

December 2, 2021

The monthly meeting of the Richmond Township Supervisors was held at the Township Building at 30348 State Highway 408. The meeting was called to order with a salute to the flag and a moment of silence at 6:15 P.M. In attendance were Supervisors James, Morton, and Sharpe, Rhonda Phillips, Scott Wheelock, Kathleen Wheelock, John Lawrence, Sandy James, and Rick Makohus.

Minutes of the November 4, 2021: Copies were distributed to those in attendance. Sharpe asked if there were any additions and/or corrections.

**Motion made by James, seconded by Morton, to accept the minutes as they stand. Motion carried; three ayes.

Correspondence:

---Thank you card for donation in memory of Tom Morgan from Lakeland Area Purple Martin Association.

Bills and Receipts: See Treasurer's report.

** Motion made by James, seconded by Sharpe, to approve all bills and receipts. Motion carried; three ayes.

Reports:

Planning Commission – No report.

Rec Board – No report.

Road Master's Report – No report.

Tax Collection Committee – A meeting was held. The township will no longer be sending Berkheimer the allocation for what is owed to Berkheimer. Instead, Berkheimer will be taking the money owed by the township directly out of what they collect for the township.

Website Report – There were 218 people who accessed the website in November.

Old Business -

Holding tank ordinance – DEP says that only businesses are allowed to have a holding tank. DEP will have to look over the ordinance first.

Roof on the main shop – Patching will be done on the next nice day.

Office renovation grant– Drawings have been submitted and have to be approved. They want to piggyback our project with Steuben Township.

ARPA Funds – Meetings being held on Tuesday, December 7th and Wednesday, December 8th giving information for spending of funds. Materials will be sent if no one can attend.

New Business:

Letter for blighted properties – Blighted properties include Blooming Valley Farms (total of 3 places at that location), the place on Rt. 77, Danforth's, and a resident on Stanford Rd. Discussion followed of the possibility of putting a question on the ballot to see how residents feel regarding blighted properties in the township and how they should be handled.

Budget 2022 – The 2022 budget is now ready for approval. The general township budget is \$312,742 for income and \$237,816 for expenses. The liquid fuel budget is \$142,547 for income and \$140,500 for expenses.

**Motion made by Sharpe, seconded by Morton, to adopt Resolution 2021-1 to approve the 2022 final budget. Motion carried; three ayes.

**Motion made by Sharpe, seconded by James, to adopt Resolution 2021-2 to retain the real estate millage at the rate of 4.0 with 1.0 mill designated for the Fire Fund in 2022. Motion carried; three ayes.

**Motion made by Sharpe, seconded by James, to adopt Resolution 2021-3 to retain the township per capita at \$5.00 for 2022. Motion carried; three ayes.

Year-end meeting – The year-end meeting will be held on Monday, December 27, 2021.

Citizens` Comments and Concerns

John Lawrence asked about the possibility of putting a blinking stop sign at the 408/77 intersection.

**Motion made by James, seconded by Sharpe, to adjourn. Motion carried; three ayes.

Meeting adjourned at 6:35 P.M.

Respectfully submitted,

Rhonda Phillips
Township Secretary