

Date

To: Service Organization (Lions, Eagles, Moose, Rotary, etc.)

From: Parent

Re: Requesting help to send child to summer camp

To whom it may concern:

My name is (Mary Smith). My child, who has a special need, has the opportunity to attend Elks Camp Grassick this summer, but due to other financial obligations and medical expenses, I am not able to pay the nominal camp fee. Therefore, I am requesting any financial assistance I could receive from your organization to send my child to this summer camp.

Elks Camp Grassick is a residential summer camp located in south central North Dakota and is operated to serve children and adults with various disabilities and special needs. Although the camp fee is very nominal: \$700 for a three-week session, \$500 for a two-week session, and \$300 for a one-week companion camp, my resources just don't allow me to be able to send my child to camp on my own. Therefore, I am requesting a scholarship of (\$700) from your (charitable/service) organization to assist me in sending my child to camp this year. This letter is not easy for me to write and I wish my financial situation was different, but I know that my child would benefit so much by attending the (three) week session at Elks Camp Grassick this summer. Won't you please help me make this possible by affording my child a scholarship to receive the services she needs.

I would appreciate any monetary donations you can give us to give my child a chance to go to camp this summer. Thank you very much for giving my request some consideration. Here is my home address and telephone number (#####). I hope to hear from you soon.

Sincerely,