

Kershaw County Board of Disabilities and Special Needs
PO Box 310
1619 Jefferson Davis Highway
Camden, SC 29021

Dear Applicant:

Please complete the **entire** application. The following items are required before your application can be processed.

Sign the Reference Form (do not fill it out) and list on the application at least **three (3) personal references** as well as **previous and current employers**.

It is very important that you have **complete addresses** (street with number, city, state and zip) and telephone number for these references.

Complete the Authorization for Criminal Investigation (SLED check).

A current **10-year driving record**, your **Social Security Card**, your **South Carolina Driver's License** and your **original high school diploma which must be witnessed** are required for employment.

Complete the South Carolina Department of Social Services Consent to Release Information form **dated August 2013** as well as the S. C. Second Injury Fund Questionnaire (please check each question).

Once your information is processed we will need the following filled out by the Human Resources Personnel.

Direct Deposit Authorization

W-4 Form

The I-9 Employment Eligibility Verification form **dated 3/8/13**

Thank you.

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