

Supervisor Board Meeting Minutes
August 16, 2022

Silver Creek Township

On Tuesday August 16, 2022 the Silver Creek Board of Supervisors met at the Silver Creek Town Hall located at 3827 134th Street NW, Monticello, Minnesota 55362, Wright County, and State of Minnesota. The meeting was tape recorded for transcribing purposes only.

Chair Mike Ludenia called the meeting to order at 7:00 p.m. There were 9 people in the audience at the start of the meeting and 1 on zoom.

Board Members Present:

Mike Ludenia Chair	Sandy Forsman, Supervisor
Barry Heikkinen, Supervisor	Chris Newman, Supervisor
Dan Ness, Supervisor	Julie Urbatch, Clerk

All present stood and recited the Pledge of Allegiance to the Flag.

OLD BUSINESS

Public Hearing for Vacation of a portion of 97th Street NW: Resolution for Vacation of a Portion of 97th Street NW was read by Supervisor Heikkinen. Chair Ludenia asked if anyone was in attendance that wants to speak against this vacation. No one spoke. Supervisor Forsman made a motion to accept the Vacation of a Portion of 97th Street NW. Seconded by Supervisor Ness. Question by Supervisor Newman about what happens to this vacated piece of land. Chair Ludenia answered that it goes to Bame, they own all the property around it. Carried 5-0.

OPEN FORUM

Tom Vanek: Tom Vanek wanted to know if there was a timeline as to when the Agenda for meetings should be out on the website. He had been looking the last couple of days and finally saw it today around noon. Supervisor Newman stated there is no timeline that the clerk needs to post it as long as it is before the meeting.

John Krause: John Krause was concerned with parking issues in Silver Creek with the bar having music and wanted to know what we were going to do about it. People are parking in his driveways and trespassing on his property to get down by the lake. He was advised to contact the County, as it is not in our hands. As a Board, we made suggestions previously to the County about having more enforcement and possibly having a 3-way stop sign at the intersection by the bar.

REVIEW AND APPROVAL OF AGENDA

Supervisor Ness made a motion to approve the agenda. Seconded by Supervisor Forsman. Carried 5-0.

APPROVAL OF CONSENT AGENDA ITEMS

Regular Meeting Minutes 8/02/2022 & List of Claims (Disbursements). Motion by Supervisor Ness to approve. Seconded by Supervisor Forsman. Question about the bill from M.R. Signs. Posts were ordered with Clear Lake Twp. & they will pay half. Carried 5-0.

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AUDIT OF CLAIMS

Checked the disbursements for this month:

Check #	17663	Centerpoint Energy	\$ 24.72
	17667	M.R. Signs	\$ 5,729.00
	17673	TDS	\$ 179.67

Motion by Supervisor Ness to approve the Audit of Claims. Seconded by Supervisor Heikkinen. Carried 5-0.

CLERK/TREASURER’S REPORT

Clerk Report: Six-month reviews are due for Bill Eccless, Julie Urbatch and Chris Klein. All the Supervisors will give their input to one Supervisor, who in turn, will be the spokesperson during the review. Road Boss, Mike Ludenia will deliver the review for Bill Eccless and Chris Klein. Supervisor Newman recommended that the Board have a closed meeting on 9/6/2022 where it’s just the Supervisors meeting at 6:30 to give their feedback and have that discussion for the delivery, limited only to the Maintenance Department. That will be delivered after our Board meeting and at that time, the candidates can decide if they want it Open or Closed.

Balance as of July 31, 2022

General Fund :	\$ 105,100.46
Road & Bridge Acct:	567,514.95
ARPA Fund	<u>271,457.08</u>
Total R&B/GF	944,075.49
Fire Fund Total	\$ 59,969.06
Contingency Fund	9,621.32
Checks Out	2,734.64
Checking	24,578.63

The beginning balance for Road & Bridge changed to correct ARPA, moved Bertrams \$28,600 because the decision as to what the total ARPA funds were for was not agreed on yet. It was agreed that the 2nd part of the roof was going to be out of the ARPA funds. Supervisor Ness made a motion to have the 2nd half of our roof invoice to be paid out of the ARPA funds and the remaining to be towards the asphalt project on Bishop. Seconded by Supervisor Heikkinen. Carried 5-0

Motion by Supervisor Ness to accept the Treasurer’s Report. Seconded by Supervisor Heikkinen. Carried 5-0.

MAINTENANCE REPORT

Painting Fuel Barrel: Change in the amount to sand blast and paint the fuel barrel from \$600-\$1000 to \$2000-\$2200. The company that did our old dump truck is L&S and that is where we got the quote from. We would have to take the fuel barrel to them. Supervisor Forsman made a motion to have the barrel sand blasted and painted for up to \$2500 and to have maintenance transport it to save costs for next year. Seconded by Supervisor Newman. Carried 3-2 with Supervisor Ness and Supervisor Heikkinen voting no.

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HVAC Water Issue: HVAC water issue was discussed and a camera was used to help with it. The camera showed there's dirt in there and we think the water is coming in from the northwest corner. The Board is considering gutters and foundation work to be done at that location. The Board went out to take a look at it and decided to get two quotes on excavating, exposing the foundation, sealing it, drain tile and re-grading it.

Roof Ventilation Issue: Supervisor Heikkinen called All Elements to get a price on gutters. Supervisor Heikkinen said they are asking if we want 6" aluminum gutters or larger steel gutters to carry more water. All Elements had a couple of questions about the quote for four turtle vents. How did we come up with four turtle vents, did someone do a calculation for proper ventilation already? And is this soffit ventilation going to be opened up to allow proper air flow, if not then you will be sucking air up through any hole or cavity. He suggests we check with an engineer before we put vents on there.

