

Greyhawk Property Management Calendar

January	February	March	April	May	June
	Elevator Inspection	Holiday Lights Off	Garage service	Water Softener inspection	Irrigation On
	Quarterly Board Meeting		Plumbing check (all units)	Quarterly Board Meeting	
			Heat Tape Off		
			Deck Heat Off		

Greyhawk Property Management Calendar

July	August	September	October	November	December
Elevator Inspection	Quarterly Board Meeting	Plumbing check (all units)	Irrigation Off	Annual HOA Meeting (Nov/Dec)	
			Fire Suppression Inspection	Quarterly Board Meeting	
			Heat Tape On	Fire Extinguisher Inspections	
			Deck Heat On	Garage Service and Code Change	
				Boiler Inspection	
				Holiday Lights On	