

September 1, 2022

The monthly meeting of the Richmond Township Supervisors was held at the Township Building at 30348 State Highway 408. The meeting was called to order with a salute to the flag and a moment of silence at 6:00 P.M. In attendance were Supervisors James and Sharpe, Rhonda Phillips, and Rick Makohus. Supervisor Morton was at a funeral viewing.

Minutes of the August 4, 2022: Copies were distributed to those in attendance. Sharpe asked if there were any additions and/or corrections.

**Motion made by James, seconded by Sharpe, to accept the minutes as they stand. Motion carried; two ayes.

Correspondence:

PA Safety Days with PA-1-Call – on September 20th in Erie

Bills and Receipts: See Treasurer's report.

**Motion made by James, seconded by Sharpe, to approve all bills and receipts. Motion carried; two ayes.

Reports:

Planning Commission – No report.

Rec Board – No report.

Road Master's Report – The month of August we have still been ditching in trouble spots and putting down gravel. We also have donated a load of blocks and two loads of ditch dirt to fix the ditch by Lyona Bible Church. Dan has been out mowing. We are starting to grade trouble spots so watch out for us when we are working. Slow down – school will be starting soon.

Tax Collection Committee – No report.

Web Site Report – No report.

Old Business -

Office renovation update – The work has been completed. We do need a new weatherstrip for the bottom of the door.

Update on water test for Sparks/Jenkins properties– WIP.

Update on John Brown Association display at the Rec Complex – They are still looking for a storage cabinet to store things in.

Update of fuel cost – Comparison was made for last year. We will begin to send out for bids for diesel and fuel oil each December for the following year.

New Business:

Tree trimming – John is asking for tree trimming to be done on John Brown Rd, Carpenter Rd, and Sheets Rd. The supervisors feel that the road needs to be marked where the tree trimming is needed, then contact several tree trimmers and have them give a bid on the three locations. The landowners need to be notified by mail that the township will be trimming trees along the road of their properties. We also need to have a set of rules for the tree trimmers; if they want to dump the shavings in the woods, then they need to get permission from the landowners.

Purchases before the spring – We need a new rake. We also need to possibly flip the Gradall because it is getting a lot of use. We also need to check into the culvert on Mercer Rd.

Update on Lyona Church situation – We hauled 12 or 13 blocks over to Lyona Bible Church, and Ace Excavating did the work to fix the stormwater runoff.

Tax Collector supplemental commission – WIP.

Crawford County Association of Township Officials luncheon – October 5th. No one from Richmond will be attending.

Fall newsletter – Information needed to put together to get the newsletter before Trunk or Treat event.

Preliminary budget meeting – Friday, September 30th at 4 pm.

Donation to Mike Lokuta – We did not give him a donation last year.

**Motion was made by James, seconded by Sharpe, to give Mike Lokuta a donation of \$500 for 2022. Motion carried; two ayes.

Citizens` Comments and Concerns

No comments were brought before the board.

**Motion made by Sharpe, seconded by James, to adjourn. Motion carried; two ayes.

Meeting adjourned at 6:26 P.M.

Respectfully submitted,

Rhonda Phillips
Township Secretary