

## ESTATE CHECK





| PERSONAL INFORMATION   |  |            |   |                         |   |          |  |                      |
|--|--|------------|---|-------------------------|---|----------|--|----------------------|
|  | CLIENT 1   |            |   |                         | CLIENT 2  |          |  |                      |
| Full Name  |  |            |   |                         |   |          |  |                      |
| Date of Birth  | MM / DD / YYYY   |            |   | MM / DD / YYYY          |   |          |  |                      |
| Marital Status   | ☐ Single<br>☐ Married  | Commo      |   | ☐ Divorced<br>☐ Widowed | ☐ Single ☐ Married                                      | ☐ Comm   |  | ☐ Divorced ☐ Widowed |
| Citizenship / Status   | Canada   | Dual (C    |   |                         | Canada  |          | CDN-USA)   | _                    |
|  | U.S.   | U.S. Gre   | een Card  |                         | U.S. Green Card Other:                                  |          |  |                      |
| Residence (city and province)  |  |            |   |                         |   |          |  |                      |
| Telephone Number   | ( )  |            |   |                         | ( )   |          |  |                      |
| ·  | ,  |            |   |                         |   |          |  |                      |
| FAMILY INFORMATION   |  |            |   |                         |   |          |  |                      |
| 51.11.5.11.1   | CHILD 1  |            | CHILD 2   |                         | CHILD 3   |          | CHILD 4  |                      |
| Child's Full Name  |  |            |   |                         |   |          |  |                      |
| Gender   | Male Fema  |            | Male  | Female                  | Male  | Female   | Male   | Female               |
| Child of   | Client 1 Client  | 2          | ☐ Client 1  | I ☐ Client 2            | ☐ Client 1  | Client 2 | Client 1   | ☐ Client 2           |
| Age  |  |            |   |                         |   |          |  |                      |
| Marital Status   | ☐ Single ☐ Married ☐ Common law ☐ Separated ☐ Divorced ☐ Widowed |            | Single Married Commo                                    | on law<br>ted<br>ed     | Single Married Common law Separated Divorced Widowed    |          | ☐ Single ☐ Married ☐ Common law ☐ Separated ☐ Divorced ☐ Widowed |                      |
| Citizenship / Status   | ☐ Canada   |            | Canada  |                         | ☐ Canada  |          | Canada   |                      |
|  | U.S. Dual (CDN-USA) U.S. Green Card Other:                       |            | U.S. Dual (C  | CDN-USA)<br>een Card    | U.S. Dual (CDN-USA) U.S. Green Card Other:              |          | U.S. Dual (Cl  | DN-USA)              |
| Residence (country)  |  |            | ☐ Canada  | a U.S.                  | Canada U.S. Other:                                      |          | Canada Other:  | □ U.S.               |
| Will country of residence remain the same?   | □ No □ Yes □ U   | ndecided   | □ No □  | Yes Undecided           | ☐ No ☐ Yes ☐ Undecided                                  |          | □ No □   | Yes Undecided        |
| Grandchildren?   | ☐ Minors ☐ Adults  | ☐ None     | ☐ Minors  | Adults None             | Minors Adults None Minors Adults N                      |          | ☐ Adults ☐ None  |                      |
| Do you have any adopted children?  | □ No □ Yes   |            |   |                         |   |          |  |                      |
| Do you have any deceased children?   | ☐ No ☐ Yes   | □ No □ Yes |   |                         |   |          |  |                      |
| Do you have any dependent adult<br>family members?<br>(Children or parents with special needs) | No ☐ Yes – If yes, please explain:                               |            |   |                         |   |          |  |                      |
| Do they qualify for the Disability Tax Credit?   | □ No □ Yes   |            |   |                         |   |          |  |                      |
| Do they qualify for provincial social assistance?  | ☐ No ☐ Yes   |            |   |                         |   |          |  |                      |
| NON-REGISTERED INVESTMENTS   |  |            |   |                         |   |          |  |                      |
| Financial Institution / Account Name   |  | Market V   | alue  |                         | Owner   |          |  |                      |
|  |  | \$         |   |                         | Client 1  |          | int with spou  | se                   |
|  |  | \$         |   |                         | ☐ Client 1 ☐ Client 2 ☐ Joint with spouse ☐ Joint with: |          |  |                      |
|  | \$   |            |   |                         | Client 1 Client 2 Joint with spouse Joint with:         |          | se   |                      |
|  | \$   |            | ☐ Client 1 ☐ Client 2 ☐ Joint with spouse ☐ Joint with: |                         |   |          |  |                      |

