FIRST AMFNDED BY-LAWS
OF
MEADOW LAKF HOMEONNERS' ASSOCIATJON

ARTICLE I

## Name and Location

The name of the Corporation is Meadow Lake Homeowners' Association, hereinafter referred to as the "Association". The principal office of the corporation shall be located at 7111 Harwin, Suite 200, Houston, Texas 77036 , but meetings of members and directors mav be held at such places within the state of Texas, County of Harris, as may be designated by the Board of Directors.

## ARTICLE II

Definitions
Section 1. "Association" shall mean and refer to Meadow Lake Homeowners' Association, a Texas non-profit corporation, its successors and assians.

Section 2. "Properties" shall mean and refer to that certain real property or properties described in the Declaration of Covenants, Conditions and Restrictions and any additional properties which may hereafter be brouaht within the jurisdiction of the Association.

Section 3. "Lot" shall mean and refer to any plot of land shown unon any recorded map of the properties, with the exception of the common areas, if anv.

Section 4. "Owner" shall mean and refer to the record owner, whether one or more persons or entities, of the fee simple title to any Lot which is a part of the Properties subject to a maintenance charge assessment by the Association, including contract sellers, but excluding those having such interest merely as security for the performance of an obligation.

Section 5. "Declarant shall mean and refer to General Homes Consolidated Companies, Inc., $d / b / a$ Eden Corporation, its successors and assigns if such successors or assigns should acquire more than one undeveloped Lot from the Declarant for the purpose of development.

Section 6. "Declaration" shall mean and refer to the Declaration of Covenants, Conditions and Restrictions applicable to the properties recorded or to be recorded in the office of the County Clerk Harris County, Texas, and any adतitions and supplements thereto.

Section 7. "Member" shall mean and refer to those persons entitled to membership as provided in the Declaration and Articles of Incorporation.

Section 8. "Common Area" shall mean all real property, if any, owned by the Association for the common use and enjovment of the Owners.

## ARTICLE III

## Meeting of Members

Section 1. Annual Meetings. The first annual meeting of the members shall be held within one year from the date of
incorporation of the Association, and each subseauent regular annual meetinq of the members shall be held on the same day of the same month of every year thereafter, at the hour of 7:30 P.M., at the principal office of the corporation. If the day for the annual meeting of the members is a legal holiday, the meeting will be held at the same hour on the first day followina which is not a leqal holiday. Notice of annual meetings shall not be required. The Board of Directors of said Association may change the meeting place of the annual meeting and subsequently notice of the annual meetina will be required to be mailed to all members.

Section 2. Special Meetinas. Special meetings of the members mav be called at any time by the president or by the Board of Directors, or upon written request of the members who are entitled to vote one-fourth (1/4) of all the votes of the membership.

Section 3. Notice of Meetinqs. Written notice of each meeting of the members shall be given by, or at the direction of the secretary or person authorized to call the meeting, by mailing a copy of such notice, postage prepaid, not less than fifteen (15) or more than fifty (50) days before such meeting to each member entitled to vote thereat, addressed to the member's address last appearing on the books of the Association, or supplied by such member to the Association for the purpose of notice. Such notice shall specify the place, day and hour of the meeting, and the purdose of the meetina. Notice of annual meetings shall not be required unless meetina place of the annual meeting is changed, as referred to in Section 1 above.

Section 4. Quorum. The presence at the meeting of members entitled to cast, or of proxies entitled to cast, one-tenth (1/10) of the votes of each class of membership shall constitute a quorum for any action except as otherwise provided in the Articles of Incorporation, the Declaration, or these By-Laws. If, however, such quorum shall not be present or represented at any meeting, the members entitled to vote thereat shall have power to adjourn the meeting, from time to time, without notice other than announcement at the meeting, until a quorum as aforesaid shall be present or be represented.
section 5. Proxies. At all meetinas of members, each. member may vote in person or proxy. All proxies shall be in writing and filed with the secretarv. Every proxy shall be revocable and shall automaticallv cease upon conveyance bv the member of his Lot. Proxies will not be used in meetings of the Board of Directors.

## ARTICLE IV

## Board of Directors

Section 1. Board of Directors. The affairs of this Association shall be managed by a Board of five (5) Directors, who need not be members of the Association.
section 2. Term of Office. The initial directors for the Association set forth in the Articles of Incorporation shall hold office until the first annual meeting. At said annual meeting, the members shall elect three (3) directors for a term of three (3) years, one (1) director for a term of two (2) years; and one (1) director for a term of one (1) year.

