**Friends of Dana & Correia Middle Schools (FODaC)**

 **GRANT PROPOSAL REQUEST**

1. Please submit grant proposals on the below form as early in the school year as possible to best receive funding in a timely manner**.**
2. Attach quotes, pictures, etc. of items being requested. Please choose the most cost-effective option.
3. Once submitted and pre-approved by the FoDaC Board, it will be presented at the General meeting for discussion, (second Tuesday of the month.).
4. We recommend you attend the General meeting to present your proposal and answer questions from the floor.
5. The Board will then vote on the proposal at the following Board meeting, with the approval or denial communicated by the next General meeting (1 week later)
6. All funds must be used during the current school year to retain our non-profit status.

Complete and submit to the Friends of Dana & Correia Middle Schools (FODaC) President fodac.president@gmail.com

| PROPOSAL TITLE: |  |
| --- | --- |
| Date Proposed: |  |
|  |  |
| Your Name/Department: |  |
| Email: |  |
|  |  |
| Type of Proposal/Project: (grant, etc.) |  |
|  |  |
| Proposal Description: |  |
| Please provide a thorough description of your proposal. |  |
| Please provide an explanation of the proposal and a justification for the  funding requested: |  |
| Please provide details re: how this proposal will be implemented, and elaborate on why the costs as proposed represent the best implementation.   |  |
| Cost $:  |  |
| Who will it benefit, how and why? |  |
| Percentage of students affected by this proposal:  |  |

| **THANK FOR YOU SUBMITTING YOUR PROPOSAL.** |
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