. The citation was dismissed without anyone to issue the citation to. As a result, we have changed our procedure, and going forward, IVFD will bill the property owner
- Quarterly Drug Testing: The following numbers were selected: 67310, 86650, 72410, 37960, 70100, 06120, 03890
- Recommend three annexation requests as follows:
 - Peter Jivanov of 801 Thompson Creek Rd., Selma – adding 54.66 acres for a total of 59.66 acres
 - Ryan and Sarah Wilcox of 4154 Deer Creek Rd., Selma – adding 7.19 acres for a total of 12.19 acres
 - Benjamin and Laura Davis of 5871 Holland Loop Rd., Cave Junction – adding 34.51 acres for a total of 40.36 acres

Motion made by Director Cheryl Johnson to approve the three annexation requests, seconded by Director Jerry Lamb. All in favor, motion passed unanimously.

- Budget: Budget Committee meeting was today and the budget was accepted. Budget hearing will be held 5/8 at 3:45 p.m. for approval of 2023- 2024 Budget
- Sara Rubrecht – OSFM shared that she is the Regional Mobilization Coordinator for Josephine, Jackson, Curry and Coos Counties. She serves the Fire Defense Board Chief group and works closely with Chief Holmes. Sara Rubrecht will take the lead if there is a conflagration request for any large wildfire events. She also works on mutual aid agreements, as well as training needs. OSFM can provide immediate response resources as well as prepositioning resources if needed. Theresa Vaughn is the new Community Risk Reduction Specialist. Sam Lashley is the OSFM inspector in Josephine and Jackson counties.
- Director Binker: Approval for expenditure for SDAO Human Resource Regional Training in Salem on June 14, 2023

Motion made by Director Cheryl Johnson to cover travel expenses, seconded by Director Jerry Lamb. All in favor, motion passed unanimously.

OLD BUSINESS: (none)

VIDEO: Thank you to Dale Sandberg for an excellent video for March/early April.

PUBLIC COMMENT: (none)

BOARD COMMENT:

- Director Bouchard asked about the process for reimbursement to be sure that the request includes what the reimbursement is for (mileage, hotel, etc.) in advance of the event. Chief Holmes advised that we can use the existing travel expense form to request approval for expense reimbursement in advance of any expenditure.
- Director Johnson thanked the IV Explorers for their excellent work at the *Soup for The Souls* event. The Alliance received many compliments on how hard they worked. She also shared information on the OSFM Wildfire Preparedness Webinar series:
 - April 19: Noon – 1 p.m. | Defensible Space 101
 - April 20: Noon – 1 p.m. | Home Hardening 101
 - May 3: Noon – 1 p.m. | Firewise USA: What motivates people to start a community?
 - May 10: Noon - 1 p.m. | 5 E's of Community Risk Reduction (wildfire focus for the fire service)
 - May 16: Noon - 1 p.m. | Community Wildfire Protection Plans 101
 - May 24: Noon – 1 p.m. | Emergency Preparedness
 - May 31: Noon – 1 p.m. | Fire-resistant plants and flammable plants
 - June 14: Noon – 1 p.m. | Public Safety Power Shut-off
 - June 21: 11:30 a.m. - 12:30 p.m. | Fire Season Forecast
- Director Lamb asked if we are going to have any different firefighting equipment with the electrical vehicles on the road. Chief Holmes shared that there will be changes in the way we fight those types of fires.

The next regularly scheduled BOD meeting will be Monday, May 8, 2023 at 4:00pm at the Administration building, 681 Caves Hwy., Cave Junction, OR.

This meeting adjourned at 4:55pm.

Respectfully submitted,



Director Cheryl Johnson
Board Secretary



Fire Chief Report

04.17.2023

- **New Items:**

- Later this month and in May, I will be speaking in person in Roseburg in regards to the House Bill (HB 2588) and that IVFD has submitted. (1/16/2023 - Referred to Emergency Management, General Government, and Veterans with subsequent referral to Ways and Means. 1/9/2023 - First reading. Referred to Speaker's desk. No Priority.) Also to throw my .2 cents worth out there in support of the HB 4097 (Establishes income tax credit for volunteer firefighters. Applies to tax years beginning on or after January 1, 2023, and before January 1, 2029.)

- **Training:**

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- Incident Management Team with the Oregon State Fire Marshal's Office

- **Fire Defense Board Items:**

- FDBC's and Alternates schedule is coming out for the 2023 fire season. I will have 3 different weeks as the FDBC at this time.

New Meetings Attended:

- SONCAL – California and Oregon Fire agencies working together to be ready for the 2023 fire season.
- Attended the Southern Oregon PSPS (Public Safety Power Shutoff) with Pacific Power and local agencies

- **On-Going and Informative Meetings:**

- *Attended the Applegate Fire District Board Meeting (online)*
- *Attended Rogue Valley Fire Chief Association Meeting (In-Person)*
- *Attended the Oregon Fire Chief Association meeting (On-Going/online)*
- *Attended the Cave Junction Chamber of Commerce (Online)*

Illinois Valley Rural Fire Protection District

Deputy Chief / Training Report

April 17, 2023



**ILLINOIS VALLEY
FIRE
DISTRICT**

The DPSST training grant was awarded in the amount of \$6,700 for the building of the movable walls for our new training building.

