

Employment Application



Application Date _____

Position Applying For _____

Date available to work _____

Desired Pay Rate _____

Last Name _____ First Name _____ MI _____

Address _____ City _____ State _____ Zip _____

Best Phone Number to reach you _____ Best email to reach you _____

Birth Date _____ Social Security Number _____

Are you a U.S. Citizen (Select one option)? [Yes] or [No]

Notice: A background check may be conducted in the future.

Have you ever been convicted of a felony or misdemeanor (Select one option)? [Yes] or [No]

Do you have a reliable work transportation vehicle (Select one option)? [Yes] or [No]

How many work hours per week are you seeking? _____ Check each **day** that's good for you and total hour availability (See table below).

Day	Sunday <input type="checkbox"/>	Monday <input type="checkbox"/>	Tuesday <input type="checkbox"/>	Wednesday <input type="checkbox"/>	Thursday <input type="checkbox"/>	Friday <input type="checkbox"/>	Saturday <input type="checkbox"/>
Hours							

Education

No.	School Name	Address	Phone	Dates Attended	State your Diploma or Degree Achieved
1					
2					

Employment History

Employer 1 _____ Address _____ Phone _____

Position _____ Wage _____ Dates employed _____

Brief description of duties _____

What was one of your favorite things about this company? _____

Employer 2 _____ Address _____ Phone _____

Position _____ Wage _____ Dates employed _____

Brief description of duties _____

What was one of your favorite things about this company? _____

Skills

Please provide your proficiencies related to janitorial tasks in the list below (Select Applicable). 1 being the lowest proficiency and 5 being the highest proficiency.

Floor cleaning supplies

Sweep/Mop:

Buffer/Scrubber 1 2 3 4 5

Broom 1 2 3 4 5

Flat mop 1 2 3 4 5

Twist mop 1 2 3 4 5

Vacuum:

Wet/Dry Shop 1 2 3 4 5

Backpack 1 2 3 4 5

Upright 1 2 3 4 5

Carpet extractor 1 2 3 4 5

Fan:

Floor air mover 1 2 3 4 5

Fan heater 1 2 3 4 5

Comprehension and application of surface cleaner directions

1 2 3 4 5

Computers and portable devices

Desktop 1 2 3 4 5

Laptop 1 2 3 4 5

Camera for video 1 2 3 4 5

Smartphone 1 2 3 4 5

Tablet 1 2 3 4 5

Printer 1 2 3 4 5

Phone App Management (In general)

1 2 3 4 5

Communication Preferences

In-person 1 2 3 4 5

Email 1 2 3 4 5

Text 1 2 3 4 5

Phone call 1 2 3 4 5

Video Conference 1 2 3 4 5

References (Professional only)

Name _____ Relationship _____ Phone _____

Name _____ Relationship _____ Phone _____

Acknowledgment and Authorization

- I certify that all answers given herein are true and complete to the best of my knowledge.
- I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision including: a background check; phone calls; online search, etc.
- In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge.
- Completing an NDA, USCIS I-9 Form, IRS W-9, and the WI DWD WT-4 Form will be required at hire.

Applicant Signature _____ Date _____