



Information and Policies

Statement of Authorization

Happy Hearts Preschool is a ministry of Immanuel Lutheran Church, 255 S. 7th St. Salina, KS. This ministry serves children three through five years old, providing a positive Christian learning environment. Happy Hearts is licensed by KDHE. As a ministry of Immanuel, Happy Hearts is administered by a Director, who is responsible to the Church Council. The Church Council retains final authority over Happy Hearts. Any child meeting the age requirements shall be considered for enrollment regardless of gender, race, creed, or national origin.

Mission Statement

Our Program is an exploration of a child's imagination and wonder, found through new experiences and playful interactions. We strive to maintain a balance between a small artist's heart and the academic mind. We encourage an environment where learning to manage self is as important as treating others with kindness and respect. We provide Christian curriculum in which children learn to love God, their neighbor and themselves.

Curriculum

We use a variety of curriculum. Our biblical curriculum comes from Joyful Heart Bible and Rhyme and Saplings Bible Verses. Our social emotional development comes from Conscious Discipline by Becky Bailey. We also use the Crafty Classroom's ABC Curriculum.

Sessions, Tuition & Fees

We offer 2 sessions.

MWF 4 year olds attend 9-11:30am \$90.00

TTH 3 year olds attend 9-11:30am \$80.00

Tuition is due the first school day of each month. If the payment is not made by the 10th of the month a \$10.00 late fee will be added. Refunds are not made for absences. We require a \$25.00 registration fee to hold your child's place for the following school year if registered after May 1st. Registration requires all paperwork be completed and returned.

Supply List

A supply list will be emailed in July. It changes from year to year based on need.

Kansas Department of Health and Environment Requirements

The KDHE requires a State Health Medical Record Form to be filled out by a physician for each child. This includes a list of vaccinations. KDHE also requires an Authorization for Emergency Medical Care, it no longer needs to be notarized in Saline County.

School Health Policy

Any child who has run a fever, vomited, or had diarrhea may not attend until he has been free of any or all of these symptoms for 24 hours. If a child becomes sick at school, a parent will be notified.

Birthdays and Snacks

Families are encouraged to make your child's birthday special! Please, make arrangements with the director ahead of time. We will celebrate with treats, songs, and a bubble dance. Milk is a nice balance to a sugary treat.

A small snack is served every day. Families are asked to bring in a grocery gift card of \$20. We use this to purchase fresh nutritious food that works into our curriculum. Please, let Director/Teacher know of any allergies your child has. We use water bottles but occasionally will have juice, hot chocolate, lemonade, or milk.

Arrivals and Departures

Please drive into the church parking lot and enter thru the front north door. The church will be open at by 8:30 but our classroom door opens at 8:55am. You are welcome to wait on the benches and read a book with your child if you arrive early but please do not leave them unattended. Be sure to sign in, let me know if there is a change in pick up. Be sure to take your child to the bathroom when they arrive.

The classroom door will open again at 11:30. You must pick up your child at the classroom door. In order to comply with our insurance policy, we must not allow students to enter the parking lot unattended.

School Discipline Policy

Conscious Discipline and classroom rules and routines will help to ensure your child is his/her best self, every day. We will establish rules like following directions, no hurts, raising our hand, making smart choices, sticking together, and keeping a happy heart in order to have fun. Your child will be given choices, guidance in problem-solving, do-overs, and encouragement. We have a Safe Place where a child with BIG feelings can calm using strategies we teach in class.

School Calendar

School Begins the Tuesday after Labor Day and follows USD#305 Salina Public Schools calendar after that. Even if USD#305 doesn't take off for Good Friday, we will. If the teacher is ill, the school will close as it states in our license amendments. The parents will be notified of any changes.