The Chaney Family Foundation board has a meeting set for tomorrow to discuss our grant project for possible funding and we are still waiting to hear from the West Family Foundation regarding the industrial staircases needed for the training building.

Additionally, the Roundhouse Foundation application was submitted to try to cover the cost of the electrical work and area lighting for the training grounds.

I attended the Volunteer Fair held at the high school, which was well attended by 34 different organizations. We received one firefighter application and passed out several others.

The Explorers were busy this month with not only their regular training nights but also attended the Volunteer Fair and the Soup for the Soul fundraiser to help with that event.

Training for this month will be covering areas of Cardiac Rhythms, (postponed) ODOT Traffic Control, SCBA Speed Drill, and annual Physical Agility Testing.

Respectfully Submitted by Jeff Gavlik, Deputy Chief



April Schedule 2023



Date	Training	Location	Instructor
4/4/2023	Association Meeting	Admin	President
	Cardiac Rhythms	Admin	Gavlik
4/11/2023	ODOT Traffic Control	Sta. 1	ODOT
4/18/2023	SCBA Speed Drills	Sta. 1	Lane
4/25/2023	Physical Agility	Sta. 2	Ismaili

Note:

“**Cardiac Rhythms**” will be our monthly medical continuing education for recertification; “**ODOT Traffic Control**” will be reviewing how to safely perform traffic control operations; “**SCBA Speed Drills**” will be practicing efficiency in donning and air pack; “**Physical Agility**” will be our annual required agility test.



Illinois Valley Fire Protection District

Board of Directors Meeting Operations/Prevention Notes 04/17/2023

The shift schedule is attached.

For the month of December, we ran a total of 146 calls.

We had fifty (51) public assist calls. Lift assists, Gas leaks, Powerline Problems, Smoke & Fire Alarms, etc.

We had sixty (62) medical calls.

We had nine (9) open burn/smoke investigations calls. There were multiple warnings issued.

We had one (1) flue fire. The fire was unintentional. The fire was contained to the flue and wood stove.

We had five (5) structure fires. The fire on Taurus Lane was unintentional. The cause of the fire was smoking materials. The fire on Holland loop was unintentional, the cause of the fire was fireplace ashes spread to combustible materials. The fire at the Junction Inn was undetermined, the cause was more than likely an unattended warming fire. The fire on Lone Mountain Rd was intentional, the cause of the fire was an intentional fire set in the bathroom. The owner of the property has chosen not to be a victim, which means there will be no criminal offense. The Fire District will be citing for illegal burning and charging for fire suppression. The fire on Redwood Highway is still under investigation and will be turned over to Oregon State police.

We had eighteen (18) Motor Vehicle Accidents with **One** (1) civilian fatality and **NO** firefighter injuries.

We completed three (3) fire and life safety inspections this month.

We administered agility tests for two candidates.

Two (2) property owners requested and received defensible space education at their properties.

I have completed ten (10) plan reviews and address assignments with some with comments to Josephine County.

I attended the IVFROG, IAAI, and SOFCO meetings on the prevention side. I also attended the Josephine County Operations Group and the two county RVFC's Operations Group Meetings.

We have had our pre-ISO evaluation meeting with the ISO official. We will accumulate the necessary information for the ISO documents that were provided.

The new First Due program is slowly being integrated into our day-to-day operations. The majority of the County properties are entered as locations. Our hydrant systems have been entered into the program. Our 1st responders receive messages and travel routes to the calls. Fire reports are having data entered in from our CAD system. Shift personnel are performing and entering pre-fire plans. The community connect and fire permits are being utilized. District assets are being entered as time allows. And we are you utilizing the system for inspections with our new tablets on site.

The station 5 project is moving forward. Since our last meeting the station has been put on the market awaiting buyers.

And finally, as you can see the reception area project is underway.

Any questions????

April 2023

April 2023							May 2023						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1		1	2	3	4	5	6
2	3	4	5	6	7	8	7	8	9	10	11	12	13
9	10	11	12	13	14	15	14	15	16	17	18	19	20
16	17	18	19	20	21	22	21	22	23	24	25	26	27
23	24	25	26	27	28	29	28	29	30	31			
30													

