

MASON COUNTY FIRE DISTRICT 6

BOARD OF FIRE COMMISSIONERS' SPECIAL BUSINESS MEETING MINUTES

6-12-2023

1.0 CALL TO ORDER

- Called to order at 10:00 a.m. by Commissioner Troy Woodard.
- Roll call: Commissioner Troy Woodard, Commissioner Mike Sheetz, Commissioner Edie Reclusado present.
- Chair Woodard led the Pledge of Allegiance.

2.0 AGENDA

- ADDITIONS, DELETIONS, SUSPENSIONS:
- ADOPTION:
Commissioner Sheetz motioned to adopt the agenda as presented.
Commissioner Reclusado 2nd
Discussion/Vote: All in favor; motion passes.

3.0 EXECUTIVE SESSION:

- No business.

4.0 CONSENT AGENDA

- MINUTES: MAY 16, 2023, BUSINESS MEETING.
- VOUCHERS: 7717 – 7749 = \$70,960.14
- ADOPTION OF TREASURERS REPORT.

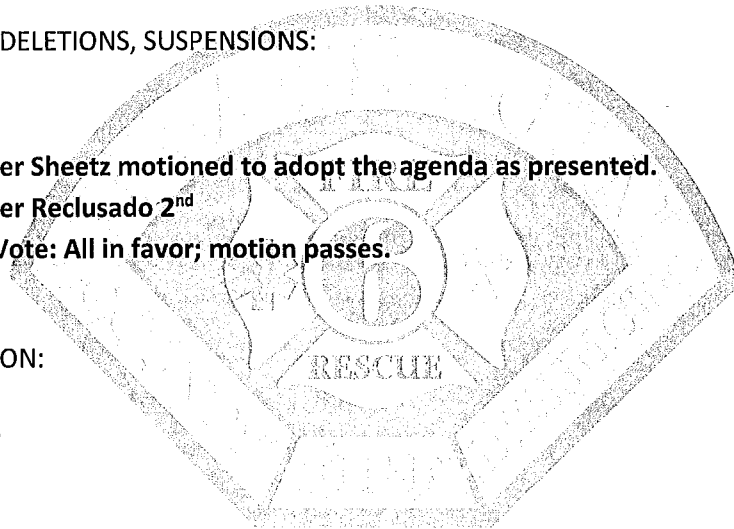
MOTION: Commissioner Sheetz motioned to approve the consent agenda as presented.

Commissioner Reclusado 2ND

Discussion/Vote: All in favor; motion passes

5.0 WORKSHOP

- Strategic Plan Review: Chief Volk presented the board with the draft strategic plan documents for review. The board discussed the draft documents.



- SOP 1-21 Social Media SOP: Staff presented SOP 1-21 for review. The board and staff discussed the SOP.
- SOP 1-22 Authorized Food Purchases: Staff presented SOP 1-22 for review. The board and staff discussed the SOP.
- SOP 1-23 Procurement of Public Works SOP: Staff presented SOP 1-23 for review. The board and staff discussed the SOP.
- SOP 1-24 General Purchasing SOP: Staff presented SOP 1-24 for review. The board and staff discussed the SOP.

6.0 MEETING BUSINESS

- SOP 1-20 Chain of Command: Staff presented SOP 1-20 for board action. The board and staff discussed the SOP.

MOTION: Commissioner Sheetz motioned to adopt SOP 1-20 version 2 as presented.

Commissioner Reclusado 2nd

Discussion/Vote: All in favor; motion passes

- SOP 1-22 Authorized Food Purchases: Staff presented SOP 1-22 for board action. The board and staff discussed the SOP.

MOTION: Commissioner Reclusado motioned to adopt SOP 1-22 version 2 as presented.

Commissioner Sheetz 2nd

Discussion/Vote: All in favor; motion passes

- June 20, 2023, business meeting canceled: The board communicated that the June 20, 2023 business meeting is cancelled.

7.0 PUBLIC COMMENT

- No public comment.

8.0 ADJOURN

- Commissioner Reclusado motioned to adjourn the meeting at 10:12 a.m.
Commissioner Sheetz 2nd
Discussion, Vote: All in favor/Motion passes.

X Troy Woodard

Troy Woodard
Fire Commissioner