| TFSAs                                       |                                       |              |                               |                          |                          |                   |                          |
|---|---------------------------------------|--------------|-------------------------------|--------------------------|--------------------------|-------------------|--------------------------|
| Financial Institution / Account Name        |                                       | Market Value |                               |                          | Owner Intended           |                   | Beneficiary              |
|   |                                       | \$           |                               | ☐ Client 1<br>☐ Client 2 | Spouse Estate Other:     |                   |                          |
|   |                                       | \$           |                               |                          | Client 1                 | Spouse Other:     | Estate                   |
|   |                                       |              |                               |                          | Client 1                 | Spouse            | Estate                   |
|   |                                       | \$           |                               |                          | Client 2                 | Other:            | _                        |
|   |                                       | _            |                               | Client 1                 | Spouse                   |                   |                          |
|   |                                       | \$           |                               | Client 2                 | Other:                   |                   |                          |
| RRSPs AND RRIFs                             |                                       |              |                               |                          |                          |                   |                          |
|   |                                       |              |                               |                          |                          |                   |                          |
| Financial Institution / Account Name        | Account Type                          |              |                               | Market Value             | Owner                    |                   | Beneficiary              |
|   | RRSP Spousal RRSP RRIF/PRIF Other:    |              | \$                            | Client 1                 | Spouse Other:            | _                 |                          |
|   | RRSP Spousal Other:                   | RRSP 🔲 F     | RRIF/PRIF                     | \$                       | ☐ Client 1<br>☐ Client 2 | Spouse Other:     | _                        |
|   | RRSP Spousal                          | RRSP 🔲 F     | RRIF/PRIF                     | \$                       | ☐ Client 1<br>☐ Client 2 | Spouse Other:     | Estate                   |
|   | RRSP Spousal                          | RRSP 🔲 F     | RRIF/PRIF                     | \$                       | Client 1                 | Spouse Other:     | _                        |
|   | RRSP Spousal                          | RRSP 🔲 F     | RRIF/PRIF                     | \$                       | Client 1                 | Spouse Other:     |                          |
|   | Other.                                |              |                               |                          | Client 2                 | U Other.          |                          |
| LOCKED-IN RETIREMENT A                      | SSETS                                 |              |                               |                          |                          |                   |                          |
| Financial Institution / Account Name        | Account Type                          |              |                               | Market Value             | Owner                    | Intended          | Beneficiary              |
|   | ☐ RPP ☐ IPP ☐ LIRSP/LIRA ☐ LIF ☐ LRIF |              |                               | \$                       | Client 1                 | Spouse Other:     | _                        |
|   | RPP   IPP   LIRSP/LIRA   LIF   LRIF   |              |                               | \$                       | Client 1                 | Spouse Other:     | Estate                   |
|   | ☐ RPP ☐ IPP ☐ LIRSP/LIRA              |              |                               | \$                       | Client 1                 | Spouse Other:     | : Estate                 |
|   | ☐ LIF ☐ LRIF ☐ LIRSP/LIRA             |              |                               | \$                       | Client 1                 | Spouse            | Estate                   |
|   | LIF LRIF                              |              |                               | Client 2                 | Other:                   |                   |                          |
| RESPs                                       |                                       |              |                               |                          |                          |                   |                          |
| Financial Institution / Account Name        |                                       | Market V     | alue                          | Subscriber               |                          | Beneficia         | ry                       |
|   |                                       | \$           |                               | Client 1 Client 2 Joint  |                          |                   | -                        |
|   |                                       | \$           | Client 1 Clier                |                          |                          |                   |                          |
|   |                                       | \$           |                               | Client 1 Client          | _                        |                   |                          |
|   |                                       |              |                               |                          |                          |                   |                          |
| REAL ESTATE ASSETS                          |                                       |              |                               |                          |                          |                   |                          |
| Address / Description                       |                                       |              |                               |                          |                          |                   |                          |
|   |                                       |              |                               |                          |                          |                   |                          |
| Dranarty Tuna                               | Residence Reside                      |              | nce Residence                 |                          | Residence                |                   |                          |
| Property Type                               | I —                                   |              | _                             | on property              | Vacation property        |                   | Vacation property        |
|   |                                       |              | Rental                        |                          | Rental property          |                   | Rental property          |
|   |                                       |              | Farm la                       | ınd                      | ☐ Farm land              |                   | Farm land                |
|   | 1 – 1 –                               |              | ☐ Vacant                      | land                     | ☐ Vacant land            |                   | ☐ Vacant land            |
|   |                                       |              | Other:                        |                          | Other:                   |                   | Other:                   |
| Name(s) on Title                            | Other: Other                          |              | Client 1                      | Client 2                 | Client 1 Client 2 Other: |                   | Client 1 Client 2 Other: |
| Legal Ownership                             | Sole ownership Sole ov                |              |                               |                          |                          | Sole ownership    |                          |
| (not applicable for property                | ☐ Joint ownership ☐ Joint o           |              | ·   —                         |                          |                          | ☐ Joint ownership |                          |
| situated in Quebec)                         | Tenants in common Tenant              |              | s in common Tenants in common |                          | 1                        | Tenants in common |                          |
| Market value of interest owned by client(s) | \$                                    |              | \$                            | \$                       |                          |                   | \$                       |