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Mar 26	27	28	29	30	31	Apr 1 8951 C 8981 Off C SC Eng Lane F LeMasters N Scaroni
2 8951 C 8981 Off C SC Eng Pfeiffer DN Scaroni EMT F LeMasters	3 8952 A Eng Pfeiffer D Scaroni	4 8953 A Eng Pfeiffer N Jarrett EMT C/O N Vetter	5 8954 B Eng Lane	6 8951 B Eng Lane N Demuth c/o	7 8953 C 8981 D Hartman F LeMasters	8 8953 C 8981 C Eng Pfeiffer 15:00+ F LeMasters N Jarrett EMT
9 8953 A Eng Pfeiffer F LeMasters	10 8952 A Eng Pfeiffer	11 8954 B Eng Lane D Marler N Demuth N Jarrett EMT	12 8953 B Eng Lane D Marler N Demuth	13 8951 C 8981 D Vetter N Norton	14 8952 C 8981 D Gavlik N Mavity	15 8952 A Eng Pfeiffer F LeMasters N Scaroni EMT
16 8952 A Eng Pfeiffer DN Scaroni EMT F LeMasters	17 8952 B Eng Lane	18 8954 B Eng Lane N Hartman N Jarrett EMT	19 8954 C 8981	20 8951 C 8981 D Hartman N Norton	21 8951 8954 A Eng Pfeiffer D Norton F LeMasters N Mavity	22 8951 A Eng Pfeiffer F LeMasters N Scaroni
23 8951 B Eng Lane D Gavlik D Hartman DN Scaroni EMT	24 8952 B Eng Lane	25 8954 C 8981 D Vetter DN Jarrett N Hartman	26 8953 C 8981 N Meyer	27 8954 A Eng Pfeiffer D Meyer N Norton	28 8954 A Eng Pfeiffer D Vetter F LeMasters	29 8954 B Eng Lane F LeMasters N Scaroni
30 8954 B Eng Lane DN Scaroni EMT	May 1	2	3	4	5	6



Maintenance Report March 2023

8901 Engine: Replace wiper blades.

8942 Water Tender: Drain fuel tank that was mixed with gasoline and refill with diesel, replace fuel filters, and test drive.

8944 Water Tender: Upgrade emergency radio.

8952 Command SUV: Rebuild rear suspension and 4-wheel alignment.

8931 Rescue Truck: Air intake upgrade, replace track bar and front-end wheel alignment, and lube all sliding compartment doors.

8902 Engine: Replace gasket on compressor regulator and repair arm and bracket for on-spot chains.

8904 Engine: Clean DPF filter.

8974 Service Truck: Service and safety inspection.

Snow removal at Stations 1 and 2.

Tom went to OFAEMA for a weeklong school on a scholarship.

Station 1: Replace hose on boot washer.

Station 4: Build counter for emergency radio.



Illinois Valley Fire District

681 Caves Highway

Cave Junction, OR 97523

phone: 541-592-2225 • fax: 541-592-6122

www.ivfire.com

ADMINISTRATIVE CITATION APPEAL

The person who receives an administrative citation may contest the citation on the basis that there was no violation of the code or that he or she is not the responsible party. To contest the citation, the person shall submit this request for appeal to the District within 10 working days from the date of the administrative citation. The completed form shall be submitted to the Fire District at 681 Caves Highway Cave Junction, Oregon 97523, during business hours or via first class mail.

1. Notice of Appeal. The person requesting the appeal shall be notified of the time and place set for the appeal at least ten (10) working days before the date of the appeal.
2. Additional Reports. If the enforcement officer submits an additional written report concerning the administrative citation to the board members for consideration at the appeal, then a copy of this report also shall be provided to the person requesting the appeal at least five (5) working days before the date of the appeal.

Violation Address 228 Myrna Ln. Violation Date 03 / 29 / 2020

The person requesting an appeal:

Name Jose Duran Villalobos Phone# [REDACTED]

Signature telephone request Date 03 / 30 / 2023

This request for appeal must be turned to the District within 10 days from the date of the administrative citation.

The person receiving the request for appeal:

Name Paula LeMasters

Signature Paula LeMaster Date 03 / 30 / 2023

ILLINOIS VALLEY FIRE DISTRICT CITATION - WARNING

0436

<input checked="" type="checkbox"/> CITATION or WARNING	<input type="checkbox"/> Inspection Event	<input type="checkbox"/> False Alarm Nuisance	<input checked="" type="checkbox"/> Open Burn Contractor	<input type="checkbox"/> Other	<input type="checkbox"/> Mail Violation <input checked="" type="checkbox"/> Photos Taken
---	---	---	--	--------------------------------	---

THE UNDERSIGNED CERTIFIES AND SAYS THAT THE FOLLOWING PERSON:

ID Type	ID No	State	Tel No
Name, Last	First	MI	
DAVID DURAN JOSE		A	
Address			PO Box
228 MYRAH LN			
City	State	Zip Code	
CAVE JUNCTION OR		97523	
DOB	Sex	Height	Weight
	M		
			Hair
			Eyes

AT THE FOLLOWING TIME AND PLACE:

Month	Day	Year	Time
3	29	2020	1815
Property Owner (if different): Last		First	MI
Address			PO Box
CAVE JUNCTION OR			97527
City	State	Zip Code	
228 MYRAH LN			
Or Directions			

