

MASON COUNTY FIRE DISTRICT 6

BOARD OF FIRE COMMISSIONERS' BUSINESS MEETING MINUTES

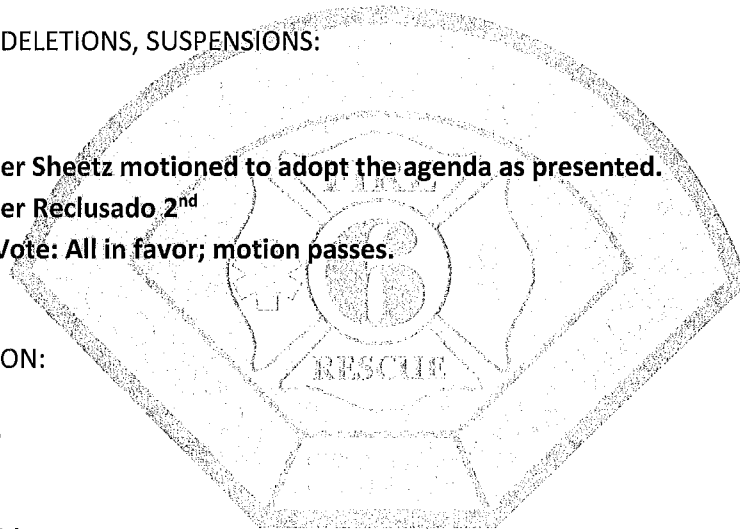
7-18-2023

1.0 CALL TO ORDER

- Called to order at 10:00 a.m. by Commissioner Troy Woodard.
- Roll call: Commissioner Troy Woodard, Commissioner Mike Sheetz, Commissioner Edie Reclusado present.
- Chair Woodard led the Pledge of Allegiance.

2.0 AGENDA

- ADDITIONS, DELETIONS, SUSPENSIONS:
- ADOPTION:
Commissioner Sheetz motioned to adopt the agenda as presented.
Commissioner Reclusado 2nd
Discussion/Vote: All in favor; motion passes.



3.0 EXECUTIVE SESSION:

- No business.

4.0 CONSENT AGENDA

- MINUTES: JUNE 12, 2023, BUSINESS MEETING.
- VOUCHERS: 7750 – 7786 = \$108,493.40
- ADOPTION OF TREASURERS REPORT.

MOTION: Commissioner Sheetz motioned to approve the consent agenda as presented.
Commissioner Reclusado 2ND
Discussion/Vote: All in favor; motion passes

5.0 WORKSHOP

- Strategic Plan Review: The board and Chief Volk discussed the process to develop goals for the plan. Chief Volk hopes to have the first draft to the board in August.

- SOP 1-21 Social Media SOP: Staff presented SOP 1-21 for review. The board and staff discussed the SOP.
- SOP 1-23 Procurement of Public Works SOP: Staff presented SOP 1-23 for review. The board and staff discussed the SOP.
- SOP 1-24 General Purchasing SOP: Staff presented SOP 1-24 for review. The board and staff discussed the SOP.
- SOP 1-25 Whistle Blower Protection SOP: Staff presented SOP 1-25 for review. The board and staff discussed the SOP.

6.0 MEETING BUSINESS

- Brittig Vs. MCFD6 Update: The board and staff discussed the final arguments made to the Division II Appellate Court.
- SOP 1-17 Protected Health Information: Staff presented SOP 1-17 for board action. The board and staff discussed the SOP.

MOTION: Commissioner Sheetz motioned to adopt SOP 1-17 version 2 as presented.

Commissioner Reclusado 2nd

Discussion/Vote: All in favor; motion passes

- 2022 BVFF Pension Validation: Staff reported to the board a revised roster for the 2022 BVFF Pension. Staff requests the board validate the updated roster.

MOTION: Commissioner Reclusado motioned to validate the 2022 BVFF pension roster as presented. Commissioner Sheetz 2nd

Discussion/Vote: All in favor; motion passes

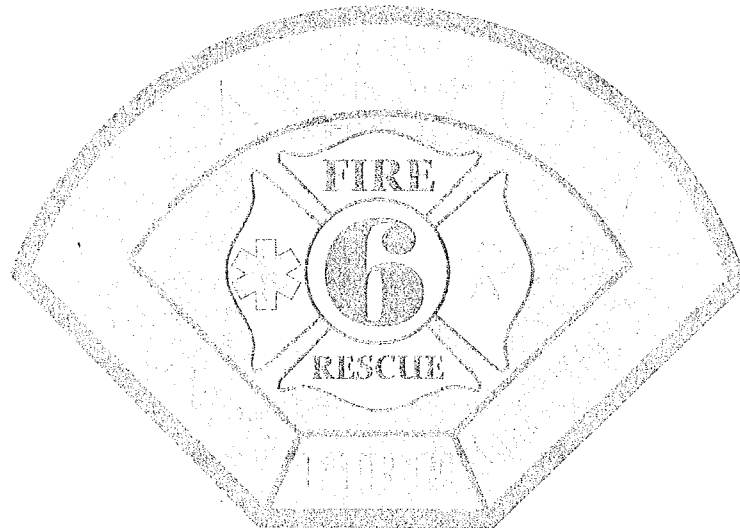
- Wildland Fire Preparation Classes Complete: The board and staff discussed the two classes held on wildland fire preparation conducted for the citizens of Union.
- Summer Newsletter: The board and staff discussed the summer newsletter. Directing traffic to the district webpage is the goal of the summer newsletter.
- Community Night Preparation: Staff updated the board on the preparation for the August 2nd community night.

7.0 PUBLIC COMMENT

- Greg Stairs.

8.0 ADJOURN

- **Commissioner Sheetz motioned to adjourn the meeting at 10:47 a.m.**
Commissioner Reclusado 2nd
Discussion, Vote: All in favor/Motion passes.



X 
Troy Woodard
Fire Commissioner