

July 6, 2023

The monthly meeting of the Richmond Township Supervisors was held at the Township Building at 30348 State Highway 408. The meeting was called to order with a salute to the flag and a moment of silence at 6:00 P.M. In attendance were Supervisors James and Morton, Rhonda Phillips, Rick Makohus, Sandy James, Scott Wheelock, Kathleen Wheelock, Morgan Morton, and John Lawrence. Supervisor Sharpe was ill.

Minutes of the June 1, 2023: Copies were distributed to those in attendance. Morton asked if there were any additions and/or corrections.

**Motion made by James, seconded by Morton, to accept the minutes as they stand. Motion carried; two ayes.

Correspondence:

None

Bills and Receipts: See Treasurer's report.

**Motion made by James, seconded by Morton, to approve all bills and receipts. Motion carried; two ayes.

Reports:

Planning Commission – John Lawrence talked with Zach Norwood, who recommended applying for one or both of the ACT 13 grants and/or the DCNR grants to make improvements to the Rec Complex ball fields. The application process begins in February 2024, so we have a few months to come up with some ideas for improvements.

Rec Board – No report.

Road Master's Report – The month of June we have been cutting edges on roads. Also, we put in a new pipe and cleaned up the tail ditch on Seiler Rd. We put in a couple new pipes on Mercer Rd. We put down gravel on Hickory Corners Rd. Dan has been out mowing as well, trimming some roads back. In addition, we have been out grading and putting brine on the roads. The permit could be here in July for the big pipe on Mercer Rd. We will continue to put down gravel and clean road edges and ditches, so watch out for us.

Tax Collection Committee – No report.

Website Report – 194 visitors for the month of June.

Old Business -

Update on the Council of Governments – We will not be participating in this.

Culvert pipe on Mercer Rd update – The permit has been issued. John will order the aluminized pipe.

Stone arch at Rec Complex update – John Lawrence asked Derek to look at it.

Mower/tractor storage at Rec Complex update – We are looking to update the storage building so that the mower and tractor can be stored there. Bob Potts said that Paul Zook has a quote ready for us. Bob was unable to come tonight, so we hope to have an update at the next meeting.

Coat walking trail/basketball court/handicap parking pad at the Rec Complex –

**Motion made by James, seconded by Morton, that A1 do the coating at the Rec Complex. Motion carried; two ayes.

Chevy dump truck update – The truck is getting the front end worked on.

Update on Groundskeeper for 2024 – WIP.

Liquid Fuels Review by PennDOT report – The review by PennDOT on the Liquid Fuels monies went well with no issues.

New Business:

Letter to Dalton Bond re: insurance and permit for bobcats – A certified letter needs to be sent to Dalton Bond. The insurance policy from Bond needs to include Richmond Township as covered under that policy. If he has any questions, he can have his insurance company call Enid Holcombe at Bush Insurance Agency. Richmond Township will also need a copy of his permit from the state.

Act 13 Impact Fees received –

**Motion made by Morton, seconded by James, to distribute the monies received to the Capital Reserves Fund. Motion carried; two ayes.

Citizens` Comments and Concerns

No comments brought before the board.

**Motion made by Morton, seconded by James, to adjourn. Motion carried; two ayes.

Meeting adjourned at 6:19 P.M.

Respectfully submitted,

Rhonda Phillips
Township Secretary