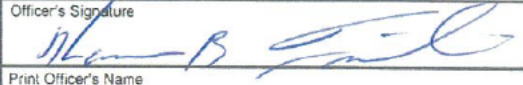
DID THEN COMMIT THE FOLLOWING VIOLATIONS:

Violation	Describe
<input type="checkbox"/> Fire Code <input checked="" type="checkbox"/> Ordinance <input checked="" type="checkbox"/> No Permit <input type="checkbox"/> Permit Violation <input type="checkbox"/> Other	BURNING ILLEGAL MATERIAL NO PERMIT
Violation	Describe
Burning Fine <input checked="" type="checkbox"/> \$250 Other Fines <input type="checkbox"/> \$50 <input type="checkbox"/> \$100 <input type="checkbox"/> \$150 X ___ = 250	

ISSUING OFFICER

Under the authority of "ORS 478.910" thru "ORS 478.965" the Illinois Valley Fire District regulates, manages, and controls Fire Prevention Codes in the Illinois Valley.

I do swear/affirm that as a member of the Illinois Valley Fire District I have sufficient grounds to (and do believe that) the above-mentioned defendant/person committed the above offense(s); and I have served the defendant/person with this administrative citation.

Officer's Signature	Date Issued:
	3/29/20
Print Officer's Name	Officer ID
KAMRON ISMAIL	8954



Illinois Valley Fire District

681 Caves Highway
Cave Junction, OR 97523
phone: 541-592-2225 • fax: 541-592-6122
www.ivfire.com

March 2, 2023

Board of Directors
Illinois Valley Fire District

RE: Annexation of property into Fire District

Board Members:

Peter Jivanov of PO Box 224, Mad River, CA 95526, owner of the property at 801 Thompson Creek Rd, Map 38-07-20 TL 302, would like to annex their property into the Fire District.

They will provide adequate driveway access or a signed non - compliance letter, thus adhering to the rules of the Oregon Fire Code and the Illinois Valley Fire District.

It is in the best interest of the Fire District that we annex the property.

See map attached.

Respectfully,

Kamron Ismaili
Deputy Chief
Operations / Prevention
Illinois Valley Fire District

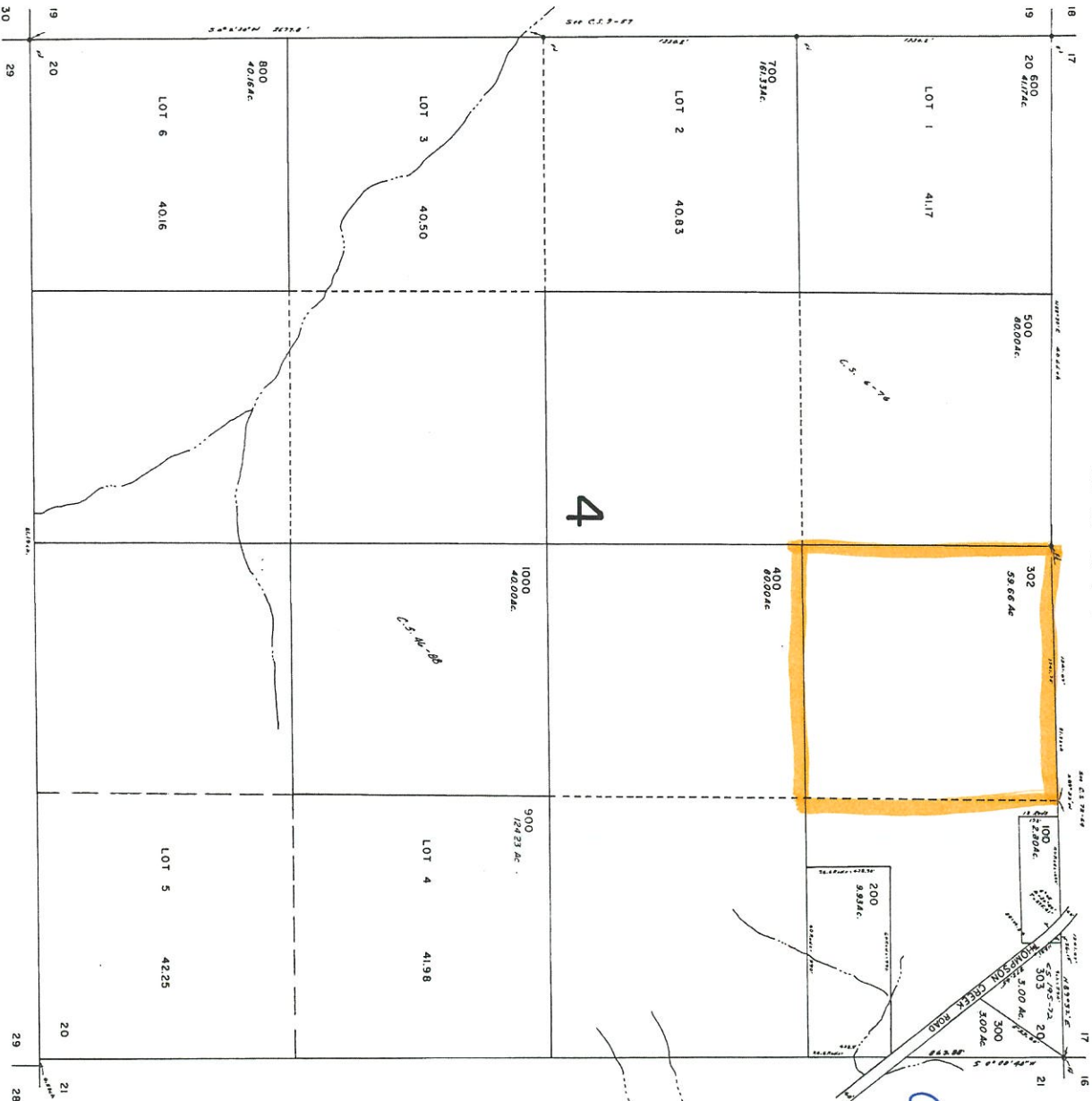
This map was prepared for assessment purpose only.

