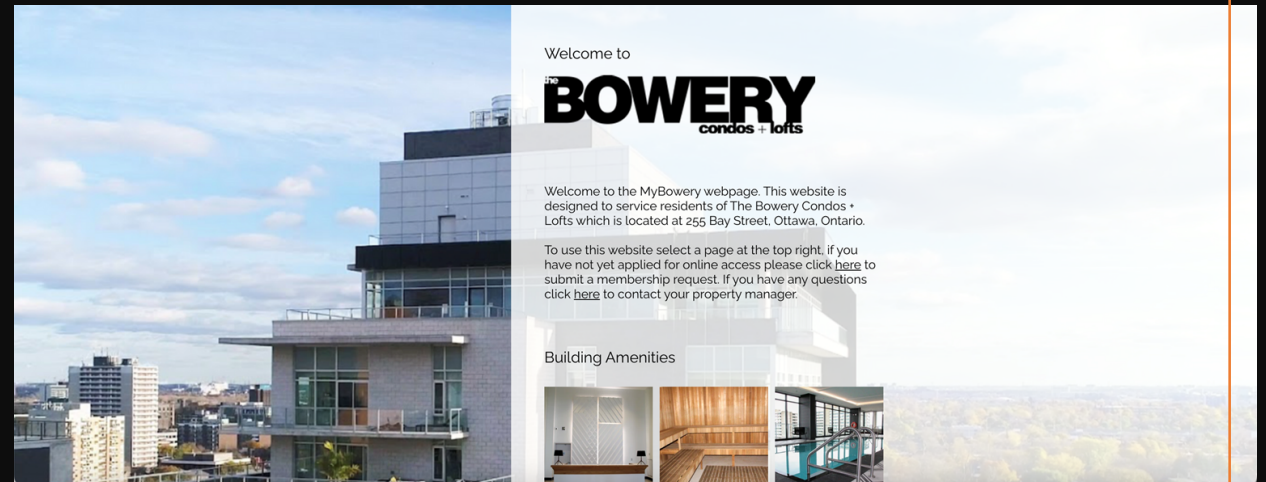


Condominium Websites

The Bowery – www.bowerycondos.ca

Condo Directors Group – (March 21, 2023)



Why should every condo community have a website?



Common Area
Bookings



Information Sharing
& Transparency



Service Requests



AGM Page

What Platform Do We Use?

- Wix
 - Costs
 - Business & eCommerce Plan – Business Unlimited - \$26 USD/Month
 - Ascend Professional - \$24 USD/Month
 - Email - \$6/month
 - Wix has frequent promotions for 50% off
-

The image shows the Wix logo in a bold, black, sans-serif font. The letters are lowercase, with the 'i' having a white dot. The logo is centered on a white background.

Add to Site Search ? x

- Strip
- Text**
 - Themed Text
 - Titles
 - Paragraphs
- Image
- Button
- Gallery
- Decorative
- Interactive
- Box
- List
- Video & Music
- Menu & Anchor
- Social
- Contact & Forms
- Payments
- Embed Code
- Input
- Content Manager
- Blog
- Store
- Bookings
- Events
- Community
- My Designs

Themed Text

Themed Text

Add Heading 1

Add Heading 2

Add Heading 3

Add Heading 4

Add Heading 5

Add Heading 6

I'm a paragraph. Click here to add your own text and edit me. It's easy.

I'm a paragraph. Click here to add your own text and edit me. It's easy.

I'm a paragraph. Click here to add your own text and edit me. It's easy.

Titles

Big Title

CAPS TITLE

Small Title

Business Title

Huge Title


Bold Title

MyBowery Webpage


Welcome to MyBowery

Select an option below to get started.


[Bookings](#)




[Exclusive-Use Bookings](#)




[Visitor Parking](#)




[Service Request](#)




[Documents](#)




[FAQs](#)



[Bowery Store](#)



[Entryphone Change](#)



Notices

Check back here periodically for the latest from Bowery Condos + Lofts

Unit Door Painting - The Corporation has found a close match to the unit door paint. Paint is available in the Bowery Store.

Board Minutes - Board Minutes are available on the [documents page](#).

18th Floor Amenity Bookings - Residents are reminded that they are required to make an online booking prior to using the gym, pool, and/or sauna. Residents must follow the rules regarding book and capacity limits. Residents who do not follow the rules may be suspended from using the amenities.

Home MyBowery About Staff Portal

Layers

Size (px)
W: 0
H: 0

Position
X: 0
Y: 0

Show on All Pages



Welcome to

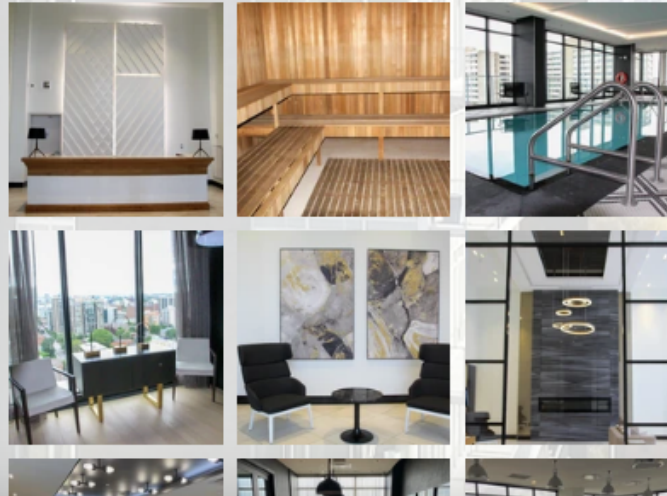
the **BOWERY**

condos + lofts

Welcome to the MyBowery webpage. This website is designed to service residents of The Bowery Condos + Lofts which is located at 255 Bay Street, Ottawa, Ontario.

To use this website select a page at the top right, if you have not yet applied for online access please click [here](#) to submit a membership request. If you have any questions click [here](#) to contact your property manager.

