

2022-2023 Pinnacle Peak Prep PTO Mini-Grant Application

Date of Request _____

Teacher Names(s) _____ Grade/Class _____

Name of Activity: _____ Activity Date: _____

Number of students benefited: _____ Grant Amt Requested: _____

Project Description: _____

Please attach supporting documentation of the costs associated with this mini-grant.
Once complete, please give your application and supporting documentation to Cathy Negrete.

Approval Step #1 - Submission to Dr. Aaron Freed:

This mini-grant is approved as an appropriate use of PTO funds which will benefit the students/school.

This mini-grant is denied for the following reasons: _____

Approval Step #2 - PTO Executive Board:

This mini-grant is approved and the funds are available for use.

This mini-grant is denied for the following reasons: _____

NOTE: Mini-grants will be not be reimbursed if funding is not first approved by Dr Freed and the PTO. The funds must be spent/reimbursed in the same school year that the grant was approved.

I understand that if I spend any money prior to PTO approval that I will not be reimbursed for those costs, and that the funds must be reimbursed in the same school year, preferably in the same quarter, that the grant was approved.

Applicant's Signature

For office use:

Date of reimbursement: _____ Check #: _____ Amt: _____