1" = 400'

SEE MAP 38 7 17

SEE MAP 38 7 19

SEE MAP 38 7 21



CANCELLED T.L.
301
302

Add 54.46
acres

SEE MAP 38 7



Illinois Valley Fire District

681 Caves Highway
Cave Junction, OR 97523
phone: 541-592-2225 • fax: 541-592-6122
www.ivfire.com

March 21, 2023

Board of Directors
Illinois Valley Fire District

RE: Annexation of property into Fire District

Board Members:

Ryan Wilcox & Sarah Wilcox of 622 S Fairfax Rd # 32, Bakersfield, CA 93307, owner of the property at 4154 Deer Creek Rd, Map 38-07-09 TL 404, would like to annex their property into the Fire District.

They will provide adequate driveway access or a signed non - compliance letter, thus adhering to the rules of the Oregon Fire Code and the Illinois Valley Fire District.

It is in the best interest of the Fire District that we annex the property.

See map attached.

Respectfully,

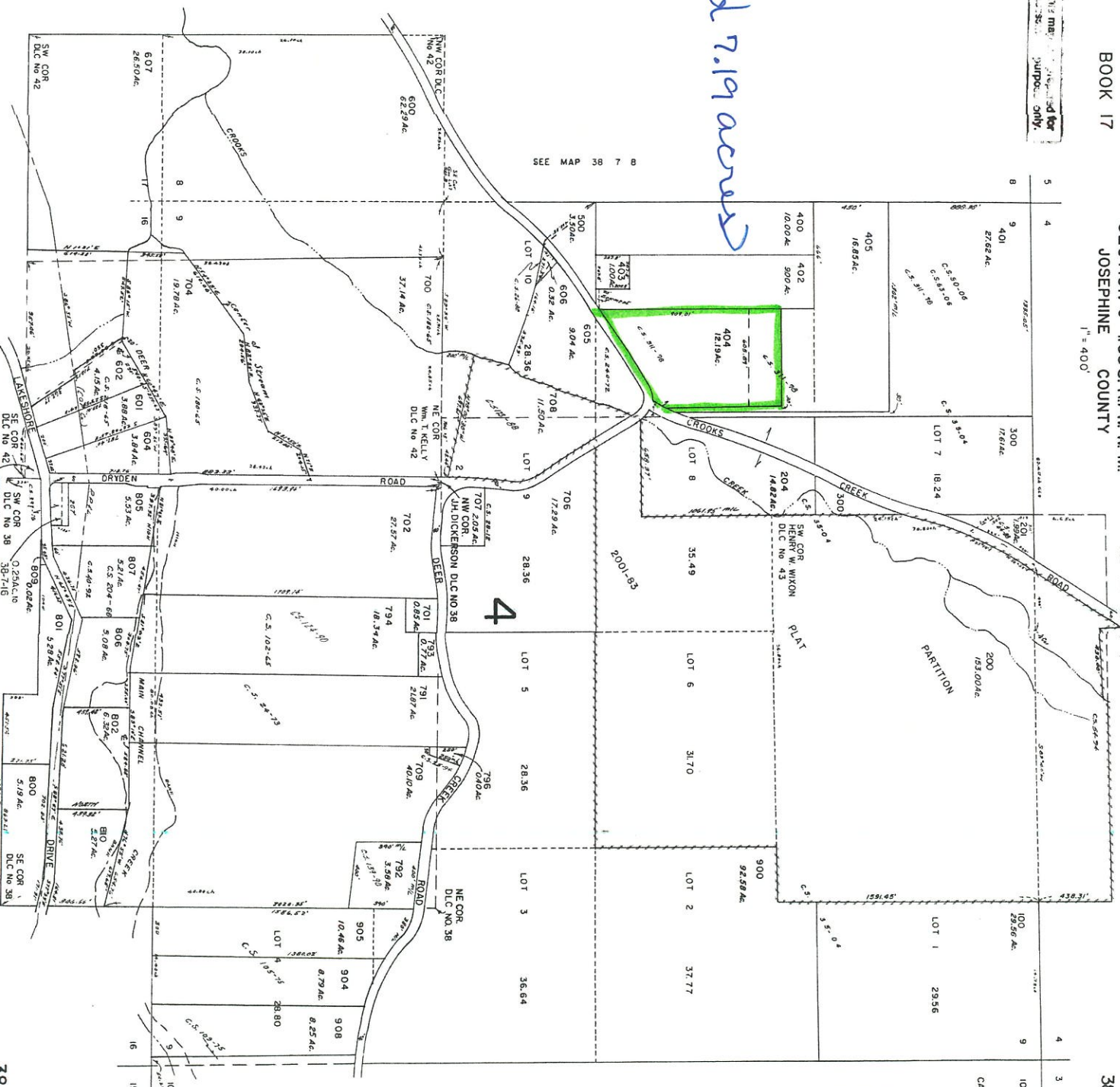
Kamron Ismaili
Deputy Chief
Operations / Prevention
Illinois Valley Fire District