| OTHER ASSETS (BUSINESS, VEHIC                     | CLES, BOATS, ARTWORK, OTHE        | ER SIGNIFI                                | CANT ASSETS)                            |                                  |          |                                   |
|---|-----------------------------------|---|---|----------------------------------|----------|-----------------------------------|
| Asset Name / Description                          |                                   |   | Market Value                            |                                  | Owner    |                                   |
|   |                                   |   | \$                                      |                                  | _        | I                                 |
|   |                                   |   | \$                                      |                                  | _        | I                                 |
|   |                                   |   | \$                                      |                                  | _        | Client 2                          |
|   |                                   |   | \$                                      |                                  | _        | Client 2                          |
|   |                                   |   | \$                                      |                                  | Client 1 | I Client 2 vith spouse            |
|   |                                   |   |   |                                  |          |                                   |
| OTHER  Do you expect to receive any inheritances? | ☐ No ☐ Yes – If yes, provide      | details:                                  |   |                                  |          |                                   |
| Are you the beneficiary of a trust?               | ☐ No ☐ Yes – If yes, what is a    | the approxii                              | nate value of the intere                | st?                              |          |                                   |
| LIABILITIES                                       |                                   |   |   |                                  |          |                                   |
| Lender  |                                   |   | Borrower                                |                                  | Amount ( | Owing                             |
|   |                                   |   | Client 1 Client                         | t 2                              | \$       |                                   |
|   |                                   |   | Client 1 Client                         | t 2                              | \$       |                                   |
|   |                                   |   | ☐ Joint with spouse☐ Client 1☐ Client   | t 2                              | \$       |                                   |
|   |                                   | ☐ Joint with spouse ☐ Client 1 ☐ Client 2 |   |                                  |          |                                   |
|   |                                   |   | ☐ Joint with spouse ☐ Client 1 ☐ Client | + 2                              | \$       |                                   |
|   |                                   |   | Joint with spouse                       |                                  | \$       |                                   |
| LIFE INSURANCE                                    |                                   |   |   |                                  |          |                                   |
|   | POLICY 1                          | POLICY 2                                  |   | POLICY 3                         |          | POLICY 4                          |
| Insured   | Client 1                          | Client                                    |   | Client 1                         |          | Client 1                          |
|   | Client 2                          | Client                                    |   | Client 2                         |          | Client 2                          |
|   | Joint 1st-to-die                  | Joint 1                                   |   | Joint 1st-to-die                 |          | ☐ Joint 1st-to-die                |
| 5.11.0  | ☐ Joint 2nd-to-die                | ☐ Joint 2                                 |   | ☐ Joint 2nd-to-die               |          | ☐ Joint 2nd-to-die                |
| Policy Owner                                      | Client 1                          | Client                                    |   | Client 1                         |          | Client 1                          |
|   | Client 2                          | Client                                    |   | Client 2                         |          | Client 2                          |
|   | ☐ Joint with spouse ☐ Corporation | Corpor                                    | vith spouse                             | ☐ Joint with spouse☐ Corporation |          | ☐ Joint with spouse☐ Corporation☐ |
|   | Other:                            | Other:                                    | ation                                   | Other:                           |          | Other:                            |
| Designated Depositions                            |                                   |   | 1                                       |                                  | ,        |                                   |
| Designated Beneficiary                            | Client 1                          | Client                                    |   | Client 1                         |          | Client 1                          |
|   | Client 2                          | Client Estate                             | 2                                       | ☐ Client 2<br>☐ Estate           |          | Client 2                          |
|   | ☐ Estate                          | 1 —                                       | hildran                                 | Child/Children                   |          | Estate Child/Children             |
|   | Child/Children                    | Child/C                                   |   | Corporation                      |          | Corporation                       |
|   | Corporation Other:                | Other:                                    | ation                                   | Other:                           |          | Other:                            |
| Dalias Torra                                      | <del>_</del>                      | +   | h                                       |                                  |          | _                                 |
| Policy Type                                       | Group term                        | Group                                     |   | Group term -year term            |          | Group term -year term             |
|   | year term Term-to-100             | Term-1                                    | year term                               | year term Term-to-100            |          | year term Term-to-100             |
|   | Whole life                        | Whole                                     |   | Whole life                       |          | Whole life                        |
|   | Universal Life                    | Univer                                    |   | Universal Life                   |          | Universal Life                    |
| Policy Issuer                                     |                                   | 5761                                      |   |                                  |          |                                   |
| Policy Number                                     |                                   |   |   |                                  |          |                                   |
| Death Benefit                                     | \$                                | \$  |   | \$                               |          | \$                                |
| If term insurance, when will coverage lapse?      | MM / DD / YYYY                    | MM / E                                    | DD / YYYY                               | MM / DD / YYYY                   |          | MM / DD / YYYY                    |
|   |                                   |   |   |                                  |          |                                   |

