



Teacher Mini-Grant Evaluation Rubric

Total Score: _____

Project Name: _____

Applicant: _____ School: _____

Date Reviewed: _____ Reviewer: _____

Note: The numbers of the rubric items correspond with the application question numbers. Application question number 9 has 5 rubric items, 9a, 9b, 9c, 9d, 9e. Application questions 14 and 15 are covered by only one rubric item, 14/15, combined.

| Requirement | Does not meet requirement 0 points | Moderately meets requirement 1-2 points | Considerably meets requirement 3-4 points | Entirely meets requirement 5 points |
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| 9a. Contribution to Student Learning The project effectively contributes to student learning. | The submitted project does not contribute to student learning. Points: ____ | The submitted project contributes partially to student learning. Points: ____ | The submitted project contributes well to student learning. Points: ____ | The submitted project contributes exceptionally well to student learning. Points: ____ |
| 9b. Clear Description The proposal clearly describes the implementation of the project. | The description of the project is unclear. It raises multiple questions about implementation. Points: ____ | The description of the project is only partially clear. It raises some questions about implementation. Points: ____ | The description of the project is mostly clear. It raises few questions about implementation. Points: ____ | The description of the project is exceptionally clear. It raises no questions about implementation. Points: ____ |
| 9c. Impact/Scope The project impacts a large group of students, or, alternatively, greatly impacts a small group of students who have targeted needs. | The submitted project is very limited in scope and impact. Points: ____ | The submitted project is limited in scope and impact. Points: ____ | The submitted project impacts a relatively large number of students assigned to the teacher, <u>or</u> sufficiently impacts students with targeted needs. Points: ____ | The submitted project impacts most or all students assigned to the teacher, <u>or</u> significantly impacts students with targeted needs. Points: ____ |

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| <p><u>9d. Practicality</u> The quality of the project is required to be practical.</p> | <p>The submitted project is impractical.</p> <p>Points: ____</p> | <p>The submitted project is moderately practical.</p> <p>Points: ____</p> | <p>The submitted project is only practical under specific occurrences.</p> <p>Points: ____</p> | <p>The submitted project is entirely practical.</p> <p>Points: ____</p> |
| <p><u>9e. Sustainability</u> The outcome of the project is likely to sustain itself for the intended timeframe.</p> | <p>The submitted project has no benefits beyond the day of implementation.</p> <p>Points: ____</p> | <p>The submitted project has very little benefit beyond implementation.</p> <p>Points: ____</p> | <p>The submitted project is likely to sustain itself for the intended timeframe.</p> <p>Points: ____</p> | <p>The submitted project has an exceptional plan for sustainability beyond implementation.</p> <p>Points: ____</p> |
| <p><u>10. Timeline</u> The timeline is clear and within a one-year period.</p> | <p>The submitted timeline exceeds one year or is unclear.</p> <p>Points: ____</p> | <p>The submitted timeline is within a one-year period, but is only partially clear.</p> <p>Points: ____</p> | <p>The submitted timeline is within a one-year period and is mostly clear.</p> <p>Points: ____</p> | <p>The submitted timeline is within a one-year period and is exceptionally clear.</p> <p>Points: ____</p> |
| <p><u>11. Budget Description</u> The submitted plan is required to provide a detailed budget description that includes actual anticipated costs (not an overall estimate.)</p> | <p>The submitted project does not include a detailed budget.</p> <p>Points: ____</p> | <p>The submitted project includes a detailed budget, but is unclear.</p> <p>Points: ____</p> | <p>The submitted project includes a detailed budget with actual anticipated costs.</p> <p>Points: ____</p> | <p>The submitted project includes a practical and exceptionally detailed budget with actual anticipated costs.</p> <p>Points: ____</p> |

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| <p><u>12. Reflects RCSD 5-year Strategic Plan</u> One or more items have been connected from the Achievement and Growth Milestones, Goals/Strategic Initiatives, and/or Portrait of a Graduate.</p> | <p>The submitted project does not reflect the district's 5-year strategic plan.</p> <p>Points: ____</p> | <p>The submitted project lists items from the district's 5-year strategic plan, but gives the impression of being disconnected.</p> <p>Points: ____</p> | <p>The submitted project lists items from the district's 5-year strategic plan.</p> <p>Points: ____</p> | <p>The submitted project lists items from the district's 5-year strategic plan and connects one or more of the items exceptionally well.</p> <p>Points: ____</p> |
| <p><u>13. Undesirable Characteristics</u> The project must not possess any undesirable characteristics listed in item 6 of the grant guidelines.</p> | <p>The submitted project includes one or more items listed in number 6 of the guidelines.</p> <p>Project Disqualified</p> | <p>The project does not include any undesirable characteristics as listed in guidelines item number 6.</p> <p>Project still in the running.</p> | <p>The project does not include any undesirable characteristics as listed in guidelines item number 6.</p> <p>Project still in the running.</p> | <p>The project does not include any undesirable characteristics as listed in guidelines item number 6.</p> <p>Project still in the running.</p> |
| <p><u>14/15. Preferred Characteristics</u> The proposal includes one or more characteristics listed in item 7 of the grant guidelines, and the listed characteristics are consistent with the project.</p> | <p>The submitted project does not list any preferred characteristics that are consistent with the project.</p> <p>Project Disqualified</p> | <p>The submitted project lists only one preferred characteristic that is consistent with the description of the project.</p> <p>Points: ____</p> | <p>The submitted project lists two or more preferred characteristics that are consistent with the description of the project.</p> <p>Points: ____</p> | <p>The submitted project lists two or more preferred characteristics that are <u>highly</u> consistent with the description of the project.</p> <p>Points: ____</p> |

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| <p><u>16. Goals</u> The project lists clear and measurable goals.</p> | <p>The submitted project does not include goals.</p> <p>Points: ____</p> | <p>The submitted project includes one or more goals, but they are unclear or difficult to measure.</p> <p>Points: ____</p> | <p>The submitted project includes one or more mostly clear goals that are measurable.</p> <p>Points: ____</p> | <p>The submitted project includes one or more very clear goals that are easy to measure.</p> <p>Points: ____</p> |
| <p><u>17. Evaluation Tool</u> To measure your goal(s), applicants are highly encouraged to (a) develop their own evaluation tool, or (b) choose an existing tool that appropriately measures their goal(s). Exceptions given for extremely high-merit projects.</p> | <p>The submitted project does not include an evaluation tool and is not exceptionally high merit.</p> <p>Points: ____</p> | <p>The submitted project includes an impractical evaluation tool and is not exceptionally high merit.</p> <p>Points: ____</p> | <p>The submitted project includes an existing tool that appropriately measures the goal(s), or does not include a tool, but is an exceptionally high-merit project.</p> <p>Points: ____</p> | <p>The submitted project includes a developed evaluation tool personalized to their specific goal(s).</p> <p>Points: ____</p> |

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Narrative

The following section will be utilized in the award/declination letters at the end of the review/approval process. Please lists strengths, weaknesses and any additional comments in the appropriate sections. This section is optional.

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| Strengths |
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| Weaknesses |
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| Additional Comments |
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