

## FRE HOA 2/7/21 Working Meeting Minutes

### GENERAL INFORMATION:

FRE members are reminded that there is a **leash requirement** in Fall River Estates. Dogs must be leashed if they are not on the owner's property.

Annual **FRE HOA meetings** are presentations to the members. Meetings that occur in the interim are working meetings for the FRE HOA Board. Members can also attend interim meetings and contribute as the agenda and time allow.

FRE members can apply for a **\$500 grant for fire abatement**. There are FRE residents such as Greg McKeever that can be hired for this work.

- **Action Item:** **Mike Armstrong** will provide additional information about the fire abatement grants to HOA members. **Due Date:** 2/19/21

### DECISIONS:

Kay Korzun has been appointed to fill the **FRE HOA Secretary position** vacated by the resignation of Aaron Francis until the next Board election.

The Board determined to accept Jennifer Martin's kind offer to have Caleb Williams, an attorney specializing in HOA matters, to **answer general HOA questions**.

- **Action Item:** **Board Members** to send questions to **Mike Armstrong** for submission to Jennifer/Caleb prior to Caleb attending an upcoming HOA working session. **Due Date:** 2/15/21.

The FRE HOA Board is not taking a position on the impact of building the **AT&T cell tower**. Concerns about the impact of construction vehicles on the roads should be addressed by the Special Road District. Individual HOA members can contact:

Will Phinney (Site Acquisition and Zoning Specialist II)

J5 Infrastructure Partners

Mobile: 503-551-0888 [wphinney@j5ip.com](mailto:wphinney@j5ip.com) [www.j5infrastructurepartners.com](http://www.j5infrastructurepartners.com)

### PENDING DECISIONS:

The HOA is purchasing four **additional parcel post boxes** (20.5" x 12" x 15") to be installed on either side of the current mailbox structure for \$939 plus installation material costs. The purpose of this purchase is to reduce the number of trips to the Sunriver post office residents must make to retrieve larger packages. **John Sparks** has agreed to build a protective structure and install them.

**Two signatures** should be required on HOA checks.

### ISSUES:

There is a question about the **ownership of the mailboxes** that has insurance implications. FRE HOA past president has indicated that the HOA does own them.

- **Action Item:** **Gene Constant** to research mailbox ownership with Post Office. **Due Date:** 2/26/21

John Burns, Treasurer, is compiling items for the **2021 FRE HOA budget** to be presented to the board. Currently, the HOA has 51K in its bank account.

- **Action Item:** **John Burns** to work with **John Sparks** concerning the lock on the gate at the entrance of the fire escape road. **Due Date:** 3/1/21
- **Action Item:** **John Burns** to work with **Aaron Francis** and others regarding maintenance for the fire escape road. **Due Date:** 3/1/21

There is a question concerning the need for a **reserve bank account** for HOA-owned property.

- **Action Item:** **John Burns** to work with **Mike Armstrong** to resolve. **Due Date:** Next working meeting

Moving the **FRE HOA website** to the new GoDaddy platform plus ongoing maintenance has become an issue for the current board unfamiliar with these tasks.

- **Action Item:** **Alice Swanson** to train **Mike Armstrong** on how to move to the new platform. It is estimated that this will take 20 hours to accomplish. **Due Date:** TBD
- **Action Item:** **The Board** will need to discuss ongoing website maintenance and possible assistance for platform migration as there may be budget implications. **Due Date:** Next Working Meeting. Note: **Kay Korzun** will take on this item so a specific person is identified for action.

Resuming the **\$5,000 annual donation to the Special Road District** (SRD) will need to be discussed by the Board so it can be included in the 2021 budget.

- Action Item: **John Burns** to work with **Bill Swanson** to identify any SRD needs for the coming year. Due Date: 3/1/21

Concern has been expressed regarding **expenditures by the previous board** related to lawyer's fees and funds spent for HOA leadership education seminars. NOTE: *Kay Korzun, in her documentation role as secretary, has received the seminar educational materials from Tom McManus.*

- Action Item: **The Board** to vote on sending a complaint to the Attorney General concerning these expenditures. NOTE: *Mike Armstrong opined that he would submit this complaint as an individual if the Board did not approve.* Due Date: Next working meeting

**ADDITIONAL ACTION ITEMS:**

- Action Item: **Gene Constant** to clarify ½ mile package delivery requirement with Post Office. Due Date: Next working meeting
- Action Item: **Mike Armstrong** to research Oregon requirements for HOA insurance per ORS 94.675. Due Date: Next working meeting



ReplyForward