Supervisor Heikkinen will ask All Elements if they have an engineer to give us a calculation and how much it will cost. Chair Ludenia suggested 8" gutter on the north and south end of the Town Hall building, and the west side of the maintenance building. Supervisor Heikkinen will get a quote from All Elements.

Supervisor Newman brought up the bill we owe All Elements and when we are going to pay it. Discussion on quote from All Elements for the snow guards for \$980. Supervisor Heikkinen made a motion we pay All Elements the second half of what we owe them. Seconded by Supervisor Newman. Discussion that if we pay the 2nd half of our bill, will All Elements honor the gutter extensions at no charge, if we decide to go that route instead of the 8" gutters. Supervisor Heikkinen will include that in his email to All Elements. Discussion that we should wait until the gutter extensions and snow guards are put on before we pay. Motion failed 2-3 with Supervisors Ness, Ludenia and Forsman voting no.

Supervisor Ness made a motion to get the gutter extensions and no snow guards to complete the roofing project. Seconded by Supervisor Forsman. Carried 5-0. Supervisor Heikkinen will notify All Elements to put the gutter extensions on the south side of the building and get quotes for gutters for the north end of Town Hall and west end of maintenance building. Supervisor Ludenia will get another quote for 8" gutters.

ROW Letters: We got a response from the resident that had bushes next to the mailbox that was obstructing the mailbox and address sign. Maintenance is working with her and they have an agreement to rip them out with her there. The bush is actually a volunteer box elder tree and she is willing to let that go. She's not so sure on the lilac and maintenance will work with her on that and there's a couple of other box elders in the ditch that she will let maintenance take out also.

OLD BUSINESS (Continued)

Investigation: Chair Ludenia and Clerk Urbatch have talked through the notes and will be setting up a meeting with each individual next week and go from there.

Mic System: No update

Roof Update: This was talked about in the Maintenance Report

Mississippi Access Update: Supervisor Newman gave an update after communicating with the Wright County Recorder's Office and Steve Fenske on the public access on the Mississippi from 156th, off of Curtis Ave. Since 1928 there's nobody who can actually say if the Township actually accepted any of the three streets that were dedicated to it in the Linde Riverside Addition. MAT said this is our decision and our Township's attorney advice. Supervisor Ness made a motion to spend money to contact our attorney to

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assess our liability in this circumstance. Seconded by Chair Ludenia. Discussion – Supervisor Newman would ask a specific question: We have a public dedication to the Township, in which the Township never accepted. If residents start using that and there is some type of conflict or accident that occurs, what is the Township's liability because of that public land that we not accept? The attorney should be able to give an opinion, we are not asking him to research. Ask a general question: if we choose to vacate, whose does it become if it's a public dedication? Motion carried 5-0.

Appleton Water Drainage: Mike talked to Dan Nadeau. He sent over a packet of what they did in Monticello Twp. He said he thinks it worked over there. The problem is they have had one good rain and it's been dry ever since. He's willing to come out and look at our sight and see if we can come up with something to deal with that water in the spring. The clerk will forward the email to you and we will keep this on the agenda.

NEW BUSINESS

Bice Avenue – Dust Control: The clerk got a phone call from one of the residents stating that sometimes when big vehicle drives by, it is so bad that they need to retreat back into their home. We've already put down 40,000 gallons in the Township. Bice Avenue is a dead-end road and it wasn't treated for dust control. It is nearing the end of the season and we've had some decent rain so nothing will be done at this time.

MISCELLANEOUS

Information about check #17515: Supervisor Heikkinen asked the Board for permission to talk to the Township attorney. Supervisor Heikkinen wasn't sure we made a proper payment for unemployment and wants to confirm with the attorney to make sure it was. There was discussion about whether we should close the meeting. Supervisor Newman made a motion that since this is the last agenda item, that we close the meeting to discuss the issue. Seconded by Supervisor Ness. No vote was taken on this motion after discussion. Supervisor Heikkinen wants to talk to our attorney to make sure it was a proper payment. Supervisor Ness made a motion that Supervisors use their discretion to ask legal questions, as needed. Seconded by Supervisor Heikkinen. Carried 5-0.

Candidates on ballot: Supervisor Heikkinen wanted the clerk to list the names of the candidates that will be on the ballot and what position they are running for. Clerk Urbatch stated that for Seat 1 (Heikkinen replacement) is Mike Romanski and Ryan Nelson; Seat 2 (Newman replacement) is Chris Newman; Seat 3 (Ness replacement) is Brandon Geyen and Chris Klein. Supervisor Heikkinen said that with Chris Klein on the ballot it may be appropriate to post for a possible open position, in case he wins, so that we are not short-handed in the winter. Discussion that if Mr. Klein does get elected, the Board will need to wait until the Organizational Meeting in January.

Kathy Kuyava: Supervisor Ness wanted an update on what we discussed about PERA for Kathy Kuyava. Kathy has decided to go back to the school part-time for four months and then she will be eligible for PERA. Discussion about whether Kathy should have a review on her depending on what is stated in our handbook. If the handbook is not sufficient, then we can update it.

Approved

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ADJOURNMENT

Motion made by Supervisor Ness to adjourn. Seconded by Supervisor Forsman. Carried 5-0. Time: 9:05 p.m.

Respectfully Submitted,

Silver Creek Township Clerk
Julie Urbatch
July 19, 2022 Minutes
Approved 08-02-2022
