



# SUMMER CAMP POLICIES AND PROCEDURES

- Camp Logistics:** All camps meet at the Xclaim! Center at 502 College Street, Bowling Green, KY 42101. Ages 4-18 may register. Reading ability is important to Acting Camper success.
  - **ACTING CAMP GRIMM:**  
**Ages:** 7-18 *Reading ability and imagination are important to success in this camp.*  
**Camp Meets:** June 3-7, Monday through Friday, 9:30am-3:00pm  
**Drop-Off:** 9:15am      **Pick-Up:** 3:00pm      Be on time. Park at pick up – Don't block the driveway!  
**Camp Capacity:** 12 minimum, 26 maximum  
**Performance:** Friday, June 7 at 6:00pm. Camper call time: 5:30pm. Tickets: \$5 each. Performance is 75 minutes.
  - **MUSICAL THEATRE CAMP WONKA:**  
**Ages:** 7-18. *All campers will sing and dance.*  
**Camp Meets:** Monday through Friday, June 10-14, 9:30am-3:00pm AND Saturday, June 15, 9:30am-12:00pm.  
**Drop-Off:** 9:15am      **Pick-Up:** 3:00pm      Be on time. Park at pick up – Don't block the driveway!  
**Camp Capacity:** 12 minimum, 26 maximum  
**Performance:** Saturday, June 15 at 12:00pm. Tickets: \$5 each. Performance is 75 minutes.
  - **WEE THEATRE CAMP ONCE UPON A TIME:**  
**Ages:** 4-6  
**Camp Meets:** June 24-28, Monday through Friday, 9:30am-3:00pm  
**Drop-Off:** 9:15am      **Pick-Up:** 12:00pm      Be on time. Park at pick up – Don't block the driveway!  
**Camp Capacity:** 6 minimum, 12 maximum  
**Performance:** Friday, July 28 at 12:00pm. Tickets are free. Performance is 15 minutes.
- Attendance Policy:** Campers must attend the full day each day of camp. Each day camp activities, scenes, songs, dances and monologues build on what was created the day before. Missing a day or part of a day of camp could be devastating to scene partners! Please reschedule appointments during camp hours or register for another week.
- Healthy Hygiene Policy:** All campers will observe best possible personal hygiene to promote cleanliness and ensure best public health practices: personal space, proper hand hygiene, proper respiratory etiquette, etc.
- Stay Home Sick Policy:** Campers and staff agree to stay home if they have been diagnosed with an illness or are experiencing symptoms of respiratory illness, gastrointestinal problems, or other symptoms including fever, chills, fatigue, muscle or body aches, headache, or other issues such as pink eye, lice or any other potentially contagious illnesses or problems. Campers and staff agree not to return until fever-free without medication for 24 hours. Due to such a short time period, campers understand that missing camp could result in re-casting your role.
- Food and Drink:** The water fountain at the Xclaim! Center will be in use during camp. Campers should bring a bottled drink with a screw-on top or lid. NO straws. Campers should bring a sack lunch for our 30-minute lunch break each day. A microwave and refrigerator are available. Campers are expected to clean up after themselves after every lunch. WEE Theatre Campers should bring a quick and simple snack for a very short snack time each day, but they will not have a full lunch break.
- Camper Personal Items and Supplies:** Each day campers must bring script(s)/paperwork, a pencil NOT a pen, and lunch & drink as described in number 5 above. Please keep all your things in ONE bag. Campers may choose to bring a large t-shirt to put on over their clothes for crafting. Campers MUST be responsible for all personal items.
- Cell Phones:** Camper cell phones must be turned OFF and put away during camp but may be turned on at pick-up.
- Dress Code:** Clothing must allow for free range of movement and MUST adequately cover the body, not exposing undergarments or midriffs. No short shorts or short skirts! **Flip-flops, boots, clogs, HIGH HEELS, and all loose shoes are not allowed!** Campers must wear shoes that cannot slide off when they kick! No bare feet! Logos, imagery and lettering on all clothing must be youth-appropriate. Musical Theatre Aladdin Campers need a pair of jazz dance shoes (*please order in advance from Amazon*) and hair must be securely bound for dance.
- Payment & Forms Policy:** A printed Registration Form, Parental Consent and Medical Release Form, and full payment (*with card at [www.xclaiminc.com](http://www.xclaiminc.com) or check payable to Xclaim, Inc.*) must be submitted at least 10 days before camp; no payments accepted during camp. Camp fees: **ACTING CAMP GRIMM: \$150.00 ea.**  
**MUSICAL THEATRE CAMP WONKA: \$185.00 each**      **WEE THEATRE CAMP ONCE APON A TIME: \$100.00 each**

