

July 8, 2019

The monthly meeting of the Richmond Township Supervisors was held at the Township Building at 30348 State Highway 408. The meeting was called to order with a salute to the flag and a moment of silence at 6:00 P.M. In attendance were Supervisors Morton, James, and Sharpe, Scott Wheelock, and Rhonda Phillips.

Minutes of the June 6, 2019: Copies were distributed to those in attendance. Morton asked if there were any additions and/or corrections.

**Motion made by James, seconded by Sharpe, to approve the minutes as read. Motion carried; three ayes.

Correspondence:

---Thank you letter from Jim Saxton regarding Mercer Rd.

Bills and Receipts: See Treasurer's report.

**Motion made by Sharpe, seconded by Morton, to approve all bills and receipts. Motion carried; three ayes.

Reports:

Planning Commission – No report.

Rec Board – No report.

Road Superintendent's Report - June was a month of tree clean-up from storms and ditching from all the rain. We are trying to get water back in the ditch and fixing roads that have not been ditched. We pulled the fuel tank from the Mack truck and took it to Kennedy's to get it fixed due to a leak. Dan started mowing. The tractor is broken down so we took it to get fixed at Harger's Equipment Repair. We are hopeful to get it back soon. We also replaced a pipe on Oregon by Martin's Starter thanks to Ace Excavating. We are hopeful to start to put brine down soon and start to get gravel down on a few roads. Thanks.

Tax Collection Committee – No report.

Web Site Report – There were 348 visitors to the township website for the month of June.

Old Business -

Assessment permit, Driveway pipe installation fee, Richmond Township ordinances – WIP.

Castile Rd. bridge repair – WIP.

Tree trimming over roads – Morton is working on getting information and will be looking at John Brown Rd with the guy who would possibly do the work. James is wondering how this affects the land owners that would be affected by the trimming. What is the township's right-of-way?

Summer grading/brine application – The brine tank for the International has been purchased. We are working on getting it placed onto the truck.

Trail sealing – They are looking at sealing the trail either a Monday or Tuesday in August.

Armstrong franchise agreement – Morton has a call into the Armstrong representative and has not heard anything.

New Business:

New building on N. Richmond Rd. – The owners have assured the supervisors that it is only going to be used as a shed; no one will be living in it.

Paved parking at Rec Complex- It will take place July 9th.

New LED lights – Two demo lights will be put in the shop to see how they work. If they appear to be useful, then LED lights will be put in the rest of the shop.

Grasshopper mower repairs – Repairs have been made.

Possible selling of old brine tanks, spreader, and disc – The road crew are interested in keeping the disc for now. The V-box as well as the metal and plastic brine tanks could be sold.

Apply for DCED grant – James has all the paperwork, and John will need to fill it out.

Ceiling fans in shop – The fan in the farthest part of the building is not working.

State Audit – The audit went well.

Pavilion rentals – Restroom cleaning on the contract will be reworded to say “tidy up the restrooms.” The rental on the week of July 4th appeared to move the tables within the pavilion and pieces of wood were scattered throughout the yard. The supervisors decided to return half of the security deposit.

Upcoming vacation times – Morton will be gone for a few days this week and also the first week in August.

Equipment covered by insurance – Do the backhoe, grader, loader, and berm mower need to be covered by Selective or are they covered by a municipality act? A call will be made to PSATS to investigate this to determine what the township’s requirements are. Another call will be made to Selective to determine what pieces of Township equipment are covered.

Painting of picnic shelters - Scott is checking into getting quotes for this.

Volunteers needed – Scott is looking to find some more active volunteers for the Recreation Board. He doesn’t want to be the person in charge for each of the events -Clean-up Day, Easter Egg Hunt, Memorial Day Service, Trunk or Treat. An ad needs to be put in the newspaper about getting new volunteers to help with organizing these events.

Citizens` Comments and Concerns

No concerns were brought before the board.

*** Motion made by Sharpe, seconded by James, to adjourn. Motion carried; three ayes.

Meeting adjourned at 6:45 P.M.

Respectfully submitted,

Rhonda Phillips
Township Secretary