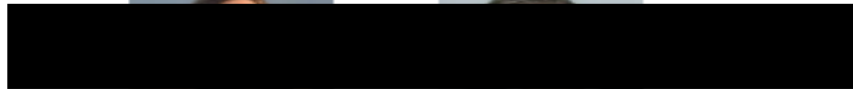
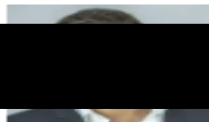
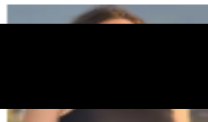
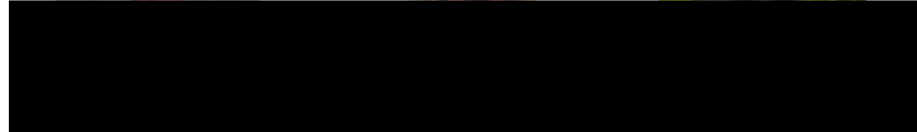
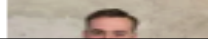
Building Amenities



About

The Bowery Condos + Lofts is an 18-story high-rise located at 255 Bay Street, Ottawa, Ontario. Scroll down to learn more about the board, its members, the management, and employees of OCSCC 1019.

Meet the Board



Ellen Grogg
Director
Term 2022-2024

Oliver Wood
Director
Term 2021-2023

Looking to Contact the board? Send your email to Board@Bowerycondos.ca

Meet the Bowery Employees

The employees of Ottawa Carleton Standard Condominium Corporation No. 1019 are responsible for performing daily cleaning of all common areas as well as general building maintenance and inspections.



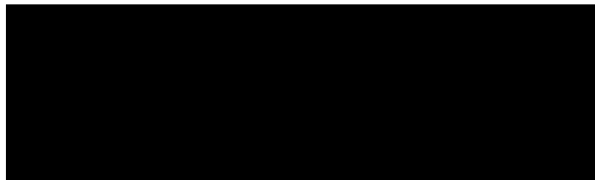
343.989.0472
Supervisor@Bowerycondos.ca

343.989.0472
Supervisor@Bowerycondos.ca

Meet the Management



Ottawa Carleton Standard Condominium Corporation No. 1019 is managed by **Sentinel Management**. Sentinel provides Administrative Services, Maintenance Oversight, and Financial Management.



313.726.7807 x101
Bowery@Sentinelmanagement.com

313.726.7807
Bowery@Sentinelmanagement.com

Sentinel Management provides a 24/7 Emergency Service for urgent issues that cannot wait and must be addressed outside of regular business hours. Anything that is not considered an emergency will be billed back to the owner. The emergency contact line is **613 736 7807 x 999**

Sign Up

Already a member?

[Log In](#)

Unit Information

Upload supported file (Max 15MB)

Emergency Information

MyBowery Webpage

Welcome to MyBowery

Select an option below to get started.

[Bookings](#)



[Exclusive-Use Bookings](#)



[Visitor Parking](#)



[Service Request](#)



[Documents](#)



[FAQs](#)



[Bowery Store](#)



[Entryphone Change](#)



Notices

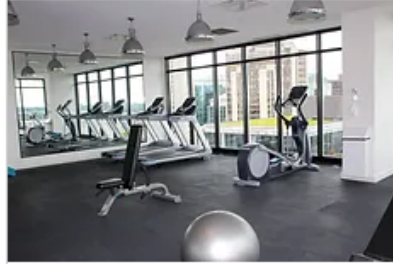
Check back here periodically for the latest from Bowery Condos + Lofts

P1 Visitor Parking – Visitor parking on P1 will be unavailable for 3 weeks starting February 13. The Corporation is replacing the P1 floor membrane.

Board Minutes - Board Minutes are available on the [documents page](#).

18th Floor Amenity Bookings – Residents are reminded that they are required to make an online booking prior to using the gym, pool, and/or sauna. Residents must follow the rules regarding book and capacity limits. Residents who do not follow the rules may be suspended from using the amenities.

Our Services



Gym

30 min

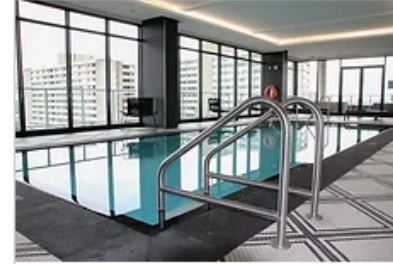
Book Now



Sauna

40 min

Book Now



Pool

40 min

Book Now



Moving & Elevator Requests

3 hr

Request to Book

Gym

Check out our availability and book the date and time that works for you

Filter by: Staff Member (All) ▾

Select a Date and Time

Eastern Daylight Saving Time (EDT)

< March 2023 >

Sun	Mon	Tue	Wed	Thu	Fri	Sat
26	27	28	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1
2	3	4	5	6	7	8

Wednesday, March 22

6:00 a.m.	6:30 a.m.
7:00 a.m.	7:30 a.m.
8:00 a.m.	8:30 a.m.
9:00 a.m.	9:30 a.m.
10:00 a.m.	10:30 a.m.

[Show all sessions](#)

Service Details

Gym
March 22, 2023 at 6:00 a.m.
255 Bay Street
30 min

Preferences

Staff Member ▾

- Staff Member
- GYM-SLOT1
- GYM-SLOT2
- GYM-SLOT3
- GYM-SLOT4

The Sentinel Management logo is property of Sentinel Management Inc.
All Rights Reserved

Fill out your details

Not Leran? [Switch account](#)

Name *

Leran

5/100

Email *

leran.oirik@queensu.ca



Phone Number

123-456-7890

Unit *

1234

I agree to read and follow the rules set by OCSCC 1019 *

I understand that each resident is limited to 2 gym bookings per day and gym bookings can only be made up to 10 days in advance. *

