

Tea Elle C Garden Café

Thank you for choosing Tea Elle C's for your special event!

***Please fill out this form and email it to us prior to your special event!*

teaellecgardens@gmail.com



Victorian Tea Party Agreement

Date of the Party: _____ *Occasion* _____ *Time* _____ - _____
Your Name _____ *Phone number* _____
Number of Adult Guests _____ *Children under 10* _____
Gluten free Adult Guests (add \$5) ____/____ *Vegan Adult Guests/Kids* ____/____
Salads added (\$3) Yes/No
Extra hour added (\$165/hr) Yes/No

What does your Victorian tea party include?

Tea Elle C's Victorian tea parties, priced at \$43 per guest, are complemented with: Fancy Tea Cups and Plates, Linens, Three-tiered Stands with Ribbons, Fresh Flowers

What's on the menu?

First Layer of Your Three-Tiered Stands: Finger Sandwiches. Your guests will enjoy four selections of our seasonal delicious finger sandwiches.

***Please choose four from the following:*

*Curry chicken,
Cucumber herbed cream cheese,
Turkey cream cheese and basil,
Ham and cheese,
Tuna salad or Spicy tuna,
Egg salad,
PBJ or Nutella
Turkey Jack and mayo,
Salmon cream cheese and cucumber (add \$2.50 each two)*

Vegan options available upon request

Gluten free options available (add \$5/person) * please specify on first page

Second Layer of Your Three-Tiered Stand: an assortment of freshly baked Scones. Scones for your party will be selected by Tea Elle C's service members; flavors vary depending on season. Scones include homemade clotted cream and jam.

Third Layer of Your Three-Tiered Stands: Delicious Assorted Desserts.

*Choosing Tea: Your tea party includes the choice of **two** teas.*

Multiple teapots will be set along your table for all your guests to enjoy two perfectly steeped teas that you have chosen:

Our list of teas is available on our website at www.theteagardens.com

Teas we recommend:

*English Breakfast Paris Black Tea Strawberry Kiwi Midnight Green
Vanilla Earl Grey Coconut Cocoa Vanilla Rooibos White Peach*

***Please choose two of the above or*

If other Teas are preferred, please list them here:

1) _____ 2) _____

Our Rules and Regulations: Please Read Carefully

- 1. No outside food except for cakes (\$20 fee)*
- 2. Confetti, glitter, and other messy decorations are NOT allowed*
- 3. Victorian Tea Parties must be reserved by returning agreement at least 48 hours ahead*
 - 4. A credit card on hold is REQUIRED when your reservation is taken*
- 5. Parties have a two-hour limit. Add an hour: \$165 (private room with a minimum of 30 guests)*
 - 6. We do not permit obscene, adult, or stand-up games*
 - 7. We do not permit adult gifts and décor*
- 8. FINAL HEADCOUNT must be confirmed 48 hours prior*

(This is a crucial understanding between Tea Elle C and you, our Victorian Tea Party host/ess, in consideration that the final headcount is what you will be charged for regardless of the number of guests in attendance. If more attend, additional charges will apply). Example: Tea Elle C has a confirmed headcount of ten guests given by you 48 hours prior to your event. If two guests are not able to attend and your event consists of eight guests, we will need to charge you for a total of ten guests that were expected.

18% gratuity will be added to the bill.

***Please sign here confirming this understanding: _____*

Print your name here: _____ Date: _____

*Card Number, Exp date _____, ____/____
CVV _____, Zip _____*

Adding Finishing Touches to Your Tea Party: Miscellaneous/Questions

Seating: One Long Table vs. Separate Tables

Our party room, located at the back of our restaurant, can hold up to 50 people. We will arrange the tables how we feel it is more comfortable and in respect of other guests.

Are children also priced at \$43?

Any child 10 years of age and older occupies a seat will be charged the full Victorian tea party price of \$43 Children under 10 will be charged \$30.00.

What Other Items Can I Add To My Party To Make It Unforgettable?

Add individual salads for each guest: \$3 each.

For additional Finger Sandwiches, Scones, etc., please speak to the manager.

Who Can I Contact About Details Regarding My Tea Party?

A Party Manager will help you with all questions and concerns about your special event.

Please email us to: teaellecgardens@gmail.com

Your Victorian Tea Party Information



agree to all terms and conditions stated in this agreement.

X _____ *Date* _____