

## Boundary County Bike and Pedestrian Trail Committee, Inc. (9B Trails)

Meeting Minutes (Unofficial until approved): Regular Meeting

Jan. 7, 2021 12:00 pm @ Mugsy's (+Zoom option)

### Agenda:

- Welcome / Guests ● Establish Quorum ● 11/5/20 Minutes ● Treasurer's Report, Finance Committee
- New Business: *Sec.16, Trail 203 – Mountain Bike Plate Fund / RTP Grant*  
*SnowDog modifications report : Plowing parking area(s)*
- Ongoing Activities, Action Items & Projects: Winter grooming, EF parking update, kiosk & signs, Equipment oversight, maintenance, requisition list, Development & Maintenance Committee
- Unfinished Business: Volunteer Coord & Community Outreach Committees, IFOA  
Marking & Publicity Committee  
Land & Equipment Acquisition & Planning Report, Riverside Park, Mudslide, River Dike Trail
- Next Meeting ● Adjourn

### Board Members:

**Present:** Tess Rae, Rob Beck, Larry Davidson, Scott Bourassa, Olivia Drake **Absent:** 0

**Quorum?** Yes **Ex-Officio:** Absent: Dennis Weed

**Attending:** Leon Stanley **Attending remotely:** Bob Blanford, Kirk David

Returning guests were welcomed and acknowledged. No new items were added to the agenda.

A quorum was established and the meeting was called to order by President Tess Rae at approximately 12:10 pm. MOTION to approve the minutes from 11/5/20 (Rob – Larry 2<sup>nd</sup>) approved unanimously.

Treasurer's Report: Current report is being finalized and will be updated for the next meeting. The summarized total balance is \$31k with \$16k of that being earmarked for Riverside Park.

### Finance Committee:

The \$13k Innovia grant is nearing closure, and the remaining funds from the Equinox grant is slated to go towards paid trail construction and direct trail-building costs.

### New business:

Mountain Bike Plate Fund / RTP Grants: Tess is working working on a grant application for the Mountain Bike Plate fund, along with an RTP grant. This funding would be primarily for paid trail work to complete 3 miles on Section 16 trails 203 and 204. When combined with existing funding from Equinox, 3.4 miles would be able to be completed. Public comment was opened for questions and discussion regarding the grant applications.

SnowDog modifications / report: Larry summarized the modifications which he and Logr Logr worked on during the summer. After a test-run, it was decided that the snowdog was not perfected and that more modifications would increase drivability. . The original snowdog was purchased for about \$4200, with around \$300 of first-run modifications. Another \$300 of mods would leave about \$185 from the original estimated cost which could be put towards spare parts such as a belt. Scott has been working with Joe Stockdale, who agreed to complete some additional work. Part of the work has been completed based on a verbal agreement. MOTION to approve another \$300 of modifications to the snowdog (Olivia – Rob 2<sup>nd</sup>) approved unanimously, on the condition that there is a written agreement detailing the modifications and proposed cost. **Action Item:** Scott to obtain written proposal and proceed with modifications.

Plowing Section 16 parking area: Olivia is working with Road and Bridge to see if the existing permitting allows for the County to plow the parking area. If the County approves, the parking area would be plowed on an as-needed basis, only after all regular road routes have been cleared.

Ongoing Activities, Action Items & Projects: Development & Maintenance Committee Report

Olivia noted that gravel has been placed on the EF parking area which was previously graded. The dips have been levelled out and there is a more gradual grade. The majority of the hillside drainage which previously ran through the middle of the parking area should now be intercepted and routed along the edge, with additional stormwater sheeting on the surface and across the access road, similar to preexisting conditions. There is no current plan to keep the EF parking area open during the snow season, but the trails remain open.

Equipment maintenance: Scott has been keeping the excavator greased on a regular basis and will check into a seasonal maintenance program. **(Action Item)**

Scott requested a purchase of two Silky handsaws at \$60-\$70 each, which can be carried in backpacks for during-ride trail maintenance. The purchase was approved with the condition that Scott email the details.

Winter grooming plans: SnowDog operation and grooming schedules were discussed. Scott has groomed both loops of the Section 16 singletrack a couple of times, and Olivia tested out the narrow drag on the roads for skiing. Olivia noted that a snowmobile would likely be needed to pull a wider drag for the ski trails (roads).

**Action Item:** Try out the drag extensions and see if there is a quick-hookup and release option.

**Action Item:** Olivia will set up a text-messaging notification system for those interested in assisting with the grooming program.


**Action Item:** Scott will set up a text-messaging notification system for those interested in assisting with emergency or individual trail maintenance activities.

Scott Rulander may be available in March-April. **Action Item:** Tess will contact Scott to schedule spring trail work for 9BT before he is booked up.

Unfinished Business: Community Outreach, Marking & Publicity, Land Acquisition Committee Reports  
Kirk David with IFOA would like to schedule a field trip to EF with Lee Andrews and 9BT reps to plan the educational signage. **(Action Item)**

Trail Counters: Rob presented additional research on trail-counting systems and recommends the TRAFx system. With a 15% discount for non-profits, the initial cost would be under \$2000 for a five-year plan which includes 3 counters, with additional counters at \$459 each. Questions for additional research: What is the subscription cost after the first five years? Can the data be exported, and does the subscription include in-depth analysis?

The next meeting is scheduled for 2/4/21, 12:00 pm @ Mugsy's  
Meeting adjourned at approximately 2:00 pm.

  
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By Secretary, Olivia Drake

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Chairman, Tess Rae  
(Vice Chair, Rob Beck)

## Boundary County Bike and Pedestrian Trail Committee, Inc. (9B Trails)

Meeting Minutes (Unofficial until approved): Regular Meeting

Feb. 4, 2021, 12:00 pm @ Mugsy's (w/ zoom option)

### Agenda:

- Welcome / Guests ● Establish Quorum ● 1/7/21 Minutes ● Treasurer's Report, Finance Committee
- New Business: *Fatty Flurry event update*
- Ongoing Activities, Action Items & Projects: Sec. 16, EF, Riverside Park, Development & Maintenance Committee
- Unfinished Business: Volunteer Coord & Community Outreach Committees  
Marketing & Publicity Committee Land & Equipment Acquisition & Planning Report

### Board Members:

**Present:** Tess Rae, Rob Beck, Scott Bourassa, Olivia Drake (by zoom) **Absent:** Larry Davidson

**Quorum?** Yes

Ex-Officio: Absent: Dennis Weed

**Attending:** Carl & Cris Hunter, Leon Stanley, Kirk David (IFOA), Lee Andrews (IFM), Carl Kerttu, Tim Bertling, Bob Blanford (by zoom)

Returning guests were welcomed and acknowledged. No new items were added to the agenda.