1" = 400'

SEE MAP 38 7 4

7 1/2 miles
SURPOSE ONLY

Add 7.19 acres



SEE MAP 38 7 8

4

CANCELLED T.L.

- 901
- 903
- 903
- 803
- 703
- 202
- 794
- 790
- 690
- 795
- 902
- 692
- 906
- 902
- 799
- 799
- 490
- 203
- 290
- 603
- 291
- 705
- 804

SEE MAP 38 7 10

SEE MAP 38 7 16



Illinois Valley Fire District

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phone: 541-592-2225 • fax: 541-592-6122
www.ivfire.com

April 4, 2023

Board of Directors
Illinois Valley Fire District

RE: Annexation of property into Fire District

Board Members:

Benjamin Davis & Laura Davis of 5871 Holland Loop Rd, Cave Junction, OR 97523, owner of the property at 5871 Holland Loop Rd, Map 40-07-06 TL 101, would like to annex their property into the Fire District.

They will provide adequate driveway access or a signed non - compliance letter, thus adhering to the rules of the Oregon Fire Code and the Illinois Valley Fire District.

It is in the best interest of the Fire District that we annex the property.

See map attached.

Respectfully,

Kamron Ismaili
Deputy Chief
Operations / Prevention
Illinois Valley Fire District

THIS MAP WAS PREPARED FOR ASSESSMENT PURPOSE ONLY

SECTION 6 T. 40S. R. 7W. W.M.

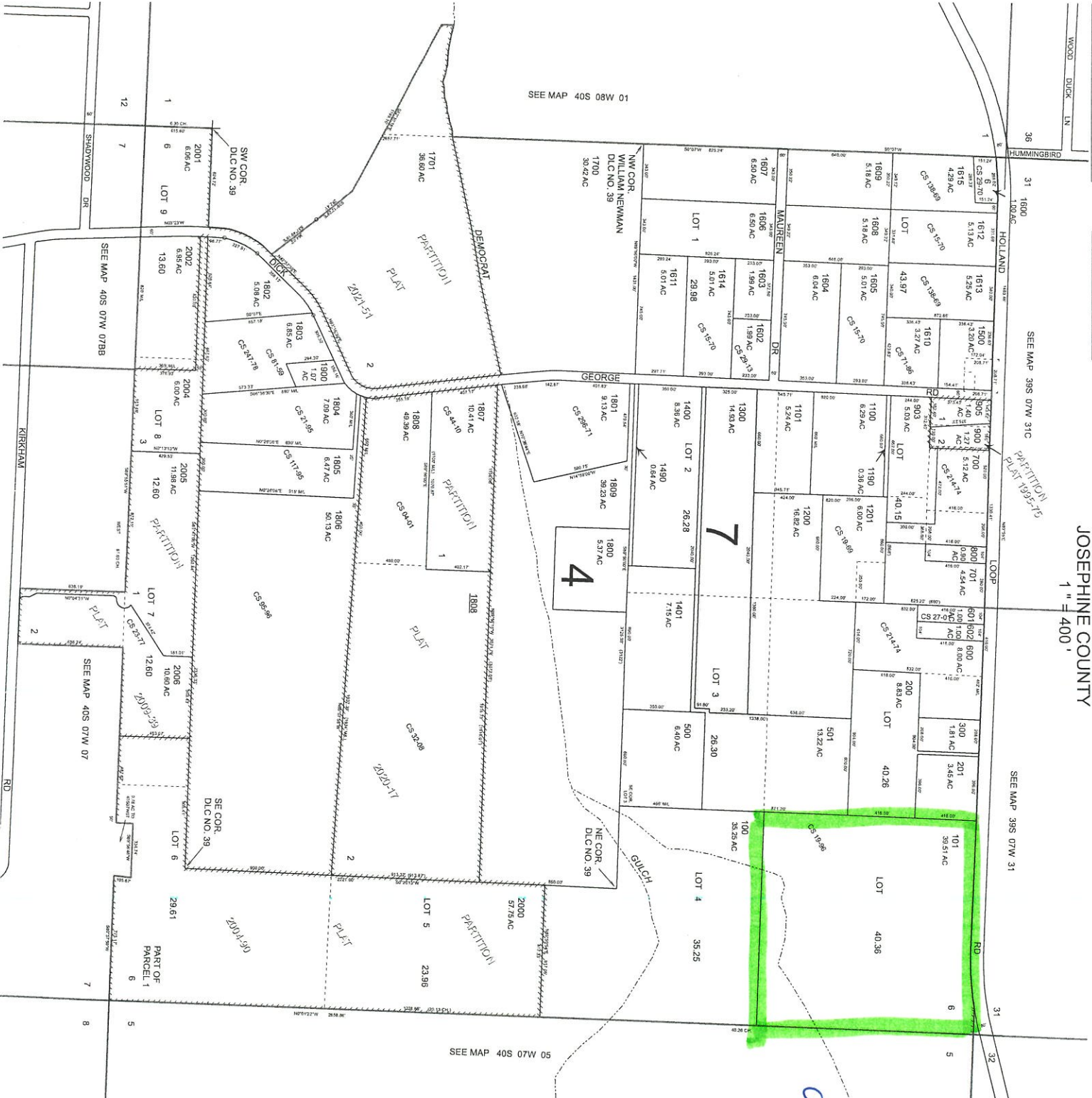
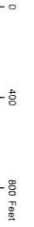
JOSEPHINE COUNTY

