

Supervisor Board Meeting Minutes
May 21, 2019

Silver Creek Township

On Tuesday May 21, 2019, the Silver Creek Board of Supervisors met at the Silver Creek Town Hall located at 3827 134th Street NW, Monticello, Minnesota 55362, Wright County, and State of Minnesota. The meeting was tape recorded for transcribing purposes only.

Chairman Ness called the meeting to order at 7:00 p.m. There were ten people in the audience at the start of the meeting. Roll call was taken by the Chairman.

Board Members Present

Dan Ness, Chairman	Barry Heikkinen, Supervisor
Chris Klein, Supervisor	Sandy Forsman, Supervisor
Mike Ludenia, Supervisor	Nancy Betzler, Clerk/Treasurer

Absent: None

All present stood and recited the pledge of allegiance to the Flag of the United States of America.

OPEN FORUM: Bob Ruppe, Township Attorney was present to discuss the process to accept 123rd St as a township road. Residents of 123rd St have given a petition requesting that the Township take over the road. Mr. Ruppe was present to tell us the process and answer questions. We need a petition by 8 voters, get legal description, setup public hearing, post notice of the public hearing, give road property owners notice of the hearing. The road should be surveyed. There should be a turn around. The property owners will need to waive damages, which is the property that is used for the road. Township could make a motion that residents fix the road before we take it over. At the end of the public hearing the board votes on rather to accept the road as a township road. If Township accepts the road it will be recorded. Resident Bob Tollefson gave a survey of where the road is located on his property now, he feels the road is further south than it should be and would not like the whole 66 feet to be cleared. A public hearing could be set tonight. Motion by Supervisor Heikkinen to hold a special hearing on June 4th at next meeting on the 123th petition, second by Supervisor Ludenia. Supervisor Heikkinen amended to 6:30 pm, after discussion Supervisor Heikkinen amended to June 18 at 7:00pm.amendment accepted. Motion carried 5-0. Property owner Mr. Legatt has agreed to serve each property owner notice of the hearing. Mr. Ruppe will send a resolution to be signed.

Knife River Resolution: They have requested a new driveway to use for their trucks on Endicott Ave. They have given a bond to Wright Co. Wright Hennepin has to move a pole. They have been building the road. They are hoping to close the CR 39 driveway by the end of this year. They have put dust control down on Endicott. They are planning on paving the road and will put back everything as good as or better than when they started. Our Attorney will write up a driveway access agreement instead of a resolution. Motion by Supervisor Klein to accept Driveway Access Agreement contingent on Attorney review. Second by Supervisor Ludenia. Motion carried 5-0.

APPROVAL OF THE AGENDA Supervisor Ludenia made motion to approve agenda, second by Supervisor Forsman. Motion carried, unanimous.

Approval of the Consent Agenda:

Regular Meeting Minutes: 05/07/2019 and List of Claims (List of Disbursements presented to Board at Meeting) – Included check numbers 15656-15702 in the total amount of \$45,022.82. Change to minutes should read 3 people in the audience when the meeting reconvened. Motion by Supervisor Klein to approve minutes and list of claims as presented. Second by Supervisor Ludenia. Motion carried, 4-0-1 abstained Supervisor Forsman not at last meeting.

Affidavit of Official Interest in Claim – Motion to approve by Supervisor Heikkinen, second by Supervisor Forsman. Motion carried, 4-0-1 abstained, Chris Klein interested party.

Audit of Claims:	15674 Cintas	\$ 102.92
	15678 Godfathers Exterminators	75.84
	15686 Little Falls Machine	273.01

Motion by Supervisor Klein to approve. Second by Supervisor Ludenia. Motion carried, 5-0.

Clerk/Treasurer's Report:

Clean-up Day had 174 vehicles coming through. Total money taken in was \$4440.00. We received a check by mistake from the State that went into Road & Bridge that should have been for the other Silver Creek Twp. They are working on getting that returned. City of Maple Lake is having a Volunteer Recruitment Day May 30. Gave information about the 2020 census.