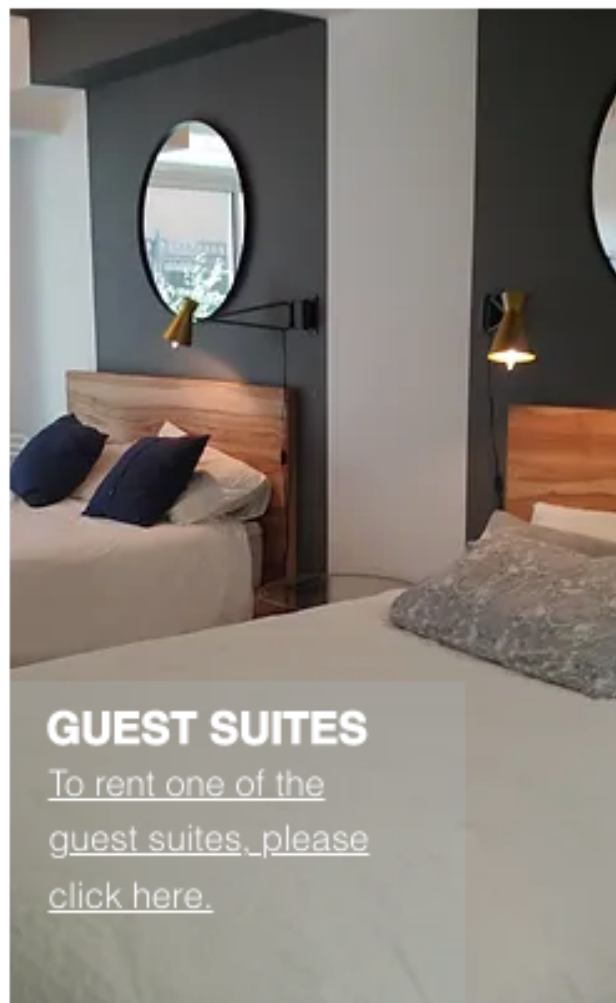
Service Details

Gym
March 22, 2023 at 7:30 a.m.
255 Bay Street
GYM-SLOT1
30 min

Book Now

Bowery Condos + Lofts

Exclusive-Use Reservations



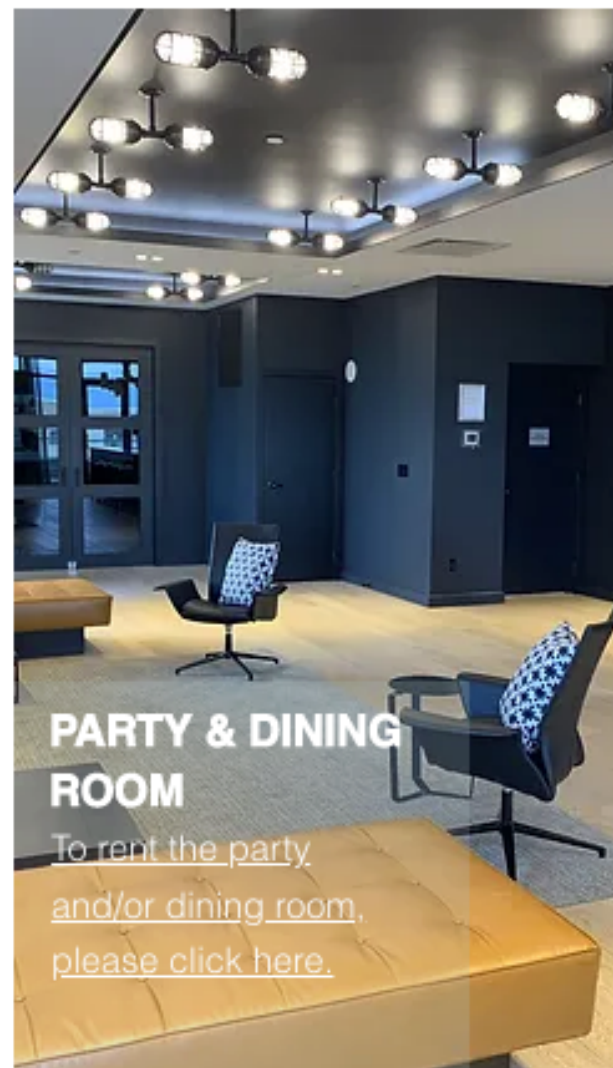
GUEST SUITES

To rent one of the
guest suites, please
[click here.](#)



POOL & SAUNA

To rent the pool &
sauna area, please
[click here.](#)

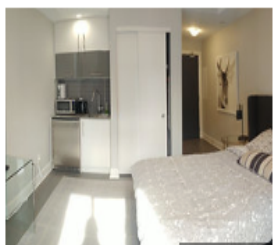


PARTY & DINING ROOM

To rent the party
and/or dining room,
please [click here.](#)

Our Rooms

Check-In Check-Out 1 Adults 0 Kids



Unit 116

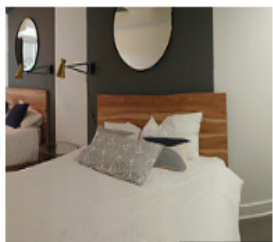
Guest Suite Unit 116 has one queen bed. This luxury guest suite is located in the Bowery Condos & Lofts which is conveniently located near

- Size: 335 sq ft
- Beds: 1 Queen(s)



From
C\$95

[More Info](#)



Unit 107

Guest Suite Unit 107 has two queen beds. This luxury guest suite is located in the Bowery Condos & Lofts which is conveniently located near

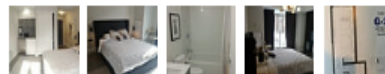
- Size: 375 sq ft
- Beds: 2 Queen(s)



From
C\$110

[More Info](#)

← | Unit 116



Properties:

Accommodates: 2

Size: 335 sq ft

Beds: 1 Queen(s)

More Info:

Guest Suite Unit 116 has one queen bed. This luxury guest suite is located in the Bowery Condos & Lofts which is conveniently located near Parliament Hill, Byward Market, NAC, Sparks/Elgin Street, and the LRT station. The guest suite is generously sized and has a TV, one queen sized bed, linens and towels, a mini kitchenette, a full bathroom with tub, complimentary WIFI, and one external on-site parking spot. The condominium has many amenities including a fitness

