

LIFEPOINTE CHRISTIAN CHURCH

MEDICAL TEAM SOP

(January 2022)

PURPOSE

Our Medical Team provides basic first aid (BLS) care for injuries and medical emergencies that take place at LifePointe.

WHO

This team is to be comprised of current and retired medical professionals. This includes; Paramedics, EMTs, RN, CNA, LPN, MD, PA, etc.

SCOPE - UNDERSTANDING

Medical Team Members are to only render Basic First Aid and/or BLS care to patients with the exception of CPR and AED in the event that they are necessary.

It must be clearly understood that Medical Team members are not intended to replace the use of professional Emergency Medical Services (EMS). Rather, these volunteers are intended to treat minor (BLS) medical incidents. Any medical emergency which involves loss of consciousness, profuse bleeding, possible broken bones, head or neck injuries, cardiovascular/respiratory distress, or any other serious injury or illness, **911 should be called IMMEDIATELY.**

WHEN

Medical Team volunteers will be on-site for all Sunday service(s). They should also be considered to be on-site for any LifePointe-sanctioned event that consists of more than fifty individuals. This may include church-wide events such as VBS, Christmas Eve, Work Days, etc.

Medical Teams can also be used on sanctioned off-site events such as camp outs, missions trips, outreach events, etc.

WHERE

For Sunday morning services and other events, there will be a designated chair in the rear of the worship room that is clearly marked and has a first aid kit stored under it. On the wall immediately behind that chair is an AED. The first aid kit shall remain accessible to all those who might need the supplies and materials contained in them.

In the event that the location of Medical Team staff needs to be relocated to another part of the building or event location, the proper individuals should be notified.

FIRST AID KIT

There is a First Aid Kit/Bag located under the Medical Team designated chair in the rear of the worship room. This kit/bag is designed for use by the Medical Team (it is not for use by the general public).

At least once a year the Medical Team Coordinator will inspect and replenish the first aid kit. All expired items, leaking, or non-sterile items must be removed and replaced. ***If at any time the first aid kit is used an email should be sent to the first aid ministry leader detailing what items were used so that items may be replaced.***

CONTENTS OF FIRST AID KITS

Tweezers, Kelly Hemostats, Trauma Sheers, Bandage Sheers, Penlight, Ammonia Ampules (10), Band-Aids (100), 4" x 4" Gauze Pads (25 packs of 2), 2" Roll Gauze (2), 3" Roll Gauze (2), 4" Roll Gauze (2), 2" Self-Adherent Bandage (2), 2" Elastic Ace Bandage (2), 5" x 9" ABD Pad (2), 8" x 10" ABD Pad (2), 1" Roll Cloth Tape, Iodine Wipes (10), Isopropyl Alcohol Wipes (10), Triple Antibiotic Ointment 1/2 oz, Instant Cold Packs (2), Eye Pads (2), Triangle Bandage (2), Eye Wash Irrigation Solution, Nitrile Exam Gloves (4), Universal SAM Finger Splint, Oral Glucose Gel, Adult Blood Pressure Cuff w/ Case, Sprague Stethoscope, CPR Face Shield, Berman Oropharyngeal Airway Kit (6 sizes), Sting & Bite Relief Swabs (10), First Aid Guide Book, 4" x 4" Burn Dressing, Glucometer, Pulse oximeter, Oral Glucose, BP Cuff, CPR mask with 1 way valve.

RADIOS

The Medical Team Member on standby for an event or service will be issued a radio (located at the Information Kiosk) and should be monitoring channel 1 with our Safety Team. This radio can be used in the event of a medical emergency to coordinate response.

AEDs (Automated External Defibrillators)

There are TWO AEDs located inside LifePointe's main building. Each is located in a glass cabinet mounted on the wall. One is mounted on the wall near LifePointe cafe just outside of the KidPointe check-in. The other is located on the back left wall of the worship room, near the sound booth.

There are both adult and pediatric pads in BOTH AEDs.

At any time the AED is pulled from the cabinet, you should immediately have someone dial 911.

TRAINING and CERTIFICATION

It is the responsibility of the Medical Team Coordinator to schedule and coordinate regular training opportunities. At a minimum, these should take place quarterly.

The topics of these training events should include Basic First Aid, procedural training, and making sure all team members are familiar with the location(s) of first aid equipment.

NOTE - All team members should be CPR and AED certified. This can be obtained through LifePointe or through an outside agency or employer.

BACKGROUND CHECKS

All members of the Medical Team must complete a criminal background check through LifePointe. LifePointe's Connection Minister will provide the link to the portal to complete the application of this background check.

INCIDENT REPORT FORMS

In the event that a Medical Team member renders care to an individual, that team member must complete a LifePointe Critical Incident Report Form and submit it to the Connections Minister.

These forms are available in the First Aid Kit/Bag or through LifePointe's administrative office.

EXPOSURE NOTICE

In order to prevent the spread of illness and disease it is crucial that those who assist in the administration of first aid use proper body substance isolation and universal precautions against blood-borne pathogens. Gloves should be worn at all times when there is contact with bodily fluids.

EMERGENCY ACTION PLAN (EAP)

Medical Team Members should be familiar with LifePointe's EAP which includes important phone numbers, evacuation details, reunification checkpoints, EMS rally points, Radio channels, etc. A copy of this plan is located in the First Aid Kit/Bag and at the Information Kiosk.