

Palmyra Township
Regular Board Meeting Minutes
May 11, 2021

Meeting called to order at 7:00 p.m. by Supervisor Dave Pixley at the Palmyra Township Hall, 6490 Palmyra Rd.

Members present: Dave Pixley, Matt Koester, Steve Papenhagen, Mark Crane. and Chris Whited

Members absent: None

Audience Attendance: 5

Motion Crane, support Koester to approve the agenda as amended. **Motion carried**

- Add to Old Business:
 - *Cemetery Trees*
- Add to New Business:
 - *PA 116 Partial Termination – PA0 134-3050-00, Reed Trust*
 - *Code Enforcement Officer cell phone*
 - *Planning Commission Public Hearing options*
 - *6490 Palmyra Rd. property posts*

Public Comment:

Laurie Isley inquired about the Board considering to get legal counsel from Foster & Swift for the Solar Energy System (SES) Ordinance. She stated that she supports getting legal counsel, but is concerned that the legal counsel may circumvent the work of the Planning Commission. The Board assured Laurie that Foster & Swift has attorneys who specialize in SES ordinances, and the purpose of seeking legal counsel is to make sure that the SES Ordinance can be defended in court.

Minutes & Reports:

- Minutes: presented by Clerk Whited
- Financial: report presented by Treasurer Koester
- Fire & EMS: report presented by Assistant Chief Brian Wilcox
- Code Officials:
 - Code Enforcement: report presented by Clerk Whited
 - Building Inspector: report presented by Clerk Whited
 - Electrical Inspector: report presented by Clerk Whited
 - Mechanical Inspector: report presented by Clerk Whited
 - Plumbing Inspector: report presented by Clerk Whited

- **Planning Commission:** PC chair Laurie Isley reported that the Planning Commission has scheduled a Public Hearing for the SES Ordinance. The Hearing is scheduled on Tuesday, May 18, 2021, 7:00 pm, at the Palmyra Township Hall and is also accessible electronically via Zoom. The indoor meeting capacity is limited to 25 persons, as required by MDHHS order. Therefore, once capacity is met, individuals who wish to attend the meeting must do so via Zoom.
- **Building Committee:** Trustee Steve Papenhagen reported that the Fire Department building plans will be sent to a firm to get estimates of costs of the building.

Motion Koester, support Crane to approve the April 13, 2021 Regular Meeting minutes as written and the reports as presented and place on file. **Motion carried**

Communications:

- **Land Splits:** None
- **FOIA requests:** Clerk Whited reported that a FOIA request from NTH was fulfilled on April 28, 2021.
- **Cemeteries:** N/A
- **Roads & Bridges:** N/A
- **Palmyra Township Hall property survey:** Supervisor Pixley reported that the survey of the Palmyra Township Hall property, 6490 Palmyra Rd., has been completed.
- **Palmyra Township Hall projects:** The Palmyra Township Hall projects have been completed. Additional repairs had to be done to the roof and a soffit and its fascia. The additional repairs were completed at no extra cost.
- **County Commissioner Goetz:** County Commissioner Jim Goetz reported that there is an ongoing issue with the Lenawee County Recycling Center compactors. He recommends that people call Rebecca Borton at 517-264-4546 to make sure the compactors are functioning. Commissioner Goetz also reported that the \$8,000,000 renovation of the Old Court House will be complete by August 31, 2021.

Unfinished Business:

- **Boiler Inspection Requirements:** Discussed with no action required at this time.
- **PTFD property appraisal:** Discussed with no action required at this time. Supervisor Pixley reported that he has left a message for Adam Keller of Foundation Realty about the PTFD property appraisal.
- **Legal counsel for Solar Ordinance:** Discussed with no action required at this time. Trustee Mark Crane will contact Foster & Swift Law to obtain approximate cost of service.
- **Credit Card Policy:** Motion Pixley, support Koester to amend the Credit Card Policy as follows:

Under “The use of a Township credit card is limited to the following circumstances:”

- Strike “Deputy Clerk” in the first bullet point.

- Strike "\$200.00" in the second bullet point and add "\$500.00 with Board approval."
- Add "Fire Department business" to the third bullet point.
- Strike "\$2,000" in the fourth bullet point, and add "\$5,000 on the Clerk's card and \$1,000 on each of the employees' cards."

Motion carried

Motion Pixley, support Koester to adopt the Credit Card Policy as amended. **Motion carried**

- **Amend the February 9, 2021, Motorola Radio Purchase motion:** Motion Whited, support Koester to amend the 2/9/2021 Motorola radio purchase by changing \$3400 to \$3500.55, which is the actual invoiced cost of the radio system. **Motion carried**
- **Memorial Day Parade:** Motion Papenhagen, support Pixley that the budget for the parade be set at \$1,000. **Motion carried**
The Memorial Day Parade will be held on May 31, 2021, at 9:00 a.m., and it will begin at the new Palmyra Township Hall location at 6490 Palmyra Road.
- **Survey – West property line:** Motion Crane, support Koester to allow the Supervisor to negotiate with the property owner west of 6490 Palmyra Road the adjustment of the existing Township Hall property line to accommodate the existing driveway of PA0-700-0333-00, 6442 Palmyra Rd.
Roll call vote: Papenhagen – yes; Whited – yes; Pixley – yes; Crane – yes; Koester – yes
Motion carried
- **Treasurer laptop:** Discussed with no action required. The laptop has been order, but due to a shortage of some components, the delivery of the computer is delayed.
- **Cemetery trees:** Discussed with no action required

New Business:

- **PTFD –**
 - **Employment applications:** None
 - **Probation terminations:** None
 - **Resignations:** Rey Barrios has submitted his resignation.
- **R & R Inspection/Estimate Report:** Discussed with no action required at this time. The Chief Rohlan will get estimates of repair costs of the FD vehicles.
- **Blissfield BP fuel purchase:** Discussed with no action required. The PTFD will have a fuel account set up at the Blissfield BP gas station.
- **Code Enforcement Officer cell phone:** Discussed with no action required at this time. The Clerk will research cost of cell phone plans and a phone for the Code Enforcement Officer.
- **PA 116 Partial Termination, PA0-134-3050-00:** Motion Pixley, support Koester to adopt the "Resolution for a Partial Termination of a Farmland Development Rights Agreement" for the Donald B. Trust & H. Fay Reed Trust. **Roll call vote:** Papenhagen – yes; Whited – yes; Pixley – yes; Koester – yes; Crane – yes **Motion carried**
- **Planning Commission Public Hearing Options:** Discussed with no action required at this time. Solutions were discussed to determine the best course of action should the indoor

meeting exceed the MDHHS order on indoor gatherings of no more than 25 persons. Options are to use the smaller meeting room for overflow; postpone or reschedule the Public Hearing if the gathering exceeds 25 people and individuals refuse to leave the Hearing and access the Hearing at home via Zoom; or move the meeting outdoors, provided there is no inclement weather. Supervisor Pixley and Treasurer Koester will test microphones with the sound system to determine if it will be suitable for an outdoor Public Hearing if needed.

- **6490 Palmyra Road property posts:** Motion Koester, support Whited to allow the Supervisor to purchase the materials for posts to mark the 6490 Palmyra Road property boundaries at a cost that shall not exceed \$200. **Motion carried**

Bill Payment

Motion Pixley, support Koester to pay all Twp. and PTFD bills as presented.

Motion carried

Adjournment

Motion Koester, support Pixley to adjourn at 9:26 p.m. **Motion carried**

Next Regular Meeting: June 8, 2021