From

C\$95

Per Night

11 Apr 2023

12 Apr 2023

1 Adults

Night(s) × 1

C\$95

Total

C\$95

[Book Now](#)

PARTY & DINING ROOM RESERVATION



Party & Dining Room Rentals

The party room, catering kitchen, and private dining area may be reserved for private use or a private function between the hours of **9am and 11pm**. To reserve the party room or dining room, the applicant must complete a party room rental agreement at least three (3) days prior to the date required. Property management will confirm reservations upon receipt of a completed booking. **Applicants must read and agree to the rental agreement.**

	Party Room (Incl. Kitchen & Dining) (4 Hours) (Additional Hours)	Private Dining Room (Incl. Kitchen) (4 hours) (Additional Hours)
Weekday Rate (Mon – Thurs)	\$150.00 (\$40/hour)	\$100.00 (\$30/hour)
Weekend Rate (Fri – Sun)	\$200.00 (\$60/hour)	\$125.00 (\$40/hour)
Peak Rate (Holidays)	\$250.00 (\$80/hour)	\$150.00 (\$50/hour)
Cleaning is available at a fee of \$40/hour (minimum 2 hours).		

Party & Dining Room Reservation Form

Name	Unit Number
------	-------------

Email	Phone number
-------	--------------

Date of Booking <input type="text"/>	Requested booking time (i.e. 7pm-11pm)
--------------------------------------	--

Which area are you interested in booking?

What is the intended purpose of your booking?

Please provide any additional information.

- I have read and agree to the terms listed in the rental agreement [View Party & Dining Room Rental Agreement](#)
- I understand that confetti is not permitted.
- I understand that I am responsible for the conduct of my guests.

Submit

Visitor Parking Registration

Use this form to register your visitor's vehicle for parking. The Bowery Rules govern the use of visitor parking.

Reservations begin at the date and time that the registration is submitted.

Spots are first come, first serve. Vehicles must be registered within 5 minutes of parking. Parking cannot be reserved in advance.

Parking registration is for a maximum of three (3) days in any consecutive seven (7) days.

There is a fee of \$10/day for additional parking. Extended parking arrangements are subject to approval by Bowery Condos + Lofts.

Name *

Enter your name.

Email *

Enter your email.

Unit Number *

Enter your unit number

Length of Registration *

Choose an option



Vehicle Make, Model & Plate No. *

Ford Focus ON-A1AA11

Submit

[Click here if you are looking for an extended parking reservation](#)

Entryphone Changes

Use this form to request a change to the entry phone system.

The site superintendent will notify you when the change has been made.

Name *

Unit *

Phone Number *

Requested Entry Code *

Message

Special requests, additional information

Submit

Service Request

Use this form to make a service request. We strive to respond within 48 business hours.

- General Inquiries
- MyBowery Registration
- MyBowery Website Suggestion
- Cleanliness Concern
- Security Concern
- Maintenance Concern
- Message to the Board
- Suggestions

For **emergencies** (fire, flood, water leak, etc.), please call the 24/7 emergency line: 613-736-7807 ext. 999

Service Request

Frequently Asked Questions

OCSCC No. 1019, and its agents, assumes no responsibility or liability for any errors or omissions in the content of this information. The information contained in this site is provided on an "as is" basis with no guarantees of completeness, accuracy, usefulness, or timeliness. For the most updated information, residents must refer to the condominium's governing documents.

For more information or specific questions, residents should contact property management. More information about condominium's in Ontario can be found at these links:

- [Sentinel Management](#)
- [Condominium Act, 1998 \(Ontario\)](#)
- [Condominium Authority of Ontario \(CAO\)](#)
- [Condominium Management Regulatory Authority of Ontario \(CMRAO\)](#)
- [DHA Condo Law Blog](#)
- [Condo Adviser Blog](#)

For your convenience, this document has been divided into ten sections. Using the links below you can quickly jump to each section:

- [Financials](#)
- [Insurance](#)
- [Maintenance & Repairs](#)
- [Governance](#)
- [Security & Access Control](#)
- [Leasing a Unit](#)
- [Parking & Storage](#)
- [Garbage](#)
- [Complaints](#)
- [General Questions](#)

Financials

How do I pay my condo fees?

Owners have 2 options: Pre-Authorized Payment (PAP) or 12 post dated cheques dropped off annually to Sentinel Management's office. For more details contact your property manager or administrator. Contact information can be found on the [contact us page](#).

Why are my fees different than other units in my condo?



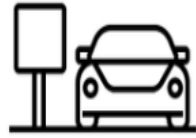
Unit Door Painting (Service)
Out of stock



Paint for Unit Doors
Out of stock



24 Hour Visitor Parking Credit
C\$10.00



Monthly Parking Rental
Out of stock



Garage Remote
C\$80.00



FOB
C\$80.00



Paint for Unit Walls
C\$15.00
C\$15.00 / 1250ml



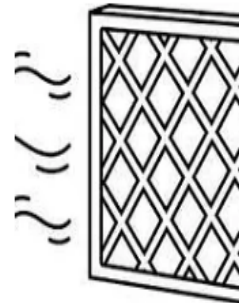
Paint for Unit Ceilings
C\$15.00
C\$15.00 / 1250ml



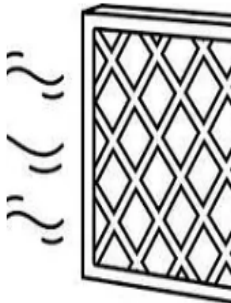
Paint for Bathroom Walls
C\$15.00
C\$15.00 / 1250ml



Paint for Unit Trims
C\$15.00
C\$15.00 / 1250ml



HVAC Filter - 20in x 25in x 1in
(Merv 8)
C\$12.00



HVAC Filter - 16in x 25in x 1in
(Merv 8)
C\$12.00



FOBS are not refundable.

FOB

C\$80.00

Is this a replacement for a lost or stolen fob?

