

**The Gurvey Law Group, PC**  
1934 N. Druid Hills Road, Suite B  
Atlanta, Georgia 30319  
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**PRE-CLOSING - SELLER INFORMATION**

**PROPERTY:** ADDRESS: \_\_\_\_\_

**Forwarding Address:** \_\_\_\_\_

CLOSING: Will the Sellers attend the closing?                       Yes                       No

Is there a Mandatory Association? (HOA, COA, PUD)

Association Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_ E-Mail \_\_\_\_\_

Seller #1: \_\_\_\_\_ SS#/Tax ID # \_\_\_\_\_

\* If the Seller is an LLC, Corporation, Trust or Estate, please provide all company documents as soon as possible (ie., operating agreement, By Laws, Probate, Etc.)

Is the Seller...Georgia Resident?  Yes  No ; US. Citizen?  Yes  No ; a Resident Alien?  Yes  No

Telephone #s: \_\_\_\_\_ Email Address: \_\_\_\_\_

Seller #2: \_\_\_\_\_ SS#/Tax ID # \_\_\_\_\_

\* If the Seller is an LLC, Corporation, Trust or Estate, please provide all company documents as soon as possible (ie., operating agreement, By Laws, Probate, Etc.)

Is the Seller...Georgia Resident?  Yes  No ; US. Citizen?  Yes  No ; a Resident Alien?  Yes  No

Telephone #s: \_\_\_\_\_ Email Address: \_\_\_\_\_

- If Multiple Sellers, are they/you married?                       Yes                       No
- Is the property involved in **PROBATE**?                       Yes                       No
- Is there a pending or finalized **DIVORCE**?                       Yes                       No
- Is ANY owner involved in an active **BANKRUPTCY**?                       Yes                       No
- Has TITLE changed or deeds signed recently?                       Yes                       No
- Has any work been done to the property within the past 90 days?     Yes                       No
  - Have you paid all amounts owed for the work?                       Yes                       No
  - Are there any judgments or liens on the property?                       Yes                       No
- At an additional fee, do you need us to prepare a Power of Attorney (POA)?  Yes                       No

**(ALL POAs MUST BE REVIEWED AND APPROVED IN ADVANCE OF CLOSING)**

