



Kiwanis[®]
THOUSAND OAKS



BREW FEST 2024
VENDOR PACKET



We want **YOU** as a **BREW FEST VENDOR FOR 2024!**

EVENT DATE: Sunday, August 4, 2024

VIP ADMISSION: 1:00 PM

VENDOR SETUP: 12:00 Noon

GENERAL ADMISSION: 2 PM to 6 PM

VENDOR ACCESS for SET-UP: We have reserved the Conejo Creek North Park area on Sunday, August 4, 2024. Our Kiwanis members will be on site and happy to help you unload, set up, and assist you. Your location will be ready for you to set up when you arrive. Please note that the VIP Early Entrance time is at 1:00 PM and last call is at 5:30 PM. We encourage all vendors to arrive no later than Noon so that you have ample time for set-up and preparation.

WHAT YOU PROVIDE

- Enough beer, wine, spirits, or food appetizers for approximately 700 attendees, including about 100 VIP attendees
- Decorations for your tables/space
- Your company marketing materials to promote your business to the attendees
- A banner or other signage to attach to the front of your booth/table
- Your company branded pop-up or canopy tent (10' x 10') if you have one
- Serving plates, utensils, napkins, etc. for your station

If you want to promote your business and you are unable to staff a booth, please consider providing food/wine/beer and promotional materials. We can arrange to have our volunteers hand out samples and flyers at the event for you.

WHAT KIWANIS/BREW FEST WILL PROVIDE

- Two large 8' tables (one for serving and one for set-up) with one tablecloth, and two chairs
- Bags of ice - - please let us know how much you will need
- Advertising for the event via social media, the event website, blasts, signage and flyers
- All cleaning supplies, garbage bags, etc.
- Electrical extension cords and power supply. Please let us know if you will need 110V power to your space and how many connections you will need.
- One souvenir beer glass per attendee for serving (while supplies last)

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Vendor Information

Vendor Application deadline: July 1, 2024 - NO COST FOR BOOTH SPACE

Exhibitor category: Brewery Restaurant Spirits Music Winery Other

Company Name: _____

Contact Name: _____

Title: _____

Contact Phone Number: _____ Email: _____

Business Street Address: _____

City: _____ State: _____ Zip Code: _____

Website: _____

Facebook URL: _____ Instagram: _____

** Company Logo; Please email your company logo to brittrobin@sbcglobal.net (Must be .png (preferred), jpg. or gif, maximum size 15 MB)

VIP Pour Participation for approximately 100 attendees? Yes No

Amount of Ice Needed: (Ice will be in 20 pound bags) - How many bags do you need? _____

Electrical power needed? Yes No Do you have your own pop-up tent? Yes No
(Company branded tent is preferred.)

Questions or comments for the BrewFest Committee?

NAMES OF PERSONS WORKING YOUR TABLES/SPACE - Each will be given a wristband at check in. Must be 21 or older to serve alcohol.

1. _____ 2. _____
3. _____ 4. _____

DO YOU NEED OUR VOLUNTEERS TO HELP SERVE YOUR PRODUCT? Yes No

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BREWERY, WINERY, AND RESTAURANT WAIVER

1. Please do not empty any ice or melted ice water on the ground or grass - please dump liquids in sinks.
2. Each guest will have a 21 years and above "tasting wristband" (instead of a tasting ticket). Please do not serve anyone who does not have on an age appropriate wristband for tasting. Restaurant staff will receive special colored wristbands.
3. Do not serve anyone whom you feel is intoxicated and should not be further served.
4. If you need anything, please notify our Vendor Liaison (contact information below) and we will assist you.
5. Attendees will be given a ticket to vote for People's Choice. All awards will be announced at approximately 5:00 PM.
6. Please help us make sure the area is clean when we leave. Be sure to put all trash in bins.
7. All vendors provide their own servers for their station, unless you have asked for and received Kiwanis volunteers to help.
8. We consider all Vendors to be "Winners" - thanks again for helping us help our local charities and also for helping make it a great event for the Kiwanis Club of Thousand Oaks.

According to direction received from the Alcoholic Beverage Control Board (ABC), restaurants are permitted to purchase their own distilled spirits from a Wholesale outlet.

Kiwanis Club of Thousand Oaks Charitable Foundation has obtained group liability insurance to cover the Conejo Recreation and Park District for this event.

Vendors will not be selling alcohol or handling any money.

Kiwanis Club of Thousand Oaks Charitable Foundation has obtained an ABC Daily License as required by the Conejo Recreation and Park District and the ABC. This Daily General license includes beer, wine, and distilled spirits, and authorizes the temporary sale* of alcoholic beverages for consumption on the premises designated in the license. * "Sale" applies to silent auction only.

By checking the box below, I certify that the information I provided is true and correct to the best of my knowledge and belief. I further certify under penalty of perjury that the above named for-profit entity will receive no monetary benefit other than that resulting from recognition for participating in the event. I understand that I may not sell or take orders for any food or beverage product at this event for which I or my company receive compensation.

I AGREE Vendor Company Name: _____

Printed Name: _____

Authorized Signature: _____

Date: _____

EVENT CONTACT INFORMATION

All alcohol providers must sign up **on or before July 1, 2024**, for the ABC permit application.

Please return the completed and signed vendor packet and your company logo ASAP to Robin Britt at brittrobin@sbcglobal.net or Lynn Burdick at lpburdick@gmail.com. For questions, call Robin Britt at (805) 273-1699 or Lynn Burdick at (805) 402-4733

DECLARATION
OF FOR-PROFIT ENTITY

This Declaration is to affirm that _____
(Name of for-profit entity)

Is requesting an exemption from permit requirements for food facilities under the provisions of Section 113789(c)(4) of the California Retail Food Code, which allows the above-named for-profit entity to give or sell food and/or beverages at an event that occurs not more than three days in a 90-day period for the benefit of the nonprofit association listed below:

Thousand Oaks BrewFest
1379 E. Janss Road
Thousand Oaks CA 91362

Date(s) of event: August 4, 2024

For the benefit of the Kiwanis Club of Thousand Oaks Charitable Foundation

I certify that the above is true and correct to the best of my knowledge and belief. I further certify under penalty of perjury that the above named for-profit entity **will receive no monetary benefit** other than that resulting from recognition for participating in the event. I understand that I may not sell or take orders for any food or beverage product at this event for which I receive compensation.

Name: _____ Phone () _____

Address: _____

City: _____ State: _____ Zip: _____

Signature: _____ Title: _____

Dated: _____ At: _____