

# Amherst Township

7530 Oberlin Road, Elyria, Ohio 44035 Phone (440) 988-5894

## COMMERCIAL / BUSINESS REGISTRATION

### TYPE OF PROJECT (check all that apply)

NEW BUSINESS       NEW CONSTRUCTION       CHANGE IN OCCUPANCY USE       CHANGE IN BUSINESS/NAME/LOCATION

### BUSINESS INFORMATION

### PROPOSED OPENING DATE \_\_\_\_\_

BUSINESS NAME \_\_\_\_\_

BUSINESS ADDRESS \_\_\_\_\_

DESCRIPTION OF BUSINESS \_\_\_\_\_

EMERGENCY CONTACT NUMBER \_\_\_\_\_

### APPLICANT INFORMATION (BUSINESS OWNER OR DESIGNATED REPRESENTATIVE)

APPLICANT NAME \_\_\_\_\_

STREET ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

### PROPERTY INFORMATION

OWNER NAME \_\_\_\_\_

STREET ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

Applicant Signature \_\_\_\_\_

Print Name \_\_\_\_\_ Date \_\_\_\_\_

### FOR AMHERST TOWNSHIP USE ONLY

PP# 05-00-\_\_\_\_\_-\_\_\_\_\_-\_\_\_\_\_ ZONING DISTRICT \_\_\_\_\_

CERTIFICATE OF OCCUPANCY PERMIT ON FILE? YES / NO      CONDITIONAL USE REQ'D? YES / NO

(Date Notified) FIRE INSPECTOR \_\_\_\_\_ COMM. BUILDING INSPECTOR \_\_\_\_\_

TOTAL AMT OF FEE = \$ \_\_\_\_\_ CHECK # \_\_\_\_\_ DATE PAID \_\_\_\_\_

Received by \_\_\_\_\_ Date \_\_\_\_\_

## **PURPOSE OF REGISTRATION:**

The purpose of this Commercial / Business Registration is to have a current listing of all businesses operating in Amherst Township to ensure compliance with the State Fire Code and State Building Requirements.

The Commercial / Business Registration process begins by contacting the Amherst Township Zoning Inspector.

## **FEES**

All fees are listed on the Amherst Township “Fee Schedule” which can be found on the Amherst Township website under “Zoning”.