Section 3. Nomination. Nomination for election to the Board of Directors shall be made by a Nominating Committee. Nominations may also be made from the floor at the annual meeting. The Nominating Committee shall consist of a Chairman, who shall be a member of the Board of Directors, and two or more members of the Association. The Nominating Committee shall be appointed by the Board of Directors prior to each annual meetina of the members, to serve from the close of such annual meeting until the close of the next annual meeting, and such apoointment shall be announced at each annual meetina. The Nominatina Committee shall make as manv nominations for election to the Board of Directors as it shall in its discretion determine, but not less than the number of vacancies that are to be filled. Such nominations may be made from amona members or non-members. Section 4. Election. Election to the Roard of Directors shall be by secret written ballot. At such election the members or their proxies, may cast, in respect to each vacancy, as manv votes as they are entitled to cast under the provisions of the Declaration. The persons receivina the largest number of votes shall be elected. Cumulative votina shall not be permitted. Section 5. Removal. Any director may be removed from the Board, with or without cause, by a majority vote of the members of the Association. In the event of death, resiqnation or removal of a director, his successor shall be elected by the remaining members of the Board and shall serve for the unexpired term of his predecessor.

Section 6. Compensation. No director shall receive compensation for any services he may render to the Association; provided, however, any director may be reimbursed for his actual expenses incurred in the performance of his duties.

ARTICLE V

## Meetings of Directors

Section 1. Reqular Meeings. Reqular meetings of the Roard of Directors shall be held annually without notice, at such place and hour as may be fixed from time to time by resolution of the Board. Should said meeting fall upon a leqal holiday, then that meeting shall be held at the same time on the next day which is not a legal holidav.

Section 2. Special Meetings. Special meetings of the Board of Directors shall be held when called by the president of the Association or by any two (2) directors after not less than three (3) days notice to each director. Such notice may be waived at or prior to such meetina by unanimous consent of the Board.

Section 3. Quorum. A majority of the number of directors shall constitute a quorum for the transaction of business. Fiverv act or decision done or made by a majority of the directors present at a duly held meeting at which a quorum is present shall be regarded as the act of the Roard.

Section 4. Action Without a Meeting. Any action which may be required or permitted to be taken at a meeting of the Roard of Directors may be taken without a meeting if a consent in writing, setting forth the action so taken is signed by all the
members of the Board of Directors. Such consent shall be placed in the minute book of the Association with the minutes of the Board of Directors. Any action so approved shall have the same effect as thouqh taken at a meeting of the directors.

## ARTICLE VI

## Powers and Duties of the Association

Section 1. Powers. The Association, by and throuah its Board of Directors shall have the followinq rights and powers: (a) suspend the voting rights and right to the use of anv facilities or services provided by the Association of a member during any period in which such member shall be in default in the payment of any assessment levied by the Association. Such rights may also be suspended after notice and hearina, for a period not to exceed sixty (60) days for infraction of published rules and regulations.
(b) exercise for the Association all powers, duties and authority vested in or deleqated to this Association and not reserved to the membership by other provisions of these By-Laws, the Articles of Incornoration, or the Declaration. (c) declare the office of a member of the Board to be vacant in the event such board member shall be absent from three (3) consecutive meetings of the Board of Directors; (d) employ a manaqer, an independent contractor, or such other employees as they deem necessary, and to prescribe their duties and the terms of employment of services;
(e) to exercise such other rights and powers granted to it under the Declaration, the Articles of Incorporation, or these By-Laws.

Section 2. Duties. It shall be the duty of the Association, by and throuqh its Board of Directors, to:
(a) cause to be keot a complete record of all its acts and corporate affairs and to present a statement thereof to the members at the annual meeting of the members, or at anv special meeting, when such statement is requested in writing by on-fourth $(1 / 4)$ of the membership who are entitled to vote, at least ten (10) days prior to the annual meeting or special meeting;
(b) supervise all officers, aqents, and employees of this Association, and to see that their duties are oroperly performed;
(c) as more fully provided in the Declaration, to fix the amount of the annual assessment aqainst properties subject to the jurisdiction of the Association and take such actions as it deems appropriate to collect such assessments and to enforce the liens qiven to secure payment thereof; (d) send written notice of each assessment to every Owner subject thereto at lease thirty (30) days in advance of each annual assessment period;
(e) issue, or cause an appropriate officer to issue, upon demand by any person, a certificate setting forth whether or not any assessment has been paid. A reasonable charqe
mav be made by the Board for the issuance of these certificates. If a certificate states that an assessment has been paid, such certificate shall be conclusive evidence of such payment;
(f) procure and maintain such liability and hazard insurance as it may deem appropriate on any property or facilities owned or leased by the Association; and (g) cause any officers or employees having fiscal responsibilities to be bonded, as it may deem appropriate.

ARTICLE VII

## Officers And Their Duties

Section 1. Fnumeration of Offices. The officers of this Association shall be a president, who shall be at all times a member of the Board of Directors; a vice president; a secretarv; and a treasurer; and such other officers as the Board may from time to time by resolution create.

Section 2. Flection of Officers. The election of officers shall take place at the first meeting of the Board of Directors following each annual meeting of the members.

Section 3. Term. The officers of this Association shall be elected annually by the Board and each shall hold office for one (1) year unless he shall sooner resign, or shall be removed, or otherwise disqