

December 27, 2021

The year-end meeting of the Richmond Township Supervisors was held at the Township Building at 30348 State Highway 408. The meeting was called to order with a salute to the flag and a moment of silence at 6:00 P.M. In attendance were Supervisors James and Morton, Rhonda Phillips, Scott Wheelock, and Kathleen Wheelock. Supervisor Sharpe was ill.

Minutes of the December 2, 2021: Copies were distributed to those in attendance. Morton asked if there were any additions and/or corrections.

**Motion made by James, seconded by Morton, to accept the minutes as they stand. Motion carried; two ayes.

Correspondence:

---Gifts received from Mark Corey and Associates.

---The PSATS convention packets have been received.

Bills and Receipts: See Treasurer's report.

** Motion made by James, seconded by Morton, to approve all bills and receipts. Motion carried; two ayes.

Reports:

Planning Commission – No report.

Rec Board – No report.

Road Master's Report – No report.

Tax Collection Committee – No report.

Website Report – No report.

Old Business -

Roof on the main shop – WIP. Waiting for the next nice day.

Office renovation grant– Drawings have been received. A copy of a resolution has been received from the solicitor for the Intergovernmental Cooperation Agreement with Steuben Township for the grant.

**Motion made by Morton, seconded by James, to approve Resolution 2021-4. Motion carried; two ayes.

ARPA Funds – Materials were sent regarding the discussions from the meetings held in the beginning of December. There was no new information given. James is wondering if any of the funds can be used toward playground equipment.

Amanda Sparks small flow sewage treatment facility – The supervisors are requesting an electronic version of the paperwork to send to the solicitor for review before any signing of documents.

New Business:

PSATS renewal items – Discussion took place regarding what to renew.

Reorganization meeting – The reorganization meeting will be held on Monday, January 3, 2022. Lists for dates to set for 2022 have been sent to John Lawrence and Scott Wheelock.

Citizens` Comments and Concerns

No comments or concerns were brought before the board.

**Motion made by Morton, seconded by James, to adjourn. Motion carried; two ayes.
Meeting adjourned at 6:15 P.M.

Respectfully submitted,

Rhonda Phillips
Township Secretary