A quorum was established and the meeting was called to order by President Tess Rae at 12:09 pm.

MOTION to approve the minutes from 1/7/21 (Rob– Scott 2<sup>nd</sup>) approved by those present.

Treasurer's Report: Reviewed as previously emailed with a reconciled balance of \$31862. The general fund balance is \$2104. Existing funds earmarked for Riverside Park are \$16463, Enchanted Forest \$6586, and Section 16 \$6709

Finance Committee: Tess submitted 60 pages of grant apps last week. (Whew, go Tess!) This would hopefully fund the rest of the Section 16 build. There are some others she is looking into for smaller projects. Friends of 9B Trails donations website donations are up.

New business: Greasy Fingers put on their annual Fatty Flurry fat bike event last weekend at Section 16 and had a good turn-out.

### Ongoing Activities, Action Items & Projects: *Development & Maintenance Committee Report*

Scott reviewed the winter grooming situation and discussed some winter trail etiquette and possible signage. Olivia had worked up a couple temporary signs for this winter, as there has been heavy foot traffic on the ski trails. **Action Item:** trail etiquette education plan.

Carl K. presented some material examples for EF directional signage, along with a couple finished wooden signs. Olivia noted that the one-sided signs will be primarily viewable from only one direction, it will be similar to USFS signs where you just reorient yourself to see the signs on the way back if needed. Scott mentioned adding some parking arrows. **Action Item:** Olivia will map out a signage plan for location & number of signs to be presented at the next meeting with estimated costs.

Kirk and Lee walked some of the EF property to gather information on forestry educational signage. Kirk reviewed some initial plans, features, and noted how well the trails have been built (although slick at this time of year). A couple locations would also be good for benches. One large sign needs to be about the Farnsworth


family history and legacy. Lee talked about how to work together during timber harvest to reduce trail damage and user conflicts. **Action Item:** Carl K. will work with Kirk on proposals for the post/base construction and sign faces. **Action Item:** Olivia will email Lee the GIS files.

There was some discussion of the couple instances of user conflict during hunting season. Lee agreed that the intent is to keep the property open to multi-use with restrictions on the singletrack. Increased signage and trail etiquette education could help prevent conflicts.

We are still waiting on word for the Riverside Park RTP grant.

Unfinished Business: *Community Outreach, Marking & Publicity, Land Acquisition Committee Reports*  
No additional items were discussed.

The next meeting is scheduled for **3/11/21**, 12:00 pm @ Mugsy's  
Meeting adjourned at 1:24 pm.

  
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By Secretary, Olivia Drake

  
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Chairman, Tess Rae  
(Vice Chair, Rob Beck)

Action Items from last meeting minutes – please report if/when completed:

**Action Item:** Scott to obtain written proposal and proceed with modifications. (snow dog)

**Action Item:** Try out the drag extensions and see if there is a quick-hookup and release option.

**Action Item:** Scott will set up a text-messaging notification system for those interested in assisting with emergency or individual trail maintenance activities

**(Action Item)** Seasonal equipment maintenance program.

**Complete/ongoing:** Olivia will set up a text-messaging notification system for those interested in assisting with the grooming program.

**Complete/ongoing:** Tess will contact Scott to schedule spring trail work for 9BT before he is booked up.

**Complete/ongoing:** Kirk David with IFOA would like to schedule a field trip to EF with Lee Andrews and 9BT reps to plan the educational signage.

## Boundary County Bike and Pedestrian Trail Committee, Inc. (9B Trails)

Meeting Minutes (Unofficial until approved): Regular Meeting

March 11, 2021, 12:00 pm @ Mugsy's

### Agenda:

- Welcome / Guests ● Establish Quorum ● 2/4/21 Minutes ● Treasurer's Report, Finance Committee
- New Business: *Board of Directors (one term) and Officer elections : Vision*
- Ongoing Activities, Action Items & Projects: Sec. 16, EF, Riverside Park, Development & Maintenance Committee
- Unfinished Business: Volunteer Coord & Community Outreach Committees  
Marking & Publicity Committee  
Land & Equipment Acquisition & Planning Report, Riverside Park railroad abutment, Mudslide, River Dike Trail
- Next Meeting ● Adjourn

Board Members: **Present:** Tess Rae, Rob Beck, Larry Davidson (12:22), Scott Bourassa, Olivia Drake

Absent: 0 **Quorum?** Yes Ex-Officio: absent

**Attending:** Lee Andrews (IFM), Kirk David (IFOA), Carl Kerttu (9B Designs), Ken English, Carl Hunter, Vince, Petra Timmermans, Paul Riess, Gina Gallette

A quorum was established and the meeting was called to order by President Tess Rae at 12:05 pm. All attendees were introduced and welcomed. No new items were added to the agenda.

MOTION to approve the minutes from 2/4/21 (Rob – Scott 2<sup>nd</sup>) approved by those present.

Treasurer's Report: Unchanged from last month.

Finance Committee: Tess has submitted the IDPR/RTP grant for the next phase(s) of Section 16. There haven't been any updates on the Riverside Park grant.

New Business / Elections postponed to later in the meeting when all current board members are present.

Ongoing Activities, Action Items & Projects: *Development & Maintenance Committee Report*

Scott noted that singletrack grooming was a huge success at Section 16. It was a low-snow year but having occasional dry spots still works well for fat-tire bikers, walkers and snowshoers. The trails were used daily. The cross-country ski trail was groomed and received use when possible. Better education and signage will help alleviate multi-use concerns.

The trails will be closed periodically during the freeze/thaw cycles to prevent damage.

There was discussion of how to sign the 201 cut-across for shared equestrian use. The topic of e-bikes also arose, which are currently considered motorized although they don't typically damage trails like dirt-bikes. Tess thanked Scott and all of the trail volunteers for their countless hours spent building the trails. Paul noted that they are really a work of art. Scott mentioned the unique opportunity of Section 16 for beginner singletrack. Olivia said it is a great balance of being close to town while also being a true outdoor experience, which includes some aspects of mountain trails such as wildlife (including predators).

Kirk gave an update regarding the interpretive signage at EF. They have about 20 potential sites/features selected which can be honed down depending on the materials cost estimate. Kirk and Carl K. have a plan for size and materials. Carl can make the base and talk to a third party about the faceplates. IFOA will do the

write-ups when the final placement list is chosen. The goal is to place signs by this summer. Scott will show Kirk a good location for an interpretive sign marking the old Dobson Creek Trail.

