

Wilson County Emergency Service District #2

Regular Meeting Minutes								
Minutes #	Date	Start Time – Adjourn Time				Location		
RM 23-02	7-Nov-22	7:18 p.m. - 7:52 p.m.				ESD #2 Fire/EMS Station, 11382 FM 775, Floresville, TX 78114		
Meeting called by		Board of Commissioners, Wilson County ESD #2						
Board of Commissioners		Present	Absent	Participants		Subject Matter		
President	Mr. Tim Wilson (CW)	X		Adam Marconi		Chief		
Vice President	Mr. Rudy Cantu (CC)	X		Louis T. Rosenberg		Attorney		
Secretary	Ms. Felita Rodriguez (CR)	X						
Treasurer	Mr. Michael Barrett (CB)	X						
Asst. Treasurer	Ms. Kelly Hawkins (CH)		X					
Agenda Topic:								
#1	Call to Order and Establish Quorum.							
Discussion	Commissioner Wilson called meeting to Order – Quorum established at 6:33 pm							
Motion:	Informational.							
Motion By:	CW	CC	CR	CB	CH	VOTE	YES	NO
2nd By:	CW	CC	CR	CB	CH		0	0
#2	Pledge of Allegiance.							
Discussion	None.							
Motion:	Informational.							
Motion By:	CW	CC	CR	CB	CH	VOTE	YES	NO
2nd By:	CW	CC	CR	CB	CH		0	0
#3	Citizens' Comments							
Discussion	None.							
Motion:	Informational.							
Motion By:	CW	CC	CR	CB	CH	VOTE	YES	NO
2nd By:	CW	CC	CR	CB	CH		0	0
#4	Review, discuss, and approval of the October 2022 Regular Meeting Minutes.							
Discussion	The regular meeting minutes approved as submitted.							
Motion: Approved.								
Motion By:	CW	CC	CR	CB	CH	VOTE	YES	NO
2nd By:	CW	CC	CR	CB	CH		4	0

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#5	Review, discuss, and approval of the October 2022 Treasurer's Report.							
Discussion	The treasurer's report is approved as submitted							
Motion: Approved.								
Motion By:	CW	CC	CR	CB	CH	VOTE	YES	NO
2nd By:	CW	CC	CR	CB	CH		4	0
#6	Review, discuss, and approval of the October 2022 Attorney's fee.							
Discussion	Board approved the attorney fee of \$ for October 2022.							
Motion: Approved.								
Motion By:	CW	CC	CR	CB	CH	VOTE	YES	NO
2nd By:	CW	CC	CR	CB	CH		4	0
#7	Review and discuss the October 2022 Command Reports.							
Discussion								
Motion: Informational.								
Motion By:	CW	CC	CR	CH	MB	VOTE	YES	NO
2nd By:	CW	CC	CR	CH	MB		0	0
#8	Review, discuss, and approval on financial accounting policies from Attorney Lou Rosenberg.							
Discussion	Recommendation to create purchasing policies and procedures to allow Chief Marconi to make operational purchases. Maximums should be put in place to establish controls to minimize financial risk. Attorney will create a draft for review at next meeting.							
Motion: Tabled.								
Motion By:	CW	CC	CR	CB	CH	VOTE	YES	NO
2nd By:	CW	CC	CR	CB	CH		4	0
#9	Discuss and train members how to use and operate google drive.							
Discussion								
Motion: Tabled.								
Motion By:	CW	CC	CR	CB	CH	VOTE	YES	NO
2nd By:	CW	CC	CR	CB	CH		0	0
#10	Review, discuss, and approval of Board attendance of the SAFE-D 23rd Annual Conference, February 2-4, 2023.							

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Discussion	Board approved to send Commissioner Cantu, Commissioner Barrett and Commissioner Rodriguez to the SAFE-D 23rd Annual Conference February 2-4, 2023.							
Motion: Approved.								
Motion By:	CW	CC	CR	CB	CH	VOTE	YES	NO
2nd By:	CW	CC	CR	CB	CH		4	0
#11	Informational: The next scheduled WCESD #2 Board Regular Meeting is November 14, 2022 at 6:30 p.m.							
Discussion	Board scheduled the next WCESD #2 Board Regular Meeting on December 12, 2022 at 6:00 p.m.							
Motion: Informational.								
Motion By:	CW	CC	CR	CB	CH	VOTE	YES	NO
2nd By:	CW	CC	CR	CB	CH		0	0
#12	Adjourn.							
Discussion	Commissioner Wilson stated that there was no additional business, the meeting was adjourned at 7:52 p.m.							
Motion: Informational.								
Motion By:	CW	CC	CR	CB	CH	VOTE	YES	NO
2nd By:	CW	CC	CR	CB	CH		0	0

See Attached Public Attendee List.