

Wilson County Emergency Service District #2

Regular Meeting Minutes								
Minutes #	Date	Start Time – Adjourn Time				Location		
RM 23-01	17-Oct-22	7:18 p.m. - 7:52 p.m.				ESD #2 Fire/EMS Station, 11382 FM 775, Floresville, TX 78114		
Meeting called by		Board of Commissioners, Wilson County ESD #2						
Board of Commissioners		Present	Absent	Participants		Subject Matter		
President	Mr. Tim Wilson (CW)	X		Adam Marconi		Chief		
Vice President	Mr. Rudy Cantu (CC)	X		Louis T. Rosenberg		Attorney		
Secretary	Ms. Felita Rodriguez (CR)	X						
Treasurer	Mr. Michael Barrett (CB)	X						
Asst. Treasurer	Ms. Kelly Hawkins (CH)	X						
Agenda Topic:								
#1	Call to Order and Establish Quorum.							
Discussion	Commissioner Wilson called meeting to Order – Quorum established at 7:18 p.m.							
Motion:	Informational.							
Motion By:	CW	CC	CR	CB	CH	VOTE	YES	NO
2nd By:	CW	CC	CR	CB	CH		0	0
#2	Pledge of Allegiance.							
Discussion	None.							
Motion:	Informational.							
Motion By:	CW	CC	CR	CB	CH	VOTE	YES	NO
2nd By:	CW	CC	CR	CB	CH		0	0
#3	Citizens' Comments							
Discussion	None.							
Motion:	Informational.							
Motion By:	CW	CC	CR	CB	CH	VOTE	YES	NO
2nd By:	CW	CC	CR	CB	CH		0	0
#4	Review, discuss, and approval of the September 2022 Public Hearing and Regular Meeting Minutes.							
Discussion	The regular meeting minutes approved as submitted for September 19, 2022.							
Motion: Approved.								
Motion By:	CW	CC	CR	CB	CH	VOTE	YES	NO
2nd By:	CW	CC	CR	CB	CH		5	0

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#5	Review, discuss, and approval of the September Treasurer's Report.							
Discussion	The treasurer's report is approved as submitted for September 19, 2022.							
Motion: Approved.								
Motion By:	CW	CC	CR	CB	CH	VOTE	YES	NO
2nd By:	CW	CC	CR	CB	CH		5	0
#6	Review, discuss, and approval of the September 2022 Attorney's fee.							
Discussion	Board approved the attorney fee of \$10,235.00 for August and September 2022.							
Motion: Approved.								
Motion By:	CW	CC	CR	CB	CH	VOTE	YES	NO
2nd By:	CW	CC	CR	CB	CH		5	0
#7	Review and discuss the September 2022 Command Reports.							
Discussion								
Motion: Informational.								
Motion By:	CW	CC	CR	CH	MB	VOTE	YES	NO
2nd By:	CW	CC	CR	CH	MB		0	0
#8	Review, discuss, and approval on accounting policies.							
Discussion	Recommendation to create purchasing policies and procedures to allow Chief Marconi to make operational purchases. Maximums should be put in place to establish controls to minimize financial risk. Attorney will create a draft for review at next meeting.							
Motion: Tabled.								
Motion By:	CW	CC	CR	CB	CH	VOTE	YES	NO
2nd By:	CW	CC	CR	CB	CH		5	0
#9	Review, discuss and approval on Armstrong, Vaughan & Associates, P.C. as the Certified Public Accountants.							
Discussion	Board approved the audits for 2021/2022 fiscal year from Armstrong, Vaughan & Associates, P.C. and as the Certified Public Accountants.							
Motion: Approved.								
Motion By:	CW	CC	CR	CB	CH	VOTE	YES	NO
2nd By:	CW	CC	CR	CB	CH		5	0
#10	Review, discuss and approval to allow Chief Marconi's view only access to online banking with FCNB debit account.							

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Discussion	Board approved to allow Chief Marconi view only access to online banking with FCNB debit account only, to minimize financial risk.							
Motion: Approved.								
Motion By:	CW	CC	CR	CB	CH	VOTE	YES	NO
2nd By:	CW	CC	CR	CB	CH		5	0
#11	Informational: The next scheduled WCESD #2 Board Regular Meeting is November 14, 2022 at 6:30 p.m.							
Discussion	Board scheduled the next WCESD #2 Board Regular Meeting on November 7, 2022 at 6:30 p.m.							
Motion: Informational.								
Motion By:	CW	CC	CR	CB	CH	VOTE	YES	NO
2nd By:	CW	CC	CR	CB	CH		0	0
#12	Adjourn.							
Discussion	Commissioner Wilson stated that there was no additional business, the meeting was adjourned at 7:52 p.m.							
Motion: Informational.								
Motion By:	CW	CC	CR	CB	CH	VOTE	YES	NO
2nd By:	CW	CC	CR	CB	CH		0	0

See Attached Public Attendee List.