1" = 400'

40 07 06

CANCELLED:

- 400
- 702
- 902
- 904
- 1202
- 1390
- 1890
- 1891
- 2003
- 901
- 1501



add 34.51 acres

40 07 06



Dear John,

The SDAO Human Resources Regional Training Series is back! Join our team for an exciting lineup of HR topics. We will cover:

- Employee file management
- Paid Leave Oregon
- Wage and hour
- Board's role in managing your CEO
- Diversity, equity, and inclusion

Dates and Locations

- May 3 – Pendleton | Pendleton Convention Center
- May 17 – Newport | Best Western Agate Beach Inn
- May 31 – Medford | Rogue Regency Inn
- June 1 – Cottage Grove | Cottage Grove Events Venue
- June 8 – Redmond | Eagle Crest Resort
- June 14 – Salem | SDAO

Time: 9am-3pm

Cost: \$75 for SDAO members and SDIS Agents

On a first come, first served basis, each district can use **discount code HRREG23** for one free training registration.

**Please note, we will only be accepting payment by credit card through the registration site. Need to pay by check? Please submit your payment with a completed paper registration form. Registration will be complete upon receipt of payment and form. If are registering multiple individuals, please complete a form for each registrant.*

Credits Available:

Board Leadership/Fire District Directors Academy:

- Module 4/Module 5: Evaluating Your Executive Director/General Manager/Fire Chief
- Module 4/Module 5: Cultural Diversity

SDAO Academy:

- HR/Personnel Management: Wage & Hour Compliance (5 Credits)
- HR/Personnel Management: Managing Employee Leave (5 Credits)
- Elective: 10 Credits

SHRM:

- Diversity, Equity and Inclusion (1 PDC)
- HR Expertise: U.S. Employment Law & Regulations (2 PDC)
- Leadership & Navigation (1 PDC)

Cancellation Policy

To receive a full refund, cancel your registration at least five (5) business days in advance of your scheduled training date. No shows will be charged.

In accordance with guidance from the Oregon Health Authority, masks will be optional at our in-person training events.

Jamie Paul

From: Michelle Binker <michelle.binker@gmail.com>
Sent: Wednesday, March 29, 2023 5:48 PM
To: Jamie Paul
Cheryl Johnson
Subject: Fwd: Registration Confirmed - SDAO Human Resources Regional Trainings

FYI: I am registered for this SDAO training (part of the board directors' academy). The \$75 fee is waived because I used the one-time scholarship code. There may be some travel expenses associated with this. Due to my schedule I chose to attend the June training in Salem.