## WILL PLANNING Do you currently have a will? $\square$ No $\square$ Yes — If yes, reason for proceeding with a new will: ESTATE DISTRIBUTION INTENTIONS ON THE FIRST DEATH (IF THE SPOUSE IS STILL ALIVE) **CLIENT 1 CLIENT 2** Specific Gifts Beneficiary Specific Gift Beneficiary Specific Gift Beneficiary Specific Gift Residue of Estate Intended Beneficiary ☐ All to spouse ☐ Other (describe) ☐ All to spouse ☐ Other (describe) ESTATE DISTRIBUTION INTENTIONS ON THE SECOND DEATH (IF THE SPOUSE IS NOT ALIVE) **CLIENT 1 CLIENT 2** Specific Gifts Beneficiary Specific Gift Beneficiary Specific Gift **Residue of Estate** Intended Beneficiary ☐ All to children ☐ Other (describe) All to children Other (describe) Deceased child's children If a child predeceases, Deceased child's children his or her share of residue should go to: Deceased child's siblings Deceased child's siblings Notes - State specific wishes and objectives **WORST CASE SCENARIO CLIENT 1 CLIENT 2** How do you want the remainder of your estate distributed if there is no spouse, children or grandchildren alive? **GOALS AND OBJECTIVES** On your death, what are the most Ensure happen: important things you want to: Ensure do not happen:

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Do you have any special wishes

as to what will happen to any recreational or other specific property? Do you have any concerns about

any of your beneficiaries receiving their share of your estate?

No ☐ Yes - If yes, what are these wishes?

No Yes – If yes, please describe.