Yes it is a replacement

Delivery Instructions (i.e., slide under door)

Please slide under door 476

Quantity

1

Add to Cart



Files & Folders



New Folder

+ File

Item name ↑

Last updated

Favorites



Core Documents

13 items

Feb 1, 2023



Financials

11 items



Nov 29, 2022



Forms

5 items

Aug 8, 2021



Meeting Minutes

41 items



Feb 28, 2023



Notices

50 items

Feb 8, 2023



Photos

2 items

Nov 20, 2021



Reference Documents

8 items

Apr 8, 2022



Town Hall Notes

10 items

Oct 7, 2021



Files & Folders > Meeting M



New Folder

+ File

Item name ↓

Last updated

Favorites



AGM

7 items

Aug 1, 2022



2023.01.31 - OCSCC 1019 BOARD MEETING MINUTES (REDACTED).pdf

151.7 KB

Feb 28, 2023



2022.11.29 - OCSCC 1019 BOARD MEETING MINUTES (REDACTED).pdf

137.06 KB

Jan 31, 2023



2022.10.25 - OCSCC 1019 Board Meeting Minutes (Redacted).pdf

218.52 KB

Nov 29, 2022



2022.09.27 - OCSCC 1019 Board Meeting Minutes (Redacted).pdf

210.73 KB

Oct 25, 2022



2022.08.23 - OCSCC 1019 Board Meeting Minutes (Redacted).pdf

182.16 KB

Sep 28, 2022



2022.07.26 - OCSCC 1019 Board Meeting Minutes (Redacted).pdf

161.36 KB

Aug 23, 2022



AGM



Bowery Condos + Lofts

AGM 2022

AGM DATE: Tuesday, June 21 at 6pm

LOCATION: Virtual Meeting through Zoom

VOTING PERIOD: June 14 - June 21



[About](#)



[Be a Candidate](#)



[Voting](#)

[2022 AGM Package](#)

[2021 AGM Minutes](#)

[2021 Audited Financials](#)

[2022 AGM Presentation](#)

About the AGM

The Annual General Meeting (AGM) of all owners is an important meeting. The AGM is one of the main ways to help ensure accountability of the Board of Directors of the condominium corporation to the owners.

Candidates

Director Role & Responsibilities

- Complete director training (online CAO modules) within 6-months.
- Review annual/monthly financials, budget, contracts, records, governing documents, etc.
- Provide guidance and direction to the property manager, superintendents, and other contractors.
- Communicate regularly with residents.
- Time commitment - 3 hours/month to review emails + 1.5 hours for monthly board meeting.
- Volunteer position (no remuneration).

How to be a Candidate

Candidates for the AGM must submit their biography and Director Disclosure Form by May 30, 2022 to be included in the notice of meetings. Candidates can continue to express their interest until the meeting on June 21. A biography, photo, and director disclosure form should be sent to Bowery@Sentinelmanagement.com and Board@Bowerycondos.ca

- Biography - A short biography explaining why owners should vote for you
- Photo - A photo for the ballot
- [Director Disclosure Form](#) - Required by the Condo Act

Candidates:

Owners will be electing three (3) directors each for a two-year term. The other two (2) directors, Voldemort and Malfoy, remain directors until the 2023 AGM as they were elected for two-year terms at the 2021 AGM.

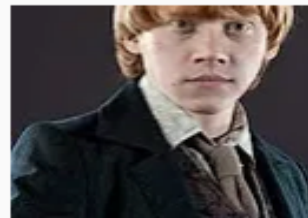
The candidates for the Board of Directors at the 2022 AGM are:



Harry Potter



**Albus
Dumbledore**



Ron Weasley



**Minerva
Mcgonagall**



Severus Snape

Please click the photo to see each candidate's biography.

Voting Instructions

Voting for the Board of Directors will be conducted by electronic ballot through Election Runner.

On June 14 at 12pm, each unit owner will receive an email from noreply@electionrunner.com. This email will include a link to the ballot and the 'voter ID' and 'voter key' for each unit. Owners will be able to vote for up to three (3) directors. Once submitted, a ballot cannot be changed. The ballot will close on June 21 at 6:30pm.

Owners will receive one of two ballots:

1. Owner-Occupied Ballot - For owners who reside in their unit. These owners will vote for a director to hold the position on the Board that is reserved for voting by only owner-occupied units. These owners will also be able to vote for two (2) additional directors.
2. Non-Owner-Occupied Ballot - For owners who do not reside in their unit. These owners will not be able to vote for the position on the Board that is reserved for voting by only owner-occupied units. These owners will be able to vote for two (2) directors.

Ballot Link: <https://Bowery.electionrunner.com>

Voter ID: Sent by email on June 14 at 12pm

Voter Key: Sent by email on June 14 at 12pm



Employee & Board Portal



Employee Portal

Quick Links

[Policies & Procedures](#)[2023 Projects](#)[Task List Tracker](#)[Checklist Directory](#)[Infraction Notices](#)[Supply Order](#)[Document Library](#)[Cheque Approval](#)[Keys & Fobs](#)

Building Schedules and Checklists

[January Checklist](#)[February Checklist](#)[March Checklist](#)[April Checklist](#)[May Checklist](#)[June Checklist](#)[July Checklist](#)[August Checklist](#)[September Checklist](#)[October Checklist](#)[November Checklist](#)[December Checklist](#)



75% | \$ % .0 .00 123 | Calibri | - 12 + | B I U | [Color Picker] [Background Color] [Text Color] [Align] [List] [Link] [Table] [Filter] [Sort] [Sum] [Max] [Min] [Avg] [Stdev] [Count] [CountA] [CountB] [CountN] [MaxA] [MaxB] [MaxN] [MinA] [MinB] [MinN] [AvgA] [AvgB] [AvgN] [StdevA] [StdevB] [StdevN] [CountA2] [CountB2] [CountN2] [MaxA2] [MaxB2] [MaxN2] [MinA2] [MinB2] [MinN2] [AvgA2] [AvgB2] [AvgN2] [StdevA2] [StdevB2] [StdevN2]

