

Supervisor Board Meeting Minutes  
November 17, 2020

### **Silver Creek Township**

On Tuesday November 17, 2020 the Silver Creek Board of Supervisors met at the Silver Creek Town Hall located at 3827 134<sup>th</sup> Street NW, Monticello, Minnesota 55362, Wright County, and State of Minnesota. The meeting was tape recorded for transcribing purposes only.

Vice Chairman Heikkinen called the meeting to order at 7:00 p.m. There were 2 people in the audience at the start of the meeting. Roll call was taken.

**Board Members Present**

Dan Ness, On Phone	Barry Heikkinen, Vice Chair
Chris Klein, Supervisor	Sandy Forsman, Supervisor
Mike Ludenia, Supervisor	Nancy Betzler, Clerk/Treasurer

Absent: None

All present stood and recited the pledge of allegiance to the Flag of the United States of America.

**OPEN FORUM:**

**APPROVAL OF THE AGENDA:** Motion by Supervisor Ludenia, second by Supervisor Forsman to approve agenda approved 5-0.

**Approval of the Consent Agenda:** Regular meeting minutes 11/05/2020, special meeting 09/24/2020 and List of Claims (List of Disbursements presented to Board at Meeting) – Included check numbers 16547-16626 in the total amount of \$118,444.34. Motion by Supervisor Ludenia to approve consent agenda items, second by Supervisor Forsman. Motion carried 5-0.

Affidavit of Official Interest in Claims – Motion to approve claim by Supervisor Ludenia, second by Supervisor Forsman. Motion carried, 4-0-1 abstained, Chris Klein interested party.

<b>Audit of Claims:</b> 16552 City of Maple Lake	\$ 2,000.00
16557 Sparkle Auto Sales	1,360.00
16598 Bauer Auto Service	154.80
16622 Westside Tires	3,390.00

Motion by Supervisor Ludenia to approve, second by Supervisor Forsman. Motion carried, 5-0

**Clerk/Treasurer’s Report:**

<u>Balance as of October 31, 2020</u>	<u>Current Month to Date</u>
Revenue Account: \$187,412.43	To Deposit Revenue \$ 111.63
Road & Bridge Acct: <u>179,655.62</u>	To Deposit R&B 3.50
Total Available 367,068.05	Total Disbursements 118,444.34
Fire Fund 59,929.33	
Contingency Fund: 9,116.17	
Checks out 5,562.18	
Checking 24,550.84	

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Clerk report: Found some information in minutes about the logo, but Mary Edwards and Bob Esse were in attendance to present a letter stating "During early 2014 I engaged Gagnon Design from Hawley, MN to generate a new logo for Silver Creek Township. It is the one currently in use on the trucks, stationary and other uses. Mary Edwards and myself were the primary ones on the search committee while other citizens provided their inputs to various designs as they were being generated. Ownership of this logo is totally with Silver Creek Township and the committee relinquishes any assumed right of ownership. Signed Robert L Esse and Mary Edwards." Motion by Supervisor Heikkinen to accept into the minutes, second by Supervisor Ness. Motion carried 5-0.

Motion by Supervisor Forsman to approve Clerk/Treasurers report, second by Supervisor Ludenia. Motion carried 5-0.

### **MAINTENANCE REPORT**

Supervisor Ludenia gave report. Started using the brush broom, got the grader back from Ziegler, loader should be back tomorrow, new tires on the front of the loader, pickup will be going in for service, they have been grading. The pit reclamation probably will not be happening this year because of the weather. Wondering if a maintenance employee is sick should they take a COVID test? Yes they can't return until we get a negative test result and they are symptom free. The need for a test is up to the road boss. Supervisor Ludenia asked if Chris would continue to work here. Supervisor Heikkinen stated he is opposed to Chris working here and being a Supervisor on the Board.

### **Old Business:**

Website: We have received a second quote for a new website. We can look at Zoom to do a live stream of our meetings. Supervisor Heikkinen made a motion to send \$199 for one year of zoom, second by Supervisor Ness. After discussion motion was withdrawn. Motion by Supervisor Ness to approve up to \$20 for a month to try WebEx for our online platform, second by Supervisor Forsman. Motion carried 5-0. Will hold off for now on a new website.

Security System: Discussed the options with Wright-Hennepin and Secure-Tec. Motion by Supervisor Heikkinen that we spend #4124 for Secure-Tec with an extra \$40.00 per month for monitoring for a security system for the Town Hall, second by Supervisor Forsman. Motion carried 5-0.

Policies & Procedures: Will continue discussion to the December 15<sup>th</sup> meeting.

Employee review forms: Reviewed the sample forms and will use the form used by Wadena County with a couple changes.

### **New Business:**

Mat Educational Meeting Nov 20<sup>th</sup>: Reminder about the meeting.

WC Ordinance Amendment for Treatment & Recovery Facility: Motion by Supervisor Ness that our Township supports the changes in the ordinance that MN Adult & Teen Challenge is attempting to obtain for a facility in Wright County second by Supervisor Ludenia. Motion made and seconded to amend to: we are in agreement to amend the County Code of Ordinances for this issue. Motion carried 5-0.

WC Ditch Assessment: Discussed the bill from the WC Auditor/Treasurer for County Ditch 36 assessment levy. Motion by Supervisor Heikkinen to spend \$4371.02 to pay for the ditch 36 assessment. Second by Supervisor Ludenia. Motion carried 5-0.

Misc:

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**Adjournment:** Motion by Supervisor Ludenia to adjourn, second by Supervisor Heikkinen. All present in favor. The meeting adjourned at 7:50 pm.

Respectfully Submitted  
Silver Creek Township Clerk  
Nancy Betzler  
November 17 2020 Minutes  
Approved by Board of Supervisors  
12/01/2020

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