| EXECUTORS / LIQUIDATO  | PRS  |                                       |           |  |  |  |
|--|--|---------------------------------------|-----------|--|--|--|
| CLIENT 1   | Name   | Relationship to You                   | Residence |  |  |  |
| Primary Executor / Liquidator  |  |                                       |           |  |  |  |
| Spouse – alone   |  |                                       |           |  |  |  |
| Spouse together with the listed persons  |  |                                       |           |  |  |  |
| ☐ The listed persons   |  |                                       |           |  |  |  |
| Alternate Executor / Liquidator  |  |                                       |           |  |  |  |
| Spouse – alone   |  |                                       |           |  |  |  |
| Spouse together with the listed persons  |  |                                       |           |  |  |  |
| ☐ The listed persons   |  |                                       |           |  |  |  |
| How are the alternates to act?   | ☐ Together ☐ Successively  |                                       |           |  |  |  |
| CLIENT 2   | Name   | Relationship to You                   | Residence |  |  |  |
| Primary Executor / Liquidator  |  |                                       |           |  |  |  |
| ☐ Spouse – alone   |  |                                       |           |  |  |  |
| Spouse together with the listed persons The listed persons                                   |  |                                       |           |  |  |  |
| Alternate Executor / Liquidator  |  |                                       |           |  |  |  |
| ☐ Spouse – alone   |  |                                       |           |  |  |  |
| Spouse together with the listed persons  |  |                                       |           |  |  |  |
| ☐ The listed persons   |  |                                       |           |  |  |  |
| How are the alternates to act?   | ☐ Together ☐ Successively  |                                       |           |  |  |  |
| GUARDIANS / TUTORS FO  | OR MINOR CHILDREN  |                                       |           |  |  |  |
| CLIENT 1   | Name   | Relationship to You                   | Residence |  |  |  |
| Primary Guardian / Tutor   |  |                                       |           |  |  |  |
|  |  |                                       |           |  |  |  |
| Alternate Guardian / Tutor   |  |                                       |           |  |  |  |
|  |  |                                       |           |  |  |  |
| How are the alternates to act?   | ☐ Together ☐ Successively  |                                       |           |  |  |  |
| CLIENT 2   | Name   | Relationship to You                   | Residence |  |  |  |
| Primary Guardian / Tutor   |  |                                       |           |  |  |  |
|  |  |                                       |           |  |  |  |
| Alternate Guardian / Tutor   |  |                                       |           |  |  |  |
|  |  |                                       |           |  |  |  |
| How are the alternates to act?   | ☐ Together ☐ Successively  | 1                                     | ,         |  |  |  |
| OTHER INFORMATION  |  |                                       |           |  |  |  |
| Are any beneficiaries residents  | No. Vos - If you provide details:  |                                       |           |  |  |  |
| outside of Canada?   | No Yes - If yes, provide details:  |                                       |           |  |  |  |
| Have you made any loans or advances to beneficiaries?  |  |                                       |           |  |  |  |
| <b>Provide any other relevant information f</b> Examples would include: special estate plann | or a more complete picture of your situation ing priorities and family issues. | n and estate distribution intentions. |           |  |  |  |
| Examples Would include: Special estate plans   | ing priorities and raining issues.   |                                       |           |  |  |  |
|  |  |                                       |           |  |  |  |
|  |  |                                       |           |  |  |  |
|  |  |                                       |           |  |  |  |
|  |  |                                       |           |  |  |  |
|  |  |                                       |           |  |  |  |
|  |  |                                       |           |  |  |  |
|  |  |                                       |           |  |  |  |
|  |  |                                       |           |  |  |  |
|  |  |                                       |           |  |  |  |
|  |  |                                       |           |  |  |  |

## INCAPACITY PLANNING Do you currently have Powers of Attorney (or Protective Mandates in Quebec)? PROPERTY CLIENT 1 Name Relationship to You Residence Attorney / Mandatary - Property Primary

Relationship to You

Residence

Alternate

Primary

Together

Name

**CLIENT 1** 

Will

Power of Attorney - Property

Protective Mandate (Quebec only)

Marriage Contract / Pre-Nuptial or

Deed of Renunciation to family patrimony

Power of Attorney - Health

Cohabitation Agreement
Separation Agreement

Shareholders' Agreement

(Quebec only)

Trust Deed

**Exists** 

Successively

How are the alternates to act?

Attorney / Mandatary - Property

**CLIENT 2** 

| Alternate   |                           |                     |           |  |  |  |
|---|---------------------------|---------------------|-----------|--|--|--|
|   |                           |                     |           |  |  |  |
| How are the alternates to act?  | ☐ Together ☐ Successively |                     |           |  |  |  |
|   |                           |                     |           |  |  |  |
| HEALTH CARE   |                           |                     |           |  |  |  |
| CLIENT 1  | Name                      | Relationship to You | Residence |  |  |  |
| Attorney / Mandatary - Health Care  |                           |                     |           |  |  |  |
| Primary   |                           |                     |           |  |  |  |
|   |                           |                     |           |  |  |  |
| Alternate   |                           |                     |           |  |  |  |
|   |                           |                     |           |  |  |  |
| How are the alternates to act?  | ☐ Together ☐ Successively |                     |           |  |  |  |
| CLIENT 2  | Name                      | Relationship to You | Residence |  |  |  |
| Attorney / Mandatary - Health Care  |                           |                     |           |  |  |  |
| Primary   |                           |                     |           |  |  |  |
|   |                           |                     |           |  |  |  |
| Alternate   |                           |                     |           |  |  |  |
|   |                           |                     |           |  |  |  |
| How are the alternates to act?  | ☐ Together ☐ Successively |                     |           |  |  |  |
| DOCUMENT CHECKLIST (YOUR LAWYER OR NOTARY WILL BE INTERESTED IN RECEIVING THESE DOCUMENTS.) |                           |                     |           |  |  |  |

**Does Not Exist** 

**CLIENT 2** 

**Exists** 

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**Does Not Exist** 



This document is intended to be an organizational tool only. It does not contain or intend to replace professional legal advice. Please consult with a lawyer or estate planning professional, as appropriate, regarding your individual estate planning needs.

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