

MASON COUNTY FIRE DISTRICT 6

BOARD OF FIRE COMMISSIONERS' BUSINESS MEETING MINUTES

9-19-2023

1.0 CALL TO ORDER

- Called to order at 10:00 a.m. by Commissioner Troy Woodard.
- Roll call: Commissioner Troy Woodard, Commissioner Mike Sheetz, Commissioner Edie Reclusado present.
- Chair Woodard led the Pledge of Allegiance.

2.0 AGENDA

- ADDITIONS, DELETIONS, SUSPENSIONS: **Commissioner Sheetz motioned to add School Bond meeting request to the agenda. Woodard 2<sup>nd</sup>**  
**Discussion, Vote: Sheetz Yes, Woodard Yes, Reclusado Abstain.**
- ADOPTION:  
**Commissioner Sheetz motioned to adopt the agenda with the addition.**  
**Commissioner Woodard 2<sup>nd</sup>**  
**Discussion/Vote: All in favor; motion passes.**

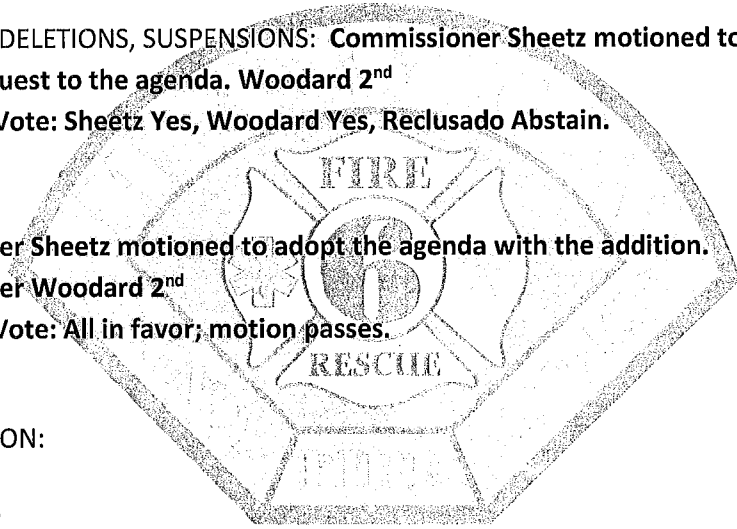
3.0 EXECUTIVE SESSION:

- No business.

4.0 CONSENT AGENDA

- MINUTES: AUGUST 19, 2023, BUSINESS MEETING.
- VOUCHERS: 7828 – 7857 = \$81,117.53
- ADOPTION OF TREASURER'S REPORT.

**MOTION: Commissioner Sheetz motioned to approve the consent agenda as presented.**  
**Commissioner Reclusado 2<sup>ND</sup>**  
**Discussion/Vote: All in favor; motion passes**



## 5.0 WORKSHOP

- Strategic Plan Review: The board and staff discussed the final draft of the strategic plan.
- SOP 1-21 Social Media Policy Review: The board and staff discussed the final draft of SOP 1-21.
- SOP 1-23 Procurement of Goods and Services: The board and staff discussed the final draft of SOP 1-23.
- SOP 1-25 Whistle Blower Protection Review: The board and staff discussed the final draft of SOP 1-25.
- Fire Chief Evaluation Process: The board discussed the process that will be used to evaluate the 2023 performance of the fire chief.

## 6.0 MEETING BUSINESS

- Brittig Vs. MCFD6 Update: The board and staff discussed the ruling made to the Division II Appellate Court and the possibility of a supreme court appeal.
- Strategic Plan: The board discussed the plan.

**Commissioner Sheetz motioned to adopt the 2023 Strategic Plan update.**

**Commissioner Reclusado 2<sup>nd</sup>**

**Discussion, Vote: All in favor/Motion passes**

- SOP 1-21 Social Media Policy Review: The board and staff discussed the final draft of SOP 1-21.

**Commissioner Sheetz motioned to adopt SOP 1-21 revision 2 as presented.**

**Commissioner Reclusado 2<sup>nd</sup>**

**Discussion, Vote: All in favor/Motion passes**

- SOP 1-23 Procurement of Goods and Services: The board and staff discussed the final draft of SOP 1-23.

**Commissioner Sheetz motioned to adopt SOP 1-23 revision 2 as presented.**

**Commissioner Reclusado 2<sup>nd</sup>**

**Discussion, Vote: All in favor/Motion passes**

- SOP 1-25 Whistle Blower Protection Review: The board and staff discussed the final draft of SOP 1-25.

**Commissioner Sheetz motioned to adopt SOP 1-25 revision 2 as presented.**

**Commissioner Reclusado 2nd**

**Discussion, Vote: All in favor/Motion passes**

- Fire Prevention Week: Staff reported that Fire Prevention week is October 8- 14. Staff will be conducting fire prevention activities in the Robin Hood Village community on October 12<sup>th</sup>.
- Community Night Report: Staff and the board discussed the successful community night event. MCFD 6 hosted approximately 225 people and Chief Volk thanked everyone involved for the great event.
- 2024 Budget Process: The board and staff discussed the 2024 budget process. Chief Volk presented a preliminary budget to the fire commissioners. The budget public hearing will be held in November.

#### 7.0 PUBLIC COMMENT

- No public comment.

#### 8.0 ADJOURN

- **Commissioner Sheetz motioned to adjourn the meeting at 10:52 a.m.**  
**Commissioner Reclusado 2<sup>nd</sup>**  
**Discussion, Vote: All in favor/Motion passes.**

**X**

Troy Woodard  
Fire Commissioner

