



Pinnacle Peak Preparatory School PTO
Classroom Funds Check Request
(Room Parents use only)

Name: _____ Date: _____

Email: _____

Teacher: _____ Grade: _____

Payable to: _____ Amount: _____

Classroom Funds	Amount	Explanation/Comments
(Parties or Activities)	\$	
Other	\$	
TOTAL	\$	

Room Parent Signature: _____ Date: _____

Teacher Signature: _____ Date: _____

Receipts and signatures are required for payments or reimbursement. Payment can not be processed without both signatures. Please attach receipts.

Double Check: Is this a Core Knowledge Event? Should I be submitting to Tanja Buhay and use Grade Level Core Knowledge Funds?

Questions? Jen Lickteig, Room Parent Coordinator
jennifer@lickteig.net



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