

December 1, 2022

The monthly meeting of the Richmond Township Supervisors was held at the Township Building at 30348 State Highway 408. The meeting was called to order with a salute to the flag and a moment of silence at 6:00 P.M. In attendance were Supervisors James and Sharpe, Rhonda Phillips, Rick Makohus, Scott Wheelock, Kathleen Wheelock, Sandy James, and John Lawrence. Supervisor Bryan Morton was in attendance via phone.

**Minutes of November 3, 2022:** Copies were distributed to those in attendance. Sharpe asked if there were any additions and/or corrections.

\*\*Motion made by Sharpe, seconded by James, to accept the minutes as they stand. Motion carried; three ayes.

**Correspondence:** None

**Bills and Receipts:** See Treasurer's report.

\*\*Motion made by James, seconded by Sharpe, to approve all bills and receipts. Motion carried; three ayes.

**Reports:**

***Planning Commission*** – No report.

***Rec Board*** – No report.

***Road Master's Report*** – The month of November we got all the trucks dressed for the winter. The '99 International was updated with a hydraulic filter and a spreader motor. We plowed twice even when the roads were not frozen by using a rubber edge on the trucks. We also put the equipment away at the Recreation building. Right now, we are having engine problems with the F-550 and are waiting to hear the bad news. Please make sure to give us room when we are out plowing. Thanks.

***Tax Collection Committee*** – No report.

***Web Site Report*** – No report.

**Old Business:**

***EMS issue*** – James will give information to the solicitor and have him write a contract that will need to be signed by Eric Henry and the township as a one-time agreement of payment of \$5000 using the ARPA money.

***Ford F-550 issues*** – The engine needs to be replaced.

**New Business:**

***Reimburse John for personal use of truck*** – For November, he drove 290 miles; James is asking for a more detail in the record keeping.

***Health insurance renewal*** – There is a 15.7% increase for 2023.

***PSATS Salary Survey*** – It can be accessed online

***Diesel shortage*** – There hasn't been much talk of this since the election took place.

**Send out bids for diesel, fuel oil, brine** – Bids will be sent with a slight increase of quantities used in 2022.

**2023 final budget** – The 2023 budget is now ready for approval. The general township budget is \$258,191 for income and \$338,300 for expenses. The liquid fuels budget is \$143,824 for income and \$146,000 for expenses.

\*\*Motion made by Sharpe, seconded by James, to adopt Resolution 2022-4 to approve the 2023 final budget. Motion carried; three ayes.

**Real estate millage** -

\*\*Motion made by James, seconded by Sharpe, to adopt Resolution 2022-5 to retain the real estate millage at the rate of 4.0 with 1.0 mill designated for the Fire Fund in 2023. Motion carried; three ayes.

**Per capita tax** -

\*\*Motion made by James, seconded by Sharpe, to adopt Resolution 2022-6 to retain the township per capita tax at \$5.00 for 2023. Motion carried; three ayes.

**Year-end meeting** – The year-end meeting will be held on Tuesday, December 27, 2022.

### **Citizens` Comments and Concerns**

Kathleen Wheelock mentioned that she is interested in attending the tax collector convention in October 2023.

\*\*Motion made by James, seconded by Sharpe, to adjourn. Motion carried; three ayes.

Meeting adjourned at 6:30 P.M.

Respectfully submitted,

Rhonda Phillips  
Township Secretary