- 10. Xclaim! has a no refund policy.** No refunds will be issued for any reason, including if a camper is dismissed due to illness or failure to comply with policies.
- 11. Curriculum:** Camps will include various acting games and exercises meant to challenge personal inhibitions and develop skills used by stage actors as well as workshops and rehearsals to prepare for their camp performance.
- **Acting campers** will be divided into groups who will perform the play **SHORTS: GRIMM'S TALES** for final performance. Workshops include acting, costuming, scenery, props, lighting, sound effects.
  - **Music Theatre campers** will focus on presenting the musical version of **WILLY WONKA!** This INTENSIVE production camp will provide vocal music solos or solo acting lines for every camper! Workshops include acting, dance, voice, music, costumes and props.
  - **WEE Theatre campers** will focus on performing songs, scenes and dances from **Once Upon a Time**, a collection of fairy tales for youth. Workshops include acting, singing, dance, costumes and props.
- 12. General Behavior Policy:** This Xclaim! program provides positive youth development in an all-inclusive, family-friendly atmosphere. Language, conversation, dress, behavior, attitude and demeanor not conducive to a supportive, encouraging environment will NOT be tolerated! ***Bullying and other inappropriate behavior will result in immediate expulsion from camp—with NO refund!***
- 13. Camper Expectations and Behavior Policy:**
- HAVE FUN!!!
  - All campers are expected to participate in all activities and performance material – no opting out!
  - All campers are expected to **attend camp each day for the full day** and attend their camp performance.
  - All campers are expected to focus on task at hand. Comments, questions & conversations should be relevant.
  - All campers are expected to show respect to the **Xclaim! Center**, the staff, and each other. Disrespect may result in expulsion from camp—with NO refund!
  - All campers are expected to memorize, rehearse and perform to the best of their ability. Campers will be given fairly equal-size parts in the show. Your camp cast members are your team, and they depend on you! Campers must study at home!
  - All campers are expected to keep up with personal belongings. **All campers must bring scripts/paperwork, lunch, drinks & supplies every day.**
  - All campers are expected to practice basic healthy habits: frequent hand-washing, proper diet, proper rest. Proper hygiene is required: bathing, anti-perspirant/deodorant, brushing teeth, clean clothes. Failure to observe proper hygiene may result in expulsion from camp—with NO refund!
  - All campers are expected to follow all guidelines listed in these Camp Policies and Procedures, the rules posted in the Xclaim! Center, and those established during camp.
  - Campers with special needs or who need special attention to comply or complete camp tasks must have a chaperone who can attend camp each day to focus on providing necessary one-on-one assistance.
  - Campers unable to comply with expectations, guidelines and/or Policies and Procedures will be required to provide a personal chaperone or will be dismissed from camp and to go home—with NO refund.
- 14. Camper Agreement:** By registering for camp, the camper(s) AND parent/guardian(s) attest to the camper's ability to, willingness to, and agreement to adhere to and abide by all policies and procedures detailed in this list.
- 15. Privacy Policy:** ALL participant information is held in complete confidentiality by staff.
- 16. Contact Information:** Christopher H. Cherry, Executive Director  
**Website:** www.xclaiminc.com      **Email:** info@xclaiminc.com
- 17. Executive Camp Staff:** Christopher H. Cherry, Executive Director      Debbie Hall, Company Manager
- 18. Forms and Paperwork:**
- Registration Form
  - Parental Consent and Medical Release Form
  - Full Payment

*Xclaim, Inc. is a 501(c)3, non-profit organization whose mission is to educate, inspire, and recognize youth performance artists and their mentors in the South Central Kentucky region. Thank you for your support!*