A2

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S								
1				1-Mar	2-Mar	3-Mar	4-Mar	5-Mar																			
2		Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday		Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday											
3		8A-5P	8A-5P	8A-5P	8A-5P	8A-5P	8A-5P	8A-5P																			
4				8A-5P	8A-5P	8A-5P	8A-5P	8A-5P																			
5																											
6		6-Mar	7-Mar	8-Mar	9-Mar	10-Mar	11-Mar	12-Mar																			
7		Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday				Garage Sweeping	Storage Room Sweeping														
8		8A-5P	8A-5P	8A-5P	8A-5P	8A-5P	8A-5P																				
9				8A-5P	8A-5P	8A-5P	8A-5P	8A-5P																			
10																											
11		13-Mar	14-Mar	15-Mar	16-Mar	17-Mar	18-Mar	19-Mar																			
12		Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday		6-Mar	7-Mar	8-Mar	9-Mar	10-Mar	11-Mar	12-Mar											
13		8A-5P	8A-5P	8A-5P	8A-5P	8A-5P				Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday											
14				8A-5P	8A-5P	8A-5P	8A-5P	8A-5P																			
15																											
16		20-Mar	21-Mar	22-Mar	23-Mar	24-Mar	25-Mar	26-Mar																			
17		Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday																			
18		8A-5P	8A-5P	8A-5P	8A-5P	8A-5P					Gym Deep Clean	Garage Sweeping	Storage Room Sweeping														
19				8A-5P	8A-5P	8A-5P	8A-5P	8A-5P																			
20																											
21		27-Mar	28-Mar	29-Mar	30-Mar	31-Mar	1-Apr	2-Apr																			
22		Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday																			
23		8A-5P	8A-5P	8A-5P	8A-5P	8A-5P				13-Mar	14-Mar	15-Mar	16-Mar	17-Mar	18-Mar	19-Mar											
24				8A-5P	8A-5P	8A-5P	8A-5P	8A-5P		Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday											
25																											
26										Camera NVR-Switch Follow Up																	
27	MONTHLY SPECIAL PROJECTS																										
28																											
29										Unit Door Painting Follow Up		Garage Sweeping	Hallway carpet Steam	Hallway carpet Steam													
30	TASK									DESCRIPTION									COMMENTS								
31	Gym Deep Clean									Make sure equipment is cleaned top to bottom, including legs. Clean all dumbbells and plates.																	
32																											
33	Clean Garage Floor (not parking spots)									Use Wet/Dry vacuum to clean floor. Use powerwash to wash the floor.																	
34																											
35	Steam Clean Carpets									Steam clean carpets. Use mainly water in the machine.																	
36																											
37	Storage room cleaning									Sweep and vacuum storage rooms. Wash walls and door with wet rag.																	
38																											
39	Garage Door Maintenance									Superintendent completes monthly garage door maintenance																	
40																			Turn Shut-Off Valve Garage Sweeping								



75% | \$ % .0 .00 123 | Defaul... | - 10 + | B I A | |

L11

	A	B	C	D	E	F	G	H
1	REGULAR WEEKLY SCHEDULE				REGULAR WEEKLY SCHEDULE			
2	Friday				Friday			
3	Date:	Feb 03	EE Name:	Bhasin	Date:	Feb 03	EE Name:	Hrynew
4	TIME	TASK			TIME	TASK	Progress	COMMENTS
5	8A-8:30A	Pool Testing and Open Amenities	Completed	Pool readings normal.	8A-10P	Mechanical & Maintenance Tasks	Completed	Walk through of entire building. Top floor to P5.
6	8:30A-9A	Mechanical and Security Checklist	Completed	See Hrynew's note	10P-12P	Stairwell Cleaning	Completed	Air handling unit down, Contacted contractor.
7	9A-9:30A	Exterior Walkthrough	Completed		12P-1P	LUNCH	Completed	
8	9:30A-10:30A	Ground Floor & Elevators	Completed		1P-3P	Special Project		Move in. -- Completed entry system onsite for
9	10:30A-11:45A	Clean P1-P4 & Walk P1-P5	Completed		3P-5P	Special Project	Completed	
10	11:45A-12P	Pool Testing	Completed	Pool readings normal.				
11	12P-1P	LUNCH	Completed		6:30-6:45P	Pool Testing (Mon-Fri Only)	Completed	Pool readings normal
12	1P-4P	Basic Clean Residential Hallway	Completed					
13	4P	Pool Testing	Completed	Pool readings normal.				
14	4P-4:45P	Garbage & Recycling	Completed					
15								
16	Private Bookings (guest suites, party room, pool, elevators):	Elevator booking, 1-4pm (1401)			Private Bookings (guest suites, party room, pool, elevators):			
17								
18	Employee Notes (observations, infraction, supplies, incomplete items):	Put up elevator padding for move in. Assisted Hrynew with in unit smoke alarm battery replacement request.			Employee Notes (observations, infraction, supplies, incomplete items):	Service call placed with elevator contractor. Elevator 3 door won't close any longer. Full walk through of entire building checking on pipes due to extreme cold weather. Generator Contractor onsite for monthly generator testing. -- NO heat again in suite 116. showing 14c. Breaker reset. --Elevator 2 was stuck on P1. -- Pool contractor onsite.		
19								
20								
21								
22	Management Notes:				Management Notes:			
23								

Behind the Scenes



GENERAL



eCommerce settings

Customize your checkout, notifications, policies and more.



Booking settings

Set your booking hours, policies, forms, reminders and more.



Pricing Plans settings

Set up payment methods and tax collection for pricing plans.



Accept payments

Choose the way you get paid by customers.



Tax

Manage how your business collects tax.



Shipping & fulfillment

Define your shipping regions and rates.



Business info

Set your business name, logo, location and contact info.



Website settings

Manage your site's name, URL, favicon and more.



Language & region

Set your language, region & currency, and translate your site.



Invoices & quotes

Customize your invoices and quotes.



Manage plan

Compare website plans and upgrade your subscription.



Domains

Connect, manage and edit your website's address.



Roles & permissions

Invite people to work on this site and set their permissions.



Site member settings

Manage site members' signup & login security, profile privacy and permissions.



Privacy & cookies

Let visitors manage their privacy, data and cookies on your site.