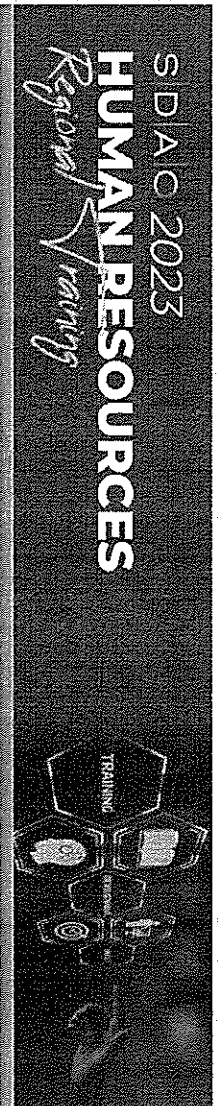
Michelle

Michelle Binker

michelle.binker@gmail.com
541.415.0114

----- Forwarded message -----

From: **Member Services** <memberservices@sdao.com>
Date: Wed, Mar 29, 2023 at 5:24 PM
Subject: Registration Confirmed - SDAO Human Resources Regional Trainings
To: Michelle Binker <michelle.binker@gmail.com>



Dear Michelle,

Thank you for registering for the SDAO Human Resources Regional Trainings. Please save this email for future reference.

**In accordance with guidance from the Oregon Health Authority, masks will be optional at our in-person training events.*

Event: SDAO Human Resources Regional Trainings

Attending: Michelle Binker

Number in Party: 1

Start Time: 9:00 AM

Confirmation Number: JMNVNWFXR6M

Registration Information

Michelle Binker

June 14 - Salem

[View or modify your registration](#)

We look forward to seeing you there.

Sincerely,

Member Services

Special Districts Association of Oregon

memberservices@sdao.com

Illinois Valley RFPD
Profit & Loss Budget vs. Actual
July 2022 through June 2023

	<u>Jul '22 - Jun 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
4010-00 · Current Taxes	1,397,801.07	1,477,482.00	-79,680.93	94.61%
4020-00 · Prior Taxes	20,325.16	20,000.00	325.16	101.63%
4030-00 · Other Tax Offsets	-3,971.68			
Total 4630-00 · INTEREST INCOME	20,195.14	1,000.00	19,195.14	2,019.51%
Total 4710-00 · Miscellaneous	122,760.55	123,248.33	-487.78	99.6%
4712-00 · Explorers Savings	6,427.51			
4800-70 · Transfer Out - General Fund	0.00	5,000.00	-5,000.00	0.0%
Total Income	1,563,537.75	1,626,730.33	-63,192.58	96.12%
Gross Profit	1,563,537.75	1,626,730.33	-63,192.58	96.12%
Expense				
5000-00 · Personal Services				
Total 5000-00 · Personal Services	1,067,219.45	1,674,618.33	-607,398.88	63.73%
6000-02 · Materials & Services				
Total 6000-02 · Materials & Services	332,627.35	578,133.00	-245,505.65	57.54%
7000-03 · Capital Outlay				
Total 7000-03 · Capital Outlay	39,957.98	98,155.00	-58,197.02	40.71%
7950-03 · Contingency Fund	0.00	40,000.00	-40,000.00	0.0%
8000-04 · Debt Service/Lease Purchase Agr				
Total 8000-04 · Debt Service/Lease Purchase Agr	51,495.94	58,794.00	-7,298.06	87.59%
8000-46 · Loan Fees	3,043.85			
Total Expense	1,494,344.57	2,449,700.33	-955,355.76	61.0%
Net Ordinary Income	69,193.18	-822,970.00	892,163.18	-8.41%
Other Income/Expense				
Other Income				
BOND INDEBTEDNESS				
Total BOND INDEBTEDNESS	194.91			
4040-00 · Levy Funds				
Total 4040-00 · Levy Funds	379,119.20	395,028.00	-15,908.80	95.97%
9000-10 · Bond Taxes - Prior	2,510.04			
9000-11 · Bond Taxes	163,100.85			
Total Other Income	544,925.00	395,028.00	149,897.00	137.95%
Other Expense				
BOND INDEBTEDNESS FUND				
9001-01 · Bond Principal	170,000.00	170,000.00	0.00	100.0%
9001-02 · Bond Interest	2,550.00	5,100.00	-2,550.00	50.0%
Total BOND INDEBTEDNESS FUND	172,550.00	175,100.00	-2,550.00	98.54%
Total Other Expense	172,550.00	175,100.00	-2,550.00	98.54%
Net Other Income	372,375.00	219,928.00	152,447.00	169.32%
	441,568.18	-603,042.00	1,044,610.18	-73.22%



May Schedule 2023



Date	Training	Location	Instructor
5/2/2023	Association Meeting	Admin	President
	EMS Skills	Admin	Gavlik
5/9/2023	Physical Agility	Sta. 1	Ismaili
5/16/2023	Progressive Hose Lays & Type 6 Eng. Ops	Sta. 1	Pfeiffer
5/23/2023	Fire Shelters & BK Radios	Sta. 1	Gavlik
5/30/2023	Wildland RT-130	Sta. 1	Gavlik

Note:

“EMS Skills” will be our monthly medical continuing education for recertification; “Physical Agility” will be our annual required agility test; “Progressive Hose Lays & Type 6 Eng. Ops” will cover the use of hose packs and wildland engine operations; “Fire Shelters / BK Radio” will be practicing efficiency in deploying a fire shelter and learning how to use the BK radio; “Wildland RT-130” will be our annual required wildland refresher training.

