



AGENDA

Church Ditch Water Authority
February 13, 2023 – 8:30 a.m.
Church Ditch Offices
14025 W 82nd Ave, Arvada, CO 80005

1. Call to Order
2. Roll Call
3. Approval of Minutes of the January 9, 2023 regular meeting.
4. Additions or Deletions
5. Public Participation – 5 minutes per speaker.
6. Legal Issues
7. Ditch Maintenance/CIP Update

8. Miscellaneous
 - ❑ Financial Update – January 2023 Financial Statements Included
 - ❑ Records Retention Policy

9. Approvals
 - ❑ Resolution 02-2023: A RESOLUTION ADOPTING BY REFERENCE THE COLORADO MODEL MUNICIPAL RECORDS RETENTION SCHEDULE AS ADOPTED BY THE CITIES OF NORTHGLENN AND WESTMINSTER

 - ❑ Resolution 03-2023: A RESOLUTION APPROVING LICENSE AGREEMENT 2023-01 BETWEEN THE CHURCH DITCH WATER AUTHORITY AND COORSTEK FOR SOIL REMEDIATION WORK WITHIN THE CHURCH DITCH EASEMENT.

 - ❑ Stevenson Automotive: \$62,528.74 – New pick-up

10. Setting Next Meeting
 - March 13, 2023, 8:30 a.m. – Church Ditch Offices
 - Annual Meeting – March 23, 2023, 6:00 p.m.
 - Board members please arrive by 5:30 p.m

11. Adjournment



CHURCH DITCH WATER AUTHORITY

BOARD OF DIRECTORS' MEETING MINUTES February 13, 2023

- CALL TO ORDER** The Church Ditch Water Authority Board of Directors' Meeting was called to order at 8:33 a.m. on February 13, 2023, at the Church Ditch Offices, located at 14025 W. 82nd Avenue, Arvada, Colorado 80005.
- ROLL CALL** Present were Director Moon, Director Krugmire, Director Adams. Additionally present were Hilary Graham Attorney, Nathan McCoy General Manager, Nate Pacheco Superintendent, Ken Schuler Ditch Rider, Laura Farzim Northglenn
- QUORUM ESTABLISHED** A quorum was determined to be present.
- APPROVAL OF MINUTES** Mr. Krugmire MOVED and Mr. Adams SECONDED the motion to approve the minutes of January 9, 2023. All in favor, Motion PASSED.
- CHANGES TO AGENDA** None
- PUBLIC PARTICIPATION** None
- LEGAL ISSUES** None
- DITCH MAINTENANCE/CIP UPDATE**
General Maintenance CoorsTek will hold a pre-construction meeting on February 16, 2023 for soil remediation at their property in Golden. Survey work to begin design of the W. 74th Ave. has been completed by ERC. Currently, there are four bores under review in various locations on the ditch. Clear cutting of trees along the inlet of Woman Creek has been completed. Staff is completing bridge and trash rack fabrication. Staff has also completed repairs to trailer decking.

MISCELLANEOUS

Financial Update Ms. Moon provided an overview of the current Financials Statements through January 31, 2023. Mr. McCoy is working with Radish Accounting to compile reports requested by the auditor for 2022 YE Financials.

APPROVALS

02-2023

Resolution Mr. Adams MOVED and Mr. Krugmire SECONDED the motion to approve Resolution 02-2023. A resolution adopting by reference the Colorado Model Municipal Records Retention Schedule as adopted by the Cities of Northglenn and Westminster. All in favor, Motion PASSED.

03-2023

Resolution Mr. Krugmire MOVED and Mr. Adams SECONDED the motion to approve Resolution 03-2023. A resolution approving License Agreement 2023-01 between the Church Ditch Water Authority and CoorsTek for soil remediation work within the Church Ditch easement. All in favor, Motion PASSED.

Stevinson

Automotive

\$62,528.74

Mr. Krugmire MOVED and Mr. Adams SECONDED the motion to approve P.O. 2023CDWA-200 for the purchase of a new pick up from Stevenson Automotive in the amount of \$62,528.74. All in favor, Motion PASSED.

NEXT MEETING

March 13, 2023, 8:30 a.m. - Church Ditch Water Authority
March 23, 2023, 6:00 p.m. – Annual Meeting Apex Center
Board members please arrive by 5:30 p.m.

ADJOURNMENT

The meeting was adjourned at 8:47 a.m..



Tami Moon, President