<u>Balance as of April 30, 2019</u>	<u>Current Month to Date</u>
Revenue Account: \$130,395.85	To Deposit Revenue \$ 7,000.20
Road & Bridge Acct: <u>121,800.00</u>	To Deposit R&B 1,049.50
Total Available 252,195.85	Total Disbursements 45,022.82
Fire Fund 56,377.65	
Contingency Fund: 9,109.67	
Checks out 3,555.28	
Checking 28,841.18	

Motion to approve Clerk/Treasurers report by Supervisor Forsman. Second by Supervisor Heikkinen. Motion carried, unanimous.

MAINTENANCE REPORT

Supervisor Ludenia gave report

1. Grader not back yet. New Mack truck at Nuss Trucking fixing air leaks.
2. 143rd St still closed but took barricades and fence down. Patched it, Aztec put rock down, they also did Barton, they feel muskrats may be the problem so will be working on the problem, also had them patch over damage on Elder Ave.
3. Culvert by Tom Vanek, 137th St needs to be replaced.

Old Business

123rd St Petition: Done at beginning of meeting

Baker Ave Turnaround: Continue to June 18th waiting on further information.

Playground Well: Motion by Supervisor Heikkinen to cap the well to State certified specs using the playground fund. Second by Supervisor Ludenia. Motion carried unanimous.

Resolution Knife River: Done at beginning of meeting.

Road Tour recap: Armitage Ave discussed issues with the DNR and will meet with them about it. Ellingwood and 114th St, no hard surface at this time, no funding available. 91st and Bishop, it gets a lot of traffic and will need an in-depth plan. 101st and Amery culvert work could be done this season or next season. Water is coming out of the road on Amery. It was patched but some work will need to be done. 105th St cleaned out ditch. Baker Ave, will try to get a turnaround put in, will get price to get trees out. 143rd & Clementa needs to be tiled. Received a couple quotes Morris being the cheapest. Motion by Supervisor Ludenia to accept Morris Excavating on contingent that we have funding available, work to be done late summer or early fall. Second by Supervisor Heikkinen. Motion carried unanimous. Ferman & 140th rebuild will not happen this year. Swamp coming up by the road. Inslopes need to be fixed. Barton Ave by swamp, it is bad this year, will continue to keep an eye on it and see how it is this fall. 130th St willows are growing over the road and a trash pile was on the road. 91st and Clementa had a wash board intersection. It is from a frost boil. Tree down on Baker. Roads are for the most part in good shape.

Budgeting for remainder of year: Will discuss on June 18th after better numbers on the 150th St project.

Shop Floor Drain: The concrete has failed, needs to be done before winter. Cost would be approximately \$2375. Motion by Supervisor Forsman to get drain fixed for \$2375 because it has to be done, second by Supervisor Heikkinen. Amended to up to \$2800. Motion carried, unanimous.

Rain Gutters: Ground on outside of shed has eroded. Will get more quotes and continue to next month.

150th St Update: They were fencing today, needed to come up with some temporary fencing for one property at a cost for the fencing of \$1200. There is a meeting this Thursday with the engineer and the contractors. Need to approve ITT to do mechanical testing. Motion by Supervisor Heikkinen to accept the bid from Independent Testing Technology as it is worded, second by Supervisor Ness. Motion carried, unanimous.

New Business:

Mat Summer Training: It will be in St Cloud June 17

143rd, Barton & Elder Repair: Discussed earlier.

Tiling 143rd & Barton: Discussed earlier.

Hard Surface road preservation maintenance plan. Continued to June 18.

School Bus Stop Sign 135th and Aladdin Ave: Discussed the request. Motion by Supervisor Heikkinen to put up a school bus stop sign on 135th St, second by Supervisor Forsman. Amended to spend up to \$200. Motion carried, unanimous.

Misc: Discussed when maintenance department makes the decision to spend over their spending limit. The issue of repairing some of the chip sealed roads. This time the contractor was able to do right away, but did not know when they would be able to get back to take care of it. We should have a plan to handle items that we know about ahead of time. We need to be proactive on issues. We need to be careful deciding what an emergency is and another board member needs to be contacted when these issues come up. Will call an emergency meeting in the future.

There is information given about a machine that would help with chip seal repairs for consideration in the future.

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Adjournment: Motion by Supervisor Heikkinen to adjourn. Second by Supervisor Klein.
All present in favor. The meeting adjourned at 9:58 pm.

Respectfully Submitted
Silver Creek Township Clerk
Nancy Betzler
May 21, 2019 Minutes
Approved by Board of Supervisors
06/04/2019