COMMUNICATIONS



Inbox settings

Customize your outbound emails, chat and inbox integrations.



Notifications you get

Choose which notifications you get from Wix.



Notifications you send

Manage the notifications & reminders you send out.

Service list

 [Manage Categories](#)

 [Filter](#)





Service	Type	Price	Schedule
 Gym	APPOINTMENT	Free	Show Availability
 Sauna	APPOINTMENT	Free	Show Availability
 Pool	APPOINTMENT	Free	Show Availability
 Moving & Elevator Requests	APPOINTMENT	Free	Show Availability
 POOL/SAUNA BOOKING 	APPOINTMENT	Starting at \$100.	Show Availability
 PARTY ROOM BOOKING 	APPOINTMENT	Starting at \$100.	Show Availability













Gym Availability



Showing availability at

255 Bay Street



Day	Time	Staff
Sunday	6:00 AM - 11:00 PM	   
Monday	6:00 AM - 11:00 PM	   
Tuesday	6:00 AM - 11:00 PM	   

GYM-SLOT4

GYM-SLOT4

 Some staff members might not be available every week. See and manage your staff's weekly availability in the [Work Schedule](#).

Close

February 2023

Sun Mon Tue Wed Thu Fri Sat

29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	1	2	3	4
5	6	7	8	9	10	11

Today ← → 360 sessions scheduled this week

Weekly view

Filter by: All selected

Services

Staff

Location

Session availability

Other events

	Sun 26	Mon 27	Tue 28	Wed 01	Thu 02	Fri 03	Sat 04
9 AM	Gym	Gym	Moving & Elevator Requests Leran Oirik	Gym	Gym	Gym	Gym
10 AM	Pool Pool Gym	Gym	Gym	Sauna Sauna Gym	Gym Gym	Gym Pool Pool Sauna Sauna Gym	Sauna Sauna Gym
11 AM	Sauna Sauna Gym Gym	Gym	Pool	Pool	Gym Gym	Gym Gym	Gym Gym
12 PM	Gym	Sauna Gym Gym	Pool Sauna	Gym	Gym Gym	Gym Gym Gym	Gym Gym
1 PM		Pool Pool			Gym Gym	Gym Gym	Pool Alex Gym Gym
2 PM	Gym Gym Gym	Pool	Sauna				Gym
3 PM	Gym Gym Pool Pool Sauna	Gym Sauna	Pool			Pool Sauna	Pool Pool Sauna AR Gym ROOM BOOKING
4 PM	Pool Saun Saun Gym	Pool Gym	Gym	Pool Sauna	Gym Gym	Pool Gym Gym	Pool Gym
5 PM	Pool Sauna Gym Gym Gym	Gym Gym Gym	Gym Gym Sauna	Pool Pool Gym Gym	Gym Gym	Sauna Gym Gym	Pool Gym
6 PM	Pool Pool Saun Saun Gym	Gym Gym	Gym Gym Gym Gym	Sauna Sauna Gym	Pool Sauna	Pool Gym	Pool Sauna Sauna
7 PM	Pool Sauna Gym Gym	Gym Gym	Pool Saun Saun Gym	Pool Gym Gym	Gym Gym Gym	Pool Saun Sauna	Pool Pool Saun Saun Gym Gym
8 PM	Gym Gym	Gym Pool Pool Saun Saun	Pool Saun Gym Gym	Gym Gym	Gym Pool Pool Saun Saun	Pool Sauna Gym Gym	Gym Gym
9 PM		Pool Pool Saun Sauna	Gym Gym Gym Pool Saun	Gym	Sauna	Pool	Gym
10 PM		Gym	Gym	Gym Gym	Gym		Gym
11 PM		Gym	Gym	Gym Gym	Gym		Gym

Site members (454)

Pending 1

Reported

Blocked (11)

Filter



Search...

Name	Login email	Roles	Plans	Last login ↓
		Owner		Mar 20, 2023
		Tenant		Mar 20, 2023
		Owner		Mar 20, 2023
		Tenant		Mar 20, 2023
		Tenant		Mar 20, 2023
		Tenant		Mar 20, 2023
		Owner		Mar 20, 2023
		Owner		Mar 20, 2023

Workflow: Service Request Ticket Tracking

Upgrade Ascend

More Actions

New

Manage any work process from start to finish. Track leads, contacts & orders on a simple board.

New Request

1 Card | 0 Automations

+ Add a Card



Mar 19

entryphone-changes

OCSCC1019 - Sign Up Request

Contacted Me + 2 more

Assigned to Superinten...

0 Cards | 0 Automations

+ Add a Card

Drag, drop and add cards to this step, and link to contacts.

Assigned to Management

0 Cards | 0 Automations

+ Add a Card

Drag, drop and add cards to this step, and link to contacts.

Assigned to Board

0 Cards | 0 Automations

+ Add a Card

Drag, drop and add cards to this step, and link to contacts.

Solved

237 Cards | 0 Automations

+ Add a Card



Mar 19

Pool

OCSCC1019 - Sign Up Request

Sauna + 5 more



Sep 30

entryphone-changes Pool

OCSCC1019 - Sign Up Request

+ 7 more



Sep 23

Pool

OCSCC1019 - Sign Up Request

Contacted Me + 4 more












Products 12

[More Actions](#) ▾[+ New Product](#)

All products

(12) ▾

[Save View](#)[Filter](#)

<input type="checkbox"/>	Name	Type	SKU	Price	Inventory	
<input type="checkbox"/>	 Unit Door Painting (Service)	Physical		CA\$30.00	Out of stock	...
<input type="checkbox"/>	 Paint for Unit Doors	Physical		CA\$15.00	Out of stock	...
<input type="checkbox"/>	 24 Hour Visitor Parking Credit	Physical		CA\$10.00	In stock	...
<input type="checkbox"/>	 Monthly Parking Rental	Physical		CA\$225.00	Out of stock	...
<input type="checkbox"/>	 Garage Remote 2 variants	Physical		CA\$80.00	In stock	...
<input type="checkbox"/>	 FOB 2 variants	Physical		CA\$80.00	In stock	...
<input type="checkbox"/>	 Paint for Unit Walls	Physical		CA\$15.00	25	...
<input type="checkbox"/>	 Paint for Unit Ceilings	Physical		CA\$15.00	32	...
<input type="checkbox"/>	 Paint for Bathroom Walls	Physical		CA\$15.00	8	...