Scott Rulander will be ready to begin trail work at EF soon. Some areas will be touched-up for sustainability and then move on to building more new trail. Scott will bring the mini-ex to Boundary Tractor for servicing before work starts. **(Action Item)**

The group discussed some general trail construction information and how this year's work parties will be set up, depending on how the mini-ex work progresses. Tess reminded the group of the newsletter which has information and a list of volunteer needs. (9btrails.org)

Upcoming grants were reviewed along with estimated requirements for 2021-22 trail construction. The grants must include specifics and the spending needs to match the application, so every part of the project(s) that need funded will need to be estimated as a separate line-item. Professional third-party estimates (not quotes) are best for documentation. As Larry noted, planning at the front end results in a better project in the end. Larry must have the line-item estimates asap to meet the Equinox application deadline. **(Action Item)**  
Rob will get estimate(s) for the Cow Creek parking lot. **(Action Item)**

There is a preliminary plan and estimate for EF directional signage. The first-run will sign the trail intersections, but not where the trails cross roads. Then we can receive feedback and decide how much more is needed. We will start by attaching the wooden signs to trees with aluminum nails and move to posts or rock cages if that doesn't work out. Larry asked about placing just the trail name without the "Trail" and it was agreed that would work. The existing quote is approx. \$180 for the signs and \$20 for nails. MOTION to approve the first phase of sign production after giving Carl a summary of the changes. (Olivia – Scott 2<sup>nd</sup>) approved unanimously.

Rob will add Scott as an editor on the facebook page. **(Action Item)**

Unfinished Business: *Community Outreach, Marking & Publicity, Land Acquisition Committee Reports*

New business: MOTION to re-elect board member Larry Davidson to another term. (Olivia – Scott 2<sup>nd</sup>) approved unanimously.

MOTION to reappoint board member Olivia Drake as Secretary, approved by voice vote.


MOTION to reappoint Tess Rae as Treasurer, approved by voice vote.

MOTION to appoint Larry Davidson as Vice President, approved by voice vote.

MOTION to reappoint Tess Rae as President, approved by voice vote.

The next meeting is scheduled for 4/1/21, 12:00 pm @ Mugsy's  
Meeting adjourned at 2:26 pm.

  
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By Secretary, Olivia Drake

  
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Chairman, Tess Rae  
(Vice Chair, Larry Davidson)

## Boundary County Bike and Pedestrian Trail Committee, Inc. (9B Trails)

Meeting Minutes (Unofficial until approved): Regular Meeting

April 1, 2021, 12:00 pm @ Mugsy's

### Agenda:

- Welcome / Guests
- Establish Quorum
- Minutes
- Treasurer's Report
- New Business
- Ongoing Activities & Projects
- Unfinished Business
- Next Meeting
- Adjourn

Board Members: **Present:** Tess Rae, Larry Davidson, Rob Beck, Olivia Drake

Absent: Scott Bourassa      Quorum? Yes      Ex-Officio: absent

**Attending:** Cris & Carl Hunter, Allen Rose, Leon Stanley, Bob Blanford, Paul & Marie Riess, Trevor Kempton

Returning guests were welcomed and acknowledged. No new items were added to the agenda.

A quorum was established and the meeting was called to order by President Tess Rae at 12:07 pm.

Carl H. presented an update on the progress at Enchanted Forest. There has been 0.7 mile roughed in by the excavator. Rob suggested creating some rock gardens and Carl has been strategically placing some rocks in the trail. There are sections that have multiple rocks along the edges of the trail which can be placed. Paul agreed that rock placement and other skill-building sections are important. There is a wet section on upper Cabin Trail which will probably need fixed since it might be wet & muddy every spring. **Action Item:** Tess asked if we can get an update from Rulander to see if he thinks he can complete the Unchained loop back to Cabin Trail with the current funding. Clearing/sawing ahead of the excavator was discussed and that Rulander shouldn't have to do that. Olivia mentioned that volunteers shouldn't have to use their own equipment since 9BT has a chainsaw (and were planning a pole saw purchase). Cris & Carl left the meeting.

MOTION to approve the minutes from 3/11/21 (Rob – Larry 2<sup>nd</sup>) approved by those present.

The action items were discussed. There are action items within the minutes for each meeting. Action items which have been carried over from past meetings will be attached with the minutes until the board has been notified of completion.

Rob presented an update of the plan for EF parking off Cow Creek Rd. He mentioned site prep first: weed spraying, site leveling and planting hardy grasses. [**Action Item:** Rob to contact Dave Wenk for information about weed spraying.] Rob discussed the creation of a separate approach to the County road, creating drainage around the area (particularly to fix drainage near the neighboring property), and building a loop with dispersed parking sites, a median, and horse trailer parking on the grassy area. **Ongoing action Item:** obtain an estimate for parking lot completion as designed, and estimates for phases.

Larry is working on an Equinox grant application and will need specific funding requirements. He is looking at a \$30k request so if we receive half that is \$15k to be split between the parking area, additional trail work, a rokon trail machine and trail counters. The available funding will determine how much can be completed.

Larry asked about volunteer coordination and trail building parties. The plan is for Rulander update the coordinators (Scott B., Leon S, and Olivia) when/what work is ready to be completed. Then the coordinators will decide who is available and that person will send out notifications to volunteers. This will require clear communication between coordinators. Trevor suggested using the InstaTeam app and explained how it works.

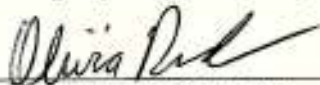
Tess presented a Riverside Park update. We are being asked for a ACOE permit and are working on discussing this requirement with ACOE.

The Section 16 RTP grant application is also being reviewed. A springtime soft-opening for sensitive trail sections was discussed. Most people seem to understand clear guidelines and might obey the closures better when there are updates provided.

Treasurer's Report: Reviewed as previously emailed with a reconciled balance of \$31,862. The general fund balance is \$2105. Existing funds earmarked for Riverside Park are \$16463, Enchanted Forest \$6585, and Section 16 \$6709. \$5000 of the EF funds are earmarked for the new trail build. The goal is to gather/shift funding to keep the professional excavator operator going as long as possible. \$5k of Section 16 is earmarked for matching funds on the RTP grant.

Tess looking at an outreach campaign in May. She is sending out thank-yous to new Friends of 9B Trails. Friends also receive a 9BT decal.

The next meeting is scheduled for 5/6/21, 12:00 pm @ Mugsy's  
Meeting adjourned at 1:20 pm.



