

**Palmyra Township
Regular Board Meeting Minutes
November 9, 2021**

Meeting called to order at 7:02 p.m. by Supervisor Dave Pixley at the Palmyra Township Hall, 6490 Palmyra Rd.

Members present: Dave Pixley, Matt Koester, Steve Papenhagen, Mark Crane. and Chris Whited

Members absent: None

Audience Attendance: 5

Motion Whited, support Koester to approve the agenda as amended. **Motion carried**

Add to New Business:

- File cabinets and desk

Minutes & Reports:

- Minutes: presented by Clerk Whited
- Financial: report presented by Treasurer Koester
- Fire & EMS: report presented by Chief Paul Rohlan
- Code Officials:
 - Code Enforcement: report presented by Clerk Whited
 - Building Inspector: report presented by Clerk Whited
 - Electrical Inspector: report presented by Clerk Whited
 - Mechanical Inspector: report presented by Clerk Whited
 - Plumbing Inspector: report presented by Clerk Whited
- Planning Commission: N/A
- Building Committee: Mark Crane reported that the Building Committee met on Thursday, October 14, 2021, and discussed reviewed the drafted building plans and the budgetary list for the cost of the proposed structure.

Motion Papenhagen, support Koester to approve the October 14th Regular Meeting minutes as written and the reports as presented and place on file. **Motion carried**

Communications:

- **Land Splits:** None
- **FOIA requests:** None
- **Cemeteries:** Supervisor Pixley reported that Laurali King-Hultz contacted him to find out when the monument company would be out to reset the family headstone on the foundation. Clerk Whited will call Adrian Monuments to let schedule a time.

- **Roads & Bridges:** Supervisor Pixley reported that the culvert on Humphries Hwy. has been replaced. Clerk Whited reported that \$1,308.97 of the 2021 Match Money Drainage Program was applied to the culvert replacement.
- **Academy Rd.:** Supervisor Pixley reported that he had to approve an extra \$1,500 for expenditures related to the Academy Rd. stone project. He told the Road Commission to take the \$1,500 out of the \$5,000 credit balance that is owed to the Township.

Public Comment

- **Julie Moore:** Julie Moore introduced herself to the Board and public, and announced that she will be running for the 57th District seat in the Michigan House of Representatives.
- **Larry Anderson:** Presented a plan to develop a modular home community in Palmyra Township. The community would cover approximately 158 acres located on a section of property on Parr Hwy and US 223. It would consist of 400 to 500 modular homes that would be placed on poured foundations. The plan is still in the preliminary stages. Discussion concerning sewer and the availability of water is still ongoing. Supervisor Pixley is waiting on a reply from the engineering firm that designed the current sewer system. In addition, there is no public access to water, but there is a possibility that the developer may be able to obtain water through the City of Adrian.

Unfinished Business:

- **Hall ceiling fans:** Discussed with no action required.
- **PFD election of Officers & Ambulance Coordinator:** Motion Whited, support Crane to allow the Supervisor to post the Ambulance Coordinator position as an elected position of the PFD. **Motion carried**
- **Repair of Engine-1:** Chief Rohlan stated that H&H is waiting for the brake parts to be delivered, and then repairs will be made on Engine-1.
- **Special Meeting:** Supervisor Pixley reminded the public that a Special Meeting for Solar Energy Systems is scheduled on Tuesday, December 7, 2021, at 7:00 pm, at the Palmyra Township Hall.
- **PFD painted valve fitting for Engine -1:** Motion Papenhagen, support Koester to allow the PFD to purchase the color coated fittings for Engine-1 at a cost that shall not exceed \$1,800. **Motion carried**

New Business:

- **PTFD –**
 - **Employment applications:** None
 - **Probation terminations:** None
 - **Resignations:** None
- **ARPA Funds:** Supervisor Pixley calculated that the Township can use approximately 50% of the ARPA funding for the new building. The funds can also be used for premium pay for essential workers. The funds must be expended by December 31, 2026.

- **Fire Department Building:** Supervisor Pixley reported that he and Clerk Whited prepared a grant request proposal for funding to build the new fire department building. It was submitted to the State of Michigan, and the proposal has been submitted to the Appropriations Committee.
Motion Crane, support Papenhagen that the Township appropriate \$400,000 to the cost of the fire department building project. **Roll call vote:** Crane – yes, Koester – yes, Whited – yes, Pixley – yes, Papenhagen – yes **Motion carried**
- **Region 2 PC Annual Membership Dues:** Motion Pixley, support Whited to renew Region 2 PC annual membership at a cost of \$560.52. **Roll call vote:** Crane – no, Pixley – yes, Papenhagen – no, Koester – no, Whited – yes **Motion failed**
The renewal of the MTA Online subscription was also discussed with no action taken.
- **Cancellation of the Region 2 PC Annual Dinner:** Supervisor Pixley reported that the Region 2 PC Annual Dinner has been cancelled due to a lack of interest.
- **Burial Site Buy Back:** Motion Koester, support Crane to purchase from Betty Raczkowski one burial site located in the Main Cemetery, Section D, Lot 127, Site 4. The amount shall not exceed the original cost of the site when it was purchased by Betty Raczkowski. **Motion carried**
- **Palmyra Twp. Investment & Depository Designation Resolution:** Motion Koester, support Pixley to adopt the *Investment & Depository Designation Resolution*. **Roll call vote:** Crane – yes, Koester – yes, Whited – yes, Papenhagen – yes, Pixley – yes **Motion carried**
- **Planning Commission Applications:** Motion Papenhagen, support Koester to allow Supervisor Pixley to place an advertisement in the local paper for two open 3-year term positions on the Planning Commission. **Motion carried**
- **Mechanical Permit Fees:** Motion Koester, support Papenhagen to update two fees, as suggested by Mechanical Inspector Don Olszewski, listed on the Mechanical Permit Application fee schedule. Special/Safely Inspection will increase from \$45 to \$50. Certification Fee will increase from \$10 to \$20. **Motion carried**
- **File Cabinets & Desk:** Motion Pixley, support Papenhagen to purchase two lateral filecabinets, two blue print cabinets, and one desk at a cost of \$475. **Motion carried**
- **Building a Better Budget book:** Motion Koester, support Whited to allow the Supervisor to purchase the *Building a Better Budget* book. **Motion carried**

Bill Payment

Motion Crane, support Whited to pay all Twp. and PTFD bills as presented.

Motion carried

Adjournment

Motion Pixley, support Papenhagen to adjourn at 8:48 p.m. **Motion carried**

Next Regular Meeting: December 14, 2021