

BEAVER CREEK HOA NEWSLETTER



April 2023

2023 ANNUAL HOA MEETING

Don't forget the Beaver Creek 2023 Annual HOA Meeting is being held on **Monday, May 8th, at 5:30 p.m.** in the club house next to the golf course parking lot.

At the meeting, there will be an election for new Board members. (See Board positions section for more information)

More details regarding the annual meeting can be found on the official meeting notice that was mailed out to all homeowners.

We hope to see you there!

ASSOCIATION WEBSITE

www.beavercreekzachary.com

The Beaver Creek website contains HOA governing documents, instructions on how to pay your dues online, architectural request information, owner access portals, and more!

HOA BOARD POSITIONS AVAILABLE

All positions on the HOA Board of Directors are open to nominations, and elections will be held at the 2023 Annual HOA Meeting on May 8th. Below are the role descriptions of each position:

President – Shall be the chief executive officer of the corporation and shall reside at all meetings of the Members and of the Board to ensure that all orders and resolutions of the Board are carried into effect.

Vice President – During the absence or disability of the President, the Vice President shall have all the powers and functions of the President and perform such duties as the Board shall prescribe.

Secretary – Shall attend all meetings of the association; Record all votes and minutes of all proceedings in a book to be kept for that purpose; Give or cause to be given notice of all meetings of Members and of special meetings of the Board; Be responsible for preparing and making available a list of Association Members entitled to vote, indicating the names and addresses at each membership meeting; Maintain all the Association documents and records in a proper and safe manner as required by state law; Perform such other duties as may be prescribed by the Board.

Treasurer – Shall have the custody of the Association funds and securities; Maintain complete and accurate amounts of receipts and disbursements in the Association books; Deposit all money and other valuables in the name and to the credit of the Association in such depositories as may be designated by the Board; Disburse the funds of the Association as may be ordered or authorized by the Board and preserve proper vouchers for such disbursements; Prepare, or cause to be prepared, the annual benefit report; Render to the President and Board at the regular meetings of the Board, or whenever they require it, an account of all transactions as Treasurer and of the financial condition of the Association; Render a full financial report at the annual meeting of the Members if so requested; Be furnished by all Association officers and agents at their request, with such reports and statements as they may require as to all financial transactions of the Association; Perform such other duties as are given to them by these Bylaws or as from time to time are assigned to them by the Board or the President; File an Annual Report or any other documents required by law with the Louisiana Secretary of State.

Contact Magnolia Management Services with questions or concerns at info@magnoliabr.com or (225) 286-7546
