

**Silver Creek Township  
Supervisor Board Meeting Minutes  
January 16, 2024.**

**Call to Order and the Pledge of Allegiance:**

Chairman Newman called the meeting to order at 7:00pm on January 16, 2024 at the Silver Creek Township Hall. All those present stood for the Pledge of Allegiance.

**Board Members Present:**

Chris Newman, Chairman                      Mike Helman, Vice Chairman  
Sandy Forsman, Road Authority      Ryan Nelson, Supervisor  
Brandon Geyen, Supervisor

Heidi Eckerman Clerk/Treasurer

**Open Forum for Citizen Comments:**

- Tammy Carlberg questioned if their road (Ellingwood & 107<sup>th</sup>) could be considered for dust control. Maintenance will give it heavy consideration to try to get it done this season.

**Review and Approval of Agenda:**

- Supervisor Forsman requested to add under New Business the clerk's performance review to be scheduled February 6<sup>th</sup>.
- Motion made by Supervisor Nelson to approve the agenda with the added performance. Seconded by Vice-Chair Helman. Carried 5-0.

**Approval of the Agenda Items:**

- Motion made by Supervisor Nelson to approve the 12-19-2023 minutes. Seconded by Supervisor Geyen. Carried 4-0, Chairman Abstained.
- Motion made by Vice-Chair Helman to approve the Organizational meeting minutes. Seconded by Supervisor Nelson. Carried 4-0 Chairman Newman Abstained.
- Motion made by Supervisor Nelson to approve the Board meeting minutes from 1-9-24. Seconded by Vice-Chair Helman. Carried 4-0 Chairman Newman Abstained.
- Motion made by Vice-Chair Helman to approve the disbursements. Seconded by Supervisor Nelson. In discussion, question about the unemployment on how long we pay for the employee, West Central Recycling on why there is fuel surcharge? Doug Starry invoices would be partial royalties & erosion control. No further discussion. Carried 5-0.

**Audit of Claims:**

18546 - \$3,873.00, 18554 - \$138.61, 18560 - \$949.31, 18564 - \$16,500.00, 18568 - \$98.64

**Clerk/Treasurer Report:**

Clerks report as read

- Motion made by Vice Chair Helman to approve the Treasurer report. Seconded by Supervisor Geyen. Carried 5-0.
- Township Fire Warden having a meeting/training.

**Maintenance Report:**

- Plowing & Sanding roads, pushing back drifts.
- Cleaning trucks, inspecting & repairing the equipment, plow trucks, tractor and grader.
- Working with Otto Engineering on the road projects.
- Approval for the workshops: OSHA, LTAP. Chainsaw, Asphalt Inspector & Maintenance
- Motion made by Vice-Chair Helman to send both maintenance personnel, up to \$300.00 for the chainsaw training in Maple Lake Township. Seconded by Chairman Newman. Carried 5-0.

- Motion made by Chairman Newman to send Justin for Asphalt Inspector. Seconded by Vice-Chair Helman. In discussion, Road Boss & Maintenance will decide which location to go to. Carried 5-0.
- Motion made by Chairman Newman to send both maintenance personnel to Asphalt Maintenance. Seconded by Supervisor Nelson. In discussion, see how the Inspector training is. Bituminous Street Inspector training is \$575.00. Asphalt Maintenance prevention is an LTAP program. Training to maintain asphalt roads. Carried 5-0.
- Maintenance went to Rockford Township for information on the new DOT laws.
- Maintenance & Clearwater Township had a disagreement regarding plowing responsibilities for road 150th on the township line. As a result, the road wasn't plowed. The concern is that without coordination with Silver Creek Township, neglected roads could quickly deteriorate in winter. Letter to be sent out to Clearwater Township.

a) Township Cooperative Agreement – Mutual Aid Agreement - Needs to be updated, Road Authority will look into this.

**Old Business:**




- a) Policies & Ordinances – Any policy needs to be turned into a resolution.
- Road sign Policy, Road Authority review with Maintenance, current & up to standards. Bring back next meeting.
  - Accident & Reporting Policy – Vice-Chair & Supervisor Geyen to review.

**New Business:**

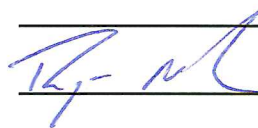
a) Clerk Performance Review – February 6, 2024, Board meet to discuss 6:00pm.

**Adjournment:**

Meeting is adjourned at 8:07pm by, Supervisor Geyen, seconded by Supervisor Nelson, Carried 5-0.

  
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