By Secretary, Olivia Drake



~~Chairman, Tess Rae~~

(Vice Chair, Larry Davidson)

Action Items from past meeting minutes – please report if/when completed:

**Action Item:** Rob to get estimate(s) for Cow Creek parking lot

**Action Item:** Get line-item estimates to Larry before Equinox deadline

**Action Item:** Bring mini-ex to Boundary Tractor for servicing before work starts

**Action Item:** Scott to obtain written proposal and proceed with modifications. (snow dog)

**Action Item:** Try out the drag extensions and see if there is a quick-hookup and release option.

**Action Item:** Scott will set up a text-messaging notification system for those interested in assisting with emergency or individual trail maintenance activities

**Action Item:** Seasonal equipment maintenance program.

**Ongoing:** Trail Etiquette education plan.

**Complete/ongoing:** Olivia will map out signage plan for location & number of signs for EF Phase 1 w/ estimated costs.

**Ongoing:** Carl K. working with Kirk on educational signage.

**Complete:** Rob added Scott as an editor on the facebook page.

**Additional Updates:**

Tess filed annual report with Idaho Secretary of State

Tess filed 2020 taxes

Scott arranged for & delivered porta-potty to EF.



## Boundary County Bike and Pedestrian Trail Committee, Inc. (9B Trails)

Meeting Minutes (Unofficial until approved): Regular Meeting

May 6, 2021, 12:00 pm @ ~~Wegmans~~ Riverside Park

### Agenda:

- Welcome / Guests
- Establish Quorum
- Minutes
- Treasurer's Report
- New Business
- Ongoing Activities & Projects
- Unfinished Business
- Next Meeting
- Adjourn

Board Members: **Present:** Tess Rae, Larry Davidson, Rob Beck, Olivia Drake

Absent: Scott Bourassa      **Quorum?** Yes

**Attending:** Allen Rose, Kirk David, Carl Kerttu, Kelly Spangler, Tim & Wendy Bertling, Leon Stanley

Introductions were made, new and returning guests were welcomed. No new items were added to the agenda.

A quorum was established and the meeting was called to order by President Tess Rae at 12:10 pm.

MOTION to approve the minutes from 4/1/21 (Larry – Rob 2<sup>nd</sup>) approved by those present.

Treasurer's Report: The report hasn't been updated but donations are coming in pretty regularly. There is a small fee taken out when the online form is used. There is a new \$500 donation directed to Enchanted Forest. *Finance Committee:* The Riverside Park RTP grant has been awarded for \$74,800. Because of covid delays, the completion date was for June 30 2021 so we will file to extend for a year. The trail surface will be 6-8' wide hard surface (TSA) with exercise stations and benches. Park entry signs and educational signage will be included also, along with Frisbee golf. Construction will only be on the County property at this time, as the under-the-bridge connection still needs permitting with ITD and UPRR.

Larry submitted an application to Equinox for trail extensions at Enchanted Forest, the primary parking area, a Rokon trail machine and trail counters. We might hear results in a month. This would allow for the third loop of the trail system.

### New business:

We haven't had an Ex-Officio board member for some time, so that position will be removed until there is further request.

Leon submitted the new volunteer applications and volunteer time log for filing.

Trademark naming was discussed for Enchanted Forest. No action was taken.

### Ongoing Activities, Action Items & Projects: *Development & Maintenance Committee Report*

Action Items were reviewed. The estimate for the EF primary parking area was higher than expected so will need to be pared down and/or constructed in phases. There has been one estimate for the complete project at \$35,000, which includes equestrian parking to USFS guidelines. Additional estimates might help with planning what we can do next.

Enchanted Forest: Leon gave the latest update on progress at EF update. Scott Rulander will be connecting the new loop today between Unchained and Cabin Trail. He is at 140 hours (\$4900 of the \$5000 slated) and would like another day to do some finish work and added features. MOTION to approve another day of paid operator work for Scott R. (Larry – Rob 2<sup>nd</sup>) approved by those present.

Leon mentioned Rulander's idea of naming the trail "Equinox" to recognize the funding for the excavator. Olivia has been working on signage and said that would probably require removing one of the existing names so we will need to look into it, but otherwise would be a great name reference.

Funding for the upper bridge (approx. 4' x 20') over Dobson Creek was discussed. **Action Item:** Leon was asked to get an estimate for materials. It was also suggested to offer the bridge work as an Eagle Scout project. Tim mentioned that it's a good idea to use treated wood in areas with that much moisture.

Work groups have been averaging around 5 people. Let us know if there are any ideas to help bring and organize volunteers. Tess is working on advertising for team-building work parties for organizations.

Section 16: Kelly Spangler spoke about the new trail system overlapping part of an old horse trail which had been used by horse people for over 20 years. She had been told that the horse trail would still be available but now parts are blocked off with debris. Tess explained our permitting process for the trails with IDL. Rob asked if it would work to share that part of the trail with horses and Kelly said that would be fine with her as she already rides other trails with hikers and bikers. Olivia thought that this part of the trail would remain open to horses until she was ordering sign decals and the group decided not to include horse decals. The concern with horses is that they chew up the trail and make it rough. Kelly mentioned that this part of the trail was created by horses and it was good enough to be part of the bike trail. **Action Item:** Olivia to work with Kelly and IDL to include trails open to horses. Sharing beginner singletrack trails with horses was discussed and it was said that it might help as a teaching tool for young bikers to learn how to properly meet other users on the trail. Kelly was asked if she could encourage more horse people to attend the meetings so 9BT can get their input.

Larry has had input from advanced riders that the Sec. 16 trail is too tight. It's a trade-off between discouraging motorized use and having a natural trail system while still having a safe trail for beginners. Olivia suggested getting together as a group to walk or bike the existing trails so everyone can offer input from varied backgrounds.

Unfinished Business: *Community Outreach, Marking & Publicity, Land Acquisition Committee Reports*

Kirk D. and Carl K. met separately to continue planning for the educational signage at EF. They reported good progress. **Action Item:** Olivia to update Kirk on the mapped progress.

Tess asked about the IMBA class that we two slots paid for which had been cancelled due to covid. Larry said that some of the POP group had taken the course so we should ask about our slots. **Action Item:** Tess to contact POP about the IMBA class.

Additional housekeeping details were discussed including adding board members and meeting attendance requirements, and applications for volunteer coordination. No action was taken.

The next meeting is scheduled for 6/3/21, 12:00 pm @ Mugsy's

Meeting adjourned at 1:25 pm (with some staying to review plans for Riverside Park).

  
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By Secretary, Olivia Drake

  
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Chairman, Tess Rae  
(Vice Chair, Larry Davidson)

## Boundary County Bike and Pedestrian Trail Committee, Inc. (9B Trails)

Meeting Minutes (Unofficial until approved): Regular Meeting

June 3, 12:00 pm @ Mugsy's

### Agenda:

- Welcome / Guests
- Establish Quorum
- Minutes
- Treasurer's Report
- New Business
- Ongoing Activities & Projects
- Unfinished Business
- Next Meeting
- Adjourn

Board Members: **Present:** Larry Davidson, Rob Beck, Olivia Drake

Absent: Tess Rae, Scott Bourassa      **Quorum?** Yes

**Attending:** Kirk & Madeline David, Carl Kerttu, Leon Stanley

Returning guests were welcomed and acknowledged. No new items were added to the agenda.

A quorum was established and the meeting was called to order by Vice President Larry Davidson at 12:15 pm. MOTION to approve the minutes from 5/6/21 (Rob – Olivia 2<sup>nd</sup>) approved by those present.

Treasurer's Report: Reviewed as previously emailed with a reconciled balance of \$28,243.82. The general fund balance is \$3421.44. Existing funds earmarked for Riverside Park are \$16,463, Enchanted Forest \$1650.57, and Section 16 \$6708.81. (A total of \$98,263 will be available for Riverside Park when the approved grant is added to the existing earmarked funds).

Finance Committee: \$1100+ in donations last month, debits of \$100 for signs and \$5300+ for mini-ex trail work. Waiting to hear on the Equinox and Sec. 16 RTP grant applications.

### New business:

A draft renewal for the Riverside Park VMA with Boundary County has been submitted to the Commissioners. They have tentatively approved the renewal so the paperwork just needs completed.

Enchanted Forest trail names and signage were discussed. Different options were presented which would allow the completion of mapping and signage for Phase 1. The East Boundary trail will now be known as "Equinox Trail" which is sort of a perimeter trail that the others climb to and drop off of. The northernmost loop will be "Plantation Trail" which is a loop starting and ending on North Ridge/Equinox.

Leon submitted a preliminary tool list. Waiting to hear from Scott on what tools have been purchased. Methods of marking and identifying tools were discussed. Carl will work on creating a 9BT stencil. Any tools that need painting will be yellow or orange with brown branding. **Action Item:** Olivia and Leon will work on a tool sharpening & identification plan.

### Ongoing Activities, Action Items & Projects: *Development & Maintenance Committee Report*

No additional estimates for the 2<sup>nd</sup> EF parking lot have been received. Rob left a message with the County for weed control. He discussed the entrance location and Kirk asked if new approaches and parking areas are covered under the current lease agreement. Larry noted that we should lean towards the existing approach but if it needs to be moved then we would consult with the family. Larry noted that the decisions on the parking lot need to be made sooner than later to coincide with grant funding.

Olivia GPS'ed and mapped the new trail section at Enchanted Forest. According to the measurements, Rulander completed 1.7 miles of new trail this spring, along with refinishing parts of the existing trail and adding features into the new route. There is about 0.6 mile left to finish by hand, so 2-5 more work parties. Rulander may have time to come back in the fall.

There was a POP ride at EF on Tuesday with about 30 people (16 cars fit in the Hoot Owl parking lot).

Tess sent out a progress summary on Riverside Park including meeting with ACOE on dikes & permitting, meeting with Parks & Rec on fencing and frisbee golf, meeting with North Idaho Ironworks on benches & sign bases, contacting sign companies, and meeting with County Commissioners. Still trying to arrange a pre-construction meeting with Woods.

Unfinished Business: Community Outreach, Marking & Publicity, Land Acquisition Committee Reports

The bylaws state that board members effectively resign after missing 3 consecutive meetings so this will need to be discussed at the next meeting regarding reinstatement or new appointments.

Trail etiquette: Rob collected a bunch of information which Tess condensed for Kiosk signage. Olivia noted that we can never fit everything on the signs, so we need to continuously work on education by word of mouth, social media, the website etc. Rob mentioned have a trail host on some days to help with this.


Olivia mentioned Tess's idea of having a volunteer appreciation event. An informal event at Section 16 would work well, maybe on a weekday evening. Please bring ideas to the next meeting.

Tess has put out a couple of articles. The facebook page is still growing steadily. Rob sent out some page statistics with demographics.

Kirk has a draft ready for the Farnsworth story to be placed in the back of the kiosk. He will be adding more information and getting a hi-res picture of Al & Caroline. The sign needs to be approved by the family. Since this is more visible when returning to the trailhead, it could be labeled "thanks for visiting" or "please come again".

The next meeting is scheduled for 7/1/21, 12:00 pm @ Mugsy's  
Meeting adjourned at 1:50 pm.

  
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By Secretary, Olivia Drake

  
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Chairman, Tess Rae  
(Vice Chair, Larry Davidson)

## Boundary County Bike and Pedestrian Trail Committee, Inc. (9B Trails)

Meeting Minutes (Unofficial until approved): Regular Meeting

July 1, 2021, 12:00 pm @ Mugsy's

### Agenda:

- Welcome / Guests
- Establish Quorum
- Minutes
- Treasurer's Report
- New Business
- Ongoing Activities & Projects
- Unfinished Business
- Next Meeting
- Adjourn

Board Members: **Present:** Tess Rae, Larry Davidson, Rob Beck, Olivia Drake, Scott Bourassa (12:08)

Absent: 0      **Quorum?** Yes

**Attending:** Allen Rose, Carl Kerttu, Leon Stanley

Returning guests were welcomed and acknowledged. No new items were added to the agenda.

A quorum was established and the meeting was called to order by President Tess Rae at 12:01 pm.

MOTION to approve the minutes from 6/3/21 (Larry – Rob 2<sup>nd</sup>) approved unanimously.

Treasurer's Report: No account changes from last month.

Finance Committee: Extreme Terrain granted another \$250 for tools this year.

Ben Phillips offered to look into Google marketing and advertising credits - the board decided to stay more focused on the local community.

Larry suggested keeping a focus on future projects so that we have a vision, goals to plan for, and plans for funding. Rob agreed that we could get sidetracked otherwise.

Tess is looking into rising construction costs vs. the original estimate for Riverside Park.

Tess noted being approved for both the Mountain Bike Plate grant and the RTP for Section 16, but had to choose one. Since the RTP included additional funding for trails 203-204, she chose the RTP even though it still needs federal clearance before funds can be released. If it is approved by early fall then Rulander may still be available to get started.

Olivia ordered the two hand saws which were previously approved.

Larry reiterated that the proposed Equinox grant is for a Rokon, trail counter, 1.5 mile of EF trail, and parking lot materials. Scott noted that an Equinox Foundation board member was impressed with the trails at a recent group ride.

### New business:

MOTION to reappoint Scott to the board (resigned by default due to a clause in the bylaws regarding missing 3 consecutive meetings) (Olivia – Rob 2<sup>nd</sup> after additional discussion) approved unanimously.

Olivia noted that it is important for board members to make the meetings so everyone is kept informed.

There are some volunteer forms that haven't been submitted to be added to the contact list. **(Action Item)**

**Action Item:** Larry will discuss the Enchanted Forest lease with the landowner (or representative) and provide landowner updates.

### Ongoing Activities, Action Items & Projects: *Development & Maintenance Committee Report*

**Action Item:** Rob will be meeting with Jordan Winkleseth to review the new EF parking area.

Allen and Olivia met with Brian Woods at Riverside Park. Allen summarized the meeting and Woods hopes to be ready to start around the end of July or beginning of August. Allen met separately with Rob Tompkins to review the plans. Tess discussed options for accessing the dike and connecting to the under-the-bridge trail

section. **Action Item:** A meeting to flag the trail will be planned soon and then meet with Brian Woods again to finalize pre-construction planning before the end of July or beginning of August.

The Riverside Park VMA with the County has been renewed and the insurance company has emailed the insurance certificate.

Tess is working on the bench design with Ironworks. **Action Item:** finish fitness stations

Rachel Figgins is working on the interpretive signage.

Carl K finished some decals that can be used for marking the tools.

**Action Item:** Scott to flag the next phase of Section 16 so that it can be brushed ahead of the excavator.

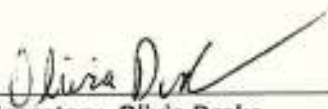
Mudslide trail will become a focus after Riverside Park and Section 16 are built out.


Unfinished Business: *Community Outreach, Marking & Publicity, Land Acquisition Committee Reports*

Tess suggested having the Volunteer Appreciation Day in September.

The next meeting is scheduled for 8/5/21, 12:00 pm @ Mugsy's

Meeting adjourned at 1:36 pm.

  
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By Secretary, Olivia Drake

  
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Chairman, Tess Rae  
(Vice Chair, Larry Davidson)

## Boundary County Bike and Pedestrian Trail Committee, Inc. (9B Trails)

Meeting Minutes (Unofficial until approved): Regular Meeting

Aug. 5, 2021, 12:00 pm @ Mugsy's

### Agenda:

- Welcome / Guests
- Establish Quorum
- Minutes
- Treasurer's Report
- New Business
- Ongoing Activities & Projects
- Unfinished Business
- Next Meeting
- Adjourn

Board Members: **Present:** Tess Rae, Larry Davidson, Rob Beck, Scott Bourassa, Olivia Drake

Absent: 0      **Quorum?** Yes

**Attending:** Allen Rose, Kirk & Madeline David, Leon Stanley

Returning guests were welcomed and acknowledged. No new items were added to the agenda.

A quorum was established and the meeting was called to order by President Tess Rae at 12:05 pm.

MOTION to approve the minutes from 7/1/21 (Larry – Rob 2<sup>nd</sup>) approved unanimously.

Treasurer's Report: Reviewed as previously emailed with a reconciled balance of \$28,030.62. The general fund balance is \$3714.24 (after adding donations of 292.8). Existing funds earmarked for Riverside Park are \$16,463, Enchanted Forest \$1437.37, and Section 16 \$6708.81.

### Finance Committee:

Tess had an email about cryptocurrency donation options which we aren't ready for at this time.

Larry was awarded the Equinox grant for \$10k for Enchanted Forest. There were several local grants awarded by Equinox so the funds were divided. The application was for \$30k so we need to decide between new trail, tools/equipment and/or parking.

We may hear about the federal approval of the RTP grant for Sec.16 in September.

Extreme Terrain awarded a grant for tool purchases.

New business: No new business added.

### Ongoing Activities, Action Items & Projects: *Development & Maintenance Committee Report*

Volunteer Appreciation Day: Planning to coincide with a work day in September/October.

Section 16: Continued discussion of horse activity on the singletrack and options to share parts of the trail or build a separated horse trail. The existing singletrack was intended for beginner hiker/bikers and the tread is being damaged along with possibilities of user conflict. Olivia will continue looking into signage and mapping.

Riverside Park: Tess, Victor, Rob T, Allen & Olivia met to place the preliminary construction marking. Further discussions with Brian W. will be needed to finalize the plans for the trail crossing the dike.

We received a quote for 6 benches which were redesigned to use wood for the seating. The full steel estimate came in too high because material prices have gone up. Rachel is working on the interpretive signage with Tess. Tess has information on a grant that the City could look into for the bridge & RR crossing. People are going to use the crossing anyway so we are trying to clean it up and make it ADA accessible.

Enchanted Forest: Kirk gave an update on the educational signage and requested the updated map to show what has been built to date. He is working on the plan and materials, and installation may need to be done next spring if not completed this fall.

**Action Item:** complete preliminary design/layout of the next phase of trails at EF to and from the primary parking area.

Rob reviewed the new parking area with Jordan Winkleseth. He will look into the County approach permit and construction phasing. Scott will look at other options to get something roughed in.

Larry spoke with Sue Johnson about the updated contact information for the lease, sent a map and provided an update on the trail progress. She seemed excited about the amount of trails that have been built, the use that the trails are getting, and the ability for the new parking lot to invite more people.

Kirk & Larry discussed the family recognition to be placed on the back of the kiosk: this should recognize Xmas Hills along with Al & Caroline. Sue was good with the name "Caroline's Connector" and suggested trail names of "Three-Sisters switchback" and "Al's All Mountain Trail". Kirk mentioned "Al's Alley" as a shortened version. A memorial for their brother Dennis was mentioned for the new parking lot area.


Outstanding action Items were reviewed.

Unfinished Business: *Community Outreach, Marking & Publicity, Land Acquisition Committee Reports*

Continued discussion on the above topics, trail and parking designs, and phasing of projects moving forward.

The next meeting is scheduled for 9/2/21, 12:00 pm @ Mugsy's  
Meeting adjourned at 2:00 pm.

  
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By Secretary, Olivia Drake

  
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Chairman, Tess Rae  
(Vice Chair, Larry Davidson)



## Boundary County Bike and Pedestrian Trail Committee, Inc. (9B Trails)

Meeting Minutes (Unofficial until approved): Regular Meeting

Sept. 2, 2021, 12:00 pm @ Mugsy's

### Agenda:

- Welcome / Guests
- Establish Quorum
- Minutes
- Treasurer's Report
- New Business
- Ongoing Activities & Projects
- Unfinished Business
- Next Meeting
- Adjourn

Board Members: **Present:** Tess Rae, Larry Davidson, Rob Beck, Olivia Drake

Absent: Scott Bourassa      **Quorum?** Yes

There were no guests in attendance and no new items were added to the agenda.

A quorum was established and the meeting was called to order by President Tess Rae at 12:10 pm.

MOTION to approve the minutes from 8/5/21 (Rob-Larry 2<sup>nd</sup>) approved by those present.

Treasurer's Report: Reviewed as previously emailed with a reconciled balance of \$36,923.29. The general fund balance is \$3565.94. Existing funds earmarked for Riverside Park are \$15,211.17, Enchanted Forest \$11,437.37, and Section 16 \$6708.81.

Finance Committee: The RTP grant for Riverside Park will be funded by reimbursements so the balance must be watched carefully. There has been a down payment on the benches so that will be the first reimbursement. The new Equinox grant application was for trail construction, a Rokon, trail counters, and parking. Partial funding approval means we need to choose which of those or a percentage of each to be funded. Immediate plans are to appropriate half towards trail construction at Enchanted Forest this fall, purchase trail counters, and put the remaining towards roughing out the second parking lot at Enchanted Forest. **Action Items:** Olivia will apply for the approach permits and official addresses for each trailhead. Rob will talk to equipment operators about roughing in the approach and lot. Larry and Rob will finalize the trail counter cost and comparisons.

### Ongoing Activities, Action Items & Projects: *Development & Maintenance Committee Report*

Riverside Park planning is moving along. Allen is working on the fitness stations, the benches are ordered and the signs are being worked on. Tess showed a draft image of one of the signs.

Different trail mapping apps were discussed to help people with trail directions.

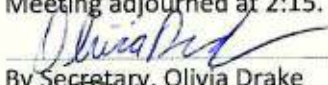
### Unfinished Business: *Community Outreach, Marking & Publicity, Land Acquisition Committee Reports*

A possible t-shirt, hat and/or water bottle ordering was discussed. \$250-\$500 was authorized to order additional shirts in the existing style and a handful of hats and/or water bottles. Additionally, Tess will order some safety vests for work crews.

Open discussion continued regarding Riverside Park construction.

The next meeting is scheduled for 10/7/21, 12:00 pm @ Mugsy's

Meeting adjourned at 2:15.

  
By Secretary, Olivia Drake

  
Chairman, Tess Rae

(Vice Chair, Larry Davidson)

## Boundary County Bike and Pedestrian Trail Committee, Inc. (9B Trails)

Meeting Minutes (Unofficial until approved): Regular Meeting

Oct. 7, 2021, 12:00 pm @ Mugsy's

### Agenda:

- Welcome / Guests
- Establish Quorum
- Minutes
- Treasurer's Report
- New Business
- Ongoing Activities & Projects
- Unfinished Business
- Next Meeting
- Adjourn

**Board Members: Present:** Tess Rae, Larry Davidson, Rob Beck, Scott Bourassa, Olivia Drake

**Absent:** 0      **Quorum?** Yes

**Attending:** Bob Blanford, Kirk & Madeline David

Returning guests were welcomed and acknowledged. E-bikes were added as a discussion item.

A quorum was established and the meeting was called to order by President Tess Rae at 12:15 pm. MOTION to approve the minutes from 9/2/21 (Larry – Rob 2<sup>nd</sup>) approved unanimously.

**Treasurer's Report:** Reviewed as previously emailed with a reconciled balance of \$36,763.69. The general fund balance is \$3565.94. Existing funds earmarked for Riverside Park are \$15,051.57, Enchanted Forest \$11,437.37, and Section 16 \$6708.81.

Tess explained the configuration of the report showing potential/expended grant funds.

**Finance Committee:** Rec'd donation from Specialty Outdoors out of Spokane. Rulander is at 81.5 hours with a mile of trail built this fall. He is wrapping up for the season this weekend. We would be able to have him come back in the Spring with the funds already slated.

MOTION by email 9/19-9/23 to purchase the Trafx trail counters (Tess – Rob 2<sup>nd</sup>) approved by majority response. Tess said there are funds to purchase an extra (fourth) counter up front.

### New business:

Scott asked for volunteers for Saturday morning trail crew. Work is needed to take care of the new build before heavy rains.

The newspaper did a write-up about Tess's presentation to Rotary. Good job Tess!

**Picnic table:** Rob received an offer to donate a picnic table for the EF trailhead. Rob will offer a couple of designs and get back to Mr. Harden, and look into suitable locations for placement.

Draft signs were presented showing hunting information and information for equestrian users. There have been complaints about horses leaving post holes in the trail. Olivia sent the drafts to IDL for their input. Scott asked about the permit designating that the trail is primarily for bike use. Tess asked about sending letters to those who are damaging the trail. Olivia thought we should try to educate all users first since it is hard to know exactly who is creating the damage, and many people don't realize they are ruining the trail for other users.

Tess noted the requirements under the RTP grant if historical artifacts are found on Section 16. Work is scheduled for March 21 to July 31 and needs to be completed within maximum 5" rainfall.

Olivia noted that there have been 320 volunteer hours recorded so far in 2021, which doesn't include a lot of hours that aren't turned in. She brought some examples of 9BT shirts, hats, and water bottles that could be given to volunteers depending on hours worked. Larry will look into other water bottle options. Larry also suggested having a shirt that reads "volunteer" which would only be for those who have participated.

Ongoing Activities, Action Items & Projects: *Development & Maintenance Committee Report*

Olivia submitted approach permit applications and physical address requests to the County for the Section 16 parking area and the two EF parking areas.

Rob asked about building a skills park at one of the trail systems. Many features can be added along parts of the existing trail systems until we have time to plan a more skills-centered area.

Kirk is going to check some more locations at EF for the educational signage. He is looking at up to 20 locations and will get all of the plans to Carl so that Carl can finish the graphics design and has the winter to build everything. Then we can work on placement in the spring.

Unfinished Business: *Community Outreach, Marking & Publicity, Land Acquisition Committee Reports*


Further discussions re: Cow Creek parking area for EF.

E-bikes were discussed with the consensus being that 9B Trails follow the current USFS guidelines that any bike with an electric motor = motorized. Being motorized, e-bikes are not be allowed on 9BT trails. Olivia noted that while that is an easy place to draw the line, we shouldn't be policing things that aren't necessary and asked if pedal-assist bikes actually damage the trails. Scott sees it both ways and there is a fine line between pedal-assist and speeding past other users. Tess or Scott will look at spreading the word with a facebook post.

Tess gave an update on the progress at Riverside Park. Brian Wood has been excavating and placing the fill temporarily at the amphitheater area. Parks & Rec will use the fill that isn't needed to finish the trail project. The road up to the dike (and trail under the bridge) can't be done at this time so we just need to finish planning the trail to access the dike.

The next meeting is scheduled for 11/4/21, 12:00 pm @ Mugsy's  
Meeting adjourned at 1:43 pm.

  
By Secretary, Olivia Drake

  
Chairman, Tess Rae  
(Vice Chair, Larry Davidson)

## Boundary County Bike and Pedestrian Trail Committee, Inc. (9B Trails)

Meeting Minutes (Unofficial until approved): Regular Meeting

Nov. 4, 2021, 12:00 pm @ Riverside Park

### Agenda:

- Welcome / Guests
- Establish Quorum
- Minutes
- Treasurer's Report
- New Business
- Ongoing Activities & Projects
- Unfinished Business
- Next Meeting
- Adjourn

Board Members: **Present:** Tess Rae, Larry Davidson, Rob Beck, Scott Bourassa, Olivia Drake

Absent: 0      **Quorum?** Yes

**Attending:** Katie Bourassa, Leon Stanley, Allen Rose, Tim Bertling, Cris & Carl Hunter, Karen Pinkerton

A quorum was established and the meeting was called to order by President Tess Rae at 12:10 pm.

MOTION to approve the minutes from 10/7/21 (Larry – Rob 2<sup>nd</sup>) approved unanimously.

Introductions were made and guests were welcomed.

Treasurer's Report: Previously emailed bank balance of \$43,293.24. Donation rec'd from 3 Mile Storage & Imports. Matching funds rec'd from Parks & Rec for Riverside Park.

Finance Committee: Tess will start submitting Riverside Park receipts for reimbursement through the RTP grant. A lot of line items are under budget. Another grant has been received for interpretive signage. The RTP grant is very specific as to specific items which are funded.

Tess renewed the insurance.

New business: Trail damage reported at Section 16. Some of the holes are pretty significant as it was on some of the softest part of the trail. Olivia hasn't heard back from IDL yet about the horse signage but there was one temporary sign up at the trailhead. Scooter had talked to the horse riders and they were very receptive and didn't seem to be aware about the trail damage. Olivia will laminate some more temporary signs for Scott to place at different locations. Olivia and Scott will try to be there for the upcoming Search & Rescue drill to help spread information.

### Ongoing Activities, Action Items & Projects: *Development & Maintenance Committee Report*

Tess estimates she has been seeing 20+ trail users a day while trail construction has been underway at Riverside Park. The trail surface is not fully compacted and can be damaged primarily by dogs digging in & pushing off to chase balls. Allen said the surface is 3/8 minus with a lot of fines. Surface water hasn't been effecting compaction. There have only been a few dogs off-leash although there are the typical dog-poo issues since it is a very popular dog-walking area. Rob brought up leash laws and fenced off dog park areas. Tim asked about the kayak ramp and Tess explained that would be a joint effort with Waterways which is not included on this phase of the trail construction, although the parking area near the dike was improved with that in mind. Tess asked about getting signage for Riverside Park placed at the Hwy intersection to District Two Rd, and asked about the possibility of a guardrail on the hill.

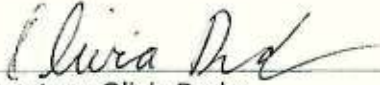
1 more mile was completed on EF this Fall for a little over 2.5 miles total on EF for 2021. We are entering the freeze/thaw cycle so part of the new section may need to be closed this Fall and next Spring. There is another mile left on the north end and about 2-3 miles needed to connect to the south parking lot. Everyone should be considering a design & equipment plan for the upcoming grant cycle.

Scott noted that Section 16 was popular with the cross-country team and the coaches were impressed with the Riverside Park surface.

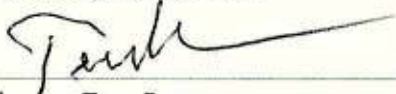
The next meeting is scheduled for 12/2/21, 12:00 pm @ Mugsy's

The general meeting adjourned at 1:05 pm and followed with a walking meeting around the new trail.

Items discussed on the trail tour included drainage issues, future fencing plans, water flow to the ponds, landscaping & plantings, stormwater swales, four-wheeler damage near the dike, and retaining walls.



By Secretary, Olivia Drake



Chairman, Tess Rae

(Vice Chair, Larry Davidson)

## Boundary County Bike and Pedestrian Trail Committee, Inc. (9B Trails)

Meeting Minutes (Unofficial until approved): Regular Meeting

Dec. 2, 2021, 12:00 pm @ Mugsy's

### Agenda:

- Welcome / Guests
- Establish Quorum
- Minutes
- Treasurer's Report
- New Business
- Ongoing Activities & Projects
- Unfinished Business
- Next Meeting
- Adjourn

Board Members: **Present:** Tess Rae, Larry Davidson, Rob Beck, Scott Bourassa, Olivia Drake

Absent: 0      **Quorum?** Yes

**Attending:** Carl Hunter, Leon Stanley, Allen Rose, Robert "Bobby" Rains, Carl Kerttu

Returning guests were welcomed and acknowledged. Bobby was referred by Greasy Fingers and came to check things out. No new items were added to the agenda.

A quorum was established and the meeting was called to order by President Tess Rae at approx. 12:00 pm. MOTION to approve the minutes from 11/4/21 (Rob – Scott 2<sup>nd</sup>) approved unanimously.

Treasurer's Report: The bank statement just came out so hasn't been reconciled. Rulander was paid to date and there have been no new donations. *Finance Committee:* Riverside Park has been wrapped up for the season. Tess has been working on filing for reimbursements. The RTP grant funds will be reimbursed at 76% per 24% matching. There is \$20k available but we need \$6k matching. Scotts Lawn Care may be able donate time towards matching funds again in the Spring.

### New business:

Mountain Bike Fund / RTP Grant for Enchanted Forest Phase 2:

There is at least 4 miles of beginner to intermediate trails to plan out in Phase II. Some bridges will be needed. Olivia will put a preliminary map together. The mileage will need to be broken out into separate years for construction & funding purposes. There is still some needed equipment such as a Rokon to consider as well.

### Ongoing Activities, Action Items & Projects: *Development & Maintenance Committee Report*

Enchanted Forest: Rob suggested planning towards a bike park area. Rulander will be adding more skills features as we focus more on quality of trails instead of mileage only.

Rob is working with 9B Excavation to get the second parking lot cleared this fall. Work will include moving the gate in and drainage considerations but no gravel added yet. **Action Item:** Rob to obtain written estimate before moving forward.

Section 16: IDL reviewed the suggested hunting and horse signage. They want shared use trails as much as possible but agreed that some areas won't work well for horse traffic. Winter grooming plans were discussed.

The next meeting is scheduled for 1/6/22, 12:00 pm @ Mugsy's

Meeting adjourned at 1:25 pm.

  
By Secretary, Olivia Drake

  
Chairman, Tess Rae

~~(Vice Chair, Larry Davidson)~~

Rob Beck, Director