

**Silver Creek Township
Supervisor Board Meeting Minutes
Thursday July 06, 2023.**

Call to Order and the Pledge of Allegiance:

Chairman Newman called the meeting to order at 8:06pm on Thursday June 06, 2023 at the Silver Creek Township Hall. All those present stood for the Pledge of Allegiance.

Board Members Present:

Chris Newman, Chairman	Mike Helman, Vice Chairman
Sandy Forsman, Road Authority	Ryan Nelson, Supervisor
Brandon Geyen, Supervisor	Heidi Eckerman, Clerk/Treasurer

2 guests in attendance were signed in.

3 guests on Zoom

OPEN FORUM: No Comments

REVIEW and APPROVAL OF THE AGENDA:

Motion made by Supervisor Helman to approve the agenda, seconded by Supervisor Geyen. Carried 5-0.

Approval of Prior Minutes and Disbursements:

Motion made by Supervisor Geyen to approve the Supervisor Board Meeting Minutes of 06-20-2023; Seconded by Chairman Newman. Carried 3-0. Supervisor Nelson and Supervisor Helman Abstained.

Motion made by Supervisor Helman to approve the Special Supervisor Board Meeting Minutes on June 30, 2023. Seconded by Supervisor Geyen. Carried 5-0

A Statement of Claims and Disbursements was printed out for the Board.

Motion was made to approve the List of Claims/Disbursements by Supervisor Helman; Seconded by Supervisor Geyen. Carried 5-0.

Clerk/Treasurer Report:

Audit Update: Audit is in progress, they have been working on it for a little while now, emails come in asking for information to send to them. Slowing down a little bit, so I hope they are wrapping things up soon.

Wright County Township Officers Association Dinner Meeting is on July 13th, 2023 at 6:30pm at the Cokato Township Hall. Supervisor Helman & possibly Supervisor Nelson will be attending.

Maintenance Report:

Maple Tree

The Maple tree in the front yard needs to be replaced. Find out how much it's going to cost to replace it, and bring it back to the Board at the July 20th, 2023 Supervisor's Board Meeting.

Calcium Chloride

Resident would like to have the Chloride on all of Crofoot Road. The resident would consider covering the cost. The Board has decided that they are not going to cover the cost of Calcium Chloride Crofoot road.

Motion was made by Chairman Newman, to allow 1 mile of Calcium Chloride to be applied that Silver Creek Township is not going to pay for, but a resident can move forward with it if they want to but we just have to be told when it's getting done and that it is done, per our process.

Also, that the Maintenance Department is ok with it, and according to guidelines of applying the Chloride; Seconded by Supervisor Nelson and Supervisor Geyen? Carried 3-2

Minimum Maintenance Road –

Consider vacating the eastern side of the road

Board would like to take a road tour to go look at the property. Move this item to discuss at the July 20th, 2023 Supervisor's Board Meeting.

Consider vacating Baker/Armitage

Move this item to discuss at the July 20th, 2023 Supervisor's Board Meeting.

Asphalt overlays (Bishop)

Make sure they adhere to the contract they signed by the engineer. Maintenance to get in contact with Knife River, and get something in writing on what are their intentions? Like an email or letter stating they will bring up the shoes to finish the project.

Engineer sent out contract for chip sealing with change orders to Contractor – Board approved no more than \$85,000.00 for change orders.

What action for Resident on dead end Baker (off 90th St) for Town to maintain?

Maintenance and Road Authority went on a road tour to look at Baker off of 90th St.

The resident would like the Township to take over and maintain the road. If the resident can get the road up to specs, then the Township will consider it. For now the Township will not be taking it over.

Complaints with junk vehicles/tires at resident off 123rd St, and excess tires on property inter-city Silver Creek on 114th St.- Clerk to draw up letter, with a picture.

OLD BUSINESS:

CMRP Update & PEL Study Team -

Chairman Newman delivered a withdraw letter to CMRP and it was accepted, were done at the end of this year. Now we transition to the PEL Study team which will be working with the County. There are

- TAC (Technical Advisory Committee) – monthly virtual meetings. TAC is to advise the project team on the development of the purpose & need statement, evaluation criteria, alternatives, etc.
- PAC (Project Advisory Committee) – quarterly in person meetings. the PAC is to keep the project partners informed about the project, advise the project team on the decision-making process, identify issues & collaborate on identifying & prioritizing long-term solutions.

Chairman Newman would be primary on both committees, Supervisor Helman will be on the TAC virtual meetings.

Culvert 145th – Waiting to hear back from the attorney. Nothing to move forward on right now.

Clementa Ave – Talk to Maintenance.

Recycling – Waiting to hear back from Waste management, West Central Recycling and Republic Services.

Every resident should get 1 bin.

Employee Handbook changes – Changed public hours of the Township, Employee Performance Evaluations in December, Holidays Remove Columbus Day because the Town Board does not give that to employees and add Juneteenth, Township Board voted to increase the health insurance to cover a maximum of \$1,500.00.

Chairman Newman made a motion to accept the changes into the handbook; Seconded by Supervisor Forsman. Carried 5-0.

Move the Supervisors Township Board meeting to July 20th at 7:00pm. For the Clerks Review.

Adjournment:

Supervisor Geyen adjourned the meeting at 9:36pm; Seconded by Supervisor Helman,
Carried 5-0.

Respectfully Submitted,

Heidi Eckerman
Silver Creek Township Clerk
July 6, 2023 Minutes
Approved by Board of Supervisors
July 20, 2023