Hide menu

Inbox

Ascend Business Tools

Upgrade Ascend

Settings

Compose

leran

Leran Oirik
Assign to Your Team

Archive

CONVERSATIONS

Leran Visitor Parking 9/3/2021

Leran Oirik

Leran Oirik Visitor Parking Feb 10

MESSAGES

Leran Oirik Visitor Parking Feb 10

Leran Oirik Visitor Parking Feb 10

Leran Oirik Visitor Parking 7/25/2022

EMAIL
Leran.oirik@queensu.ca

UNIT NUMBER
1009

LENGTH OF REGISTRATION
1 Day

VEHICLE MAKE, MODEL & PLATE NO.
TEST TEST

Form Submission

CLICKED YOUR EMAIL CAMPAIGN

6:11 PM

New Order
1 Item
C\$0.00

View Order

OPENED YOUR EMAIL CAMPAIGN

Message via: Email | To: leran.oirik@queensu.ca

Subject: OCSCC No. 1019 (Bowery Condos + Lofts) sent you a new message

Type your message...



Send Email

Forms & Submissions

[Upgrade Ascend](#)[More Actions](#) ▼[+ Create Form](#)

Create and manage your forms or view submissions.

5/95

Forms created

Your plan lets you create up to 95 forms. To create more, [Upgrade Ascend](#)

[Upgrade Ascend](#)

Your website forms (5)

entryphone-changes

Created on Aug 8, 2021

● Published

[Open Form](#)

[View Submissions Table](#)

Support

Created on Aug 18, 2021

● Published

[Open Form](#)

[View Submissions Table](#)

Visitor Parking

Created on Aug 2, 2021

● Published

[Open Form](#)

[View Submissions Table](#)

Pool & Sauna Reservation Form

Created on Nov 19, 2021

● Published

[Open Form](#)

[View Submissions Table](#)

Party & Dining Room Reservation

Created on Nov 19, 2021

● Published

[Open Form](#)

[View Submissions Table](#)

[+ Create Website Form](#)

Created by you 10Installed for you 10

Filter

Search...

Name & rule	Status	Last edited ↑	
Form submitted → Send an email	✓ ACTIVE	Feb 10, 2023	⋮
Guest Suite Booking Guest books a room → Get an email (+1 action)	✓ ACTIVE	Jan 12, 2023	⋮
Support Request Form submitted → Get an email (+1 action)	✓ ACTIVE	Apr 6, 2022	View Summary ⋮
MyBowery Store - Task List Automation Store order placed → Move a workflow card (+1 action)	✓ ACTIVE	Apr 6, 2022	⋮
Private Booking - WorkFlow Automation Session booked → Move a workflow card (+1 action)	✓ ACTIVE	Apr 6, 2022	⋮
NEW PARTY ROOM/POOL BOOKING Form submitted → Send an email (+1 action)	✓ ACTIVE	Apr 6, 2022	⋮
New Member Request Visitor signs up to your site → Get an email	✓ ACTIVE	Apr 6, 2022	⋮
Store Purchase Alert Store order placed → Get an email	✓ ACTIVE	Apr 6, 2022	⋮
Elevator Booking Session booked → Send an email	✓ ACTIVE	Nov 28, 2021	⋮
Email customers when a product is back in stock Product back in stock → Send an email	✓ ACTIVE	Sep 30, 2021	⋮

Sales Overview

 This year (Jan 1 - Today) ▼

compared to previous period (Jan 1 - Mar 20, 2022)

Total sales

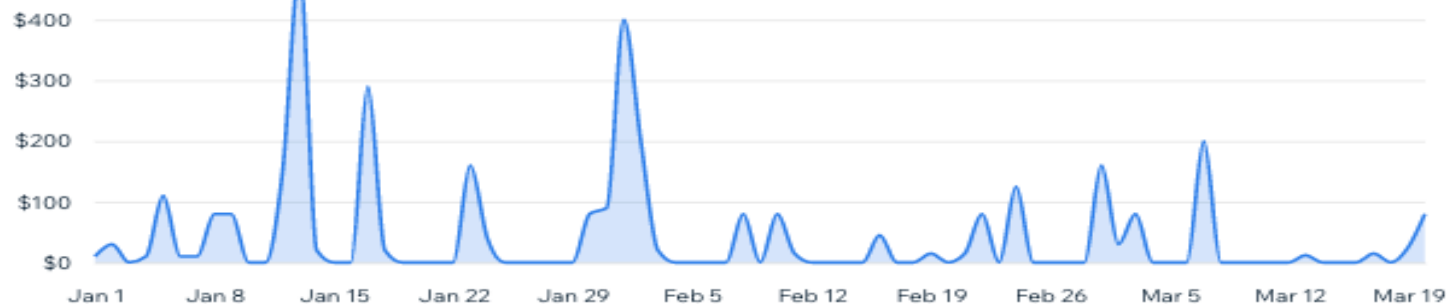
\$3,346 ↑ 60%

Total orders

887 ↑ 2,012%

Bookings

4,158 ↓ 13%







[See full report](#)

Top selling items

Top converting products

Most abandoned products

[+ 1 more](#)

Item name	Quantity	% of total	Change	Gross sales ↓
 Party & Dining Room Invoice Item report	5	32%	↑ 168%	\$1,070
 FOB 🔗 Item report	9	22%	↑ 50%	\$720.00
 Garage Remote 🔗 Item report	8	19%	↑ 33%	\$640.00
 PARTY ROOM BOOKING Item report	1	12%	-	\$400.00
 24 Hour Visitor Parking Credit 🔗 Item report	22	7%	↑ 1,000%	\$220.00

[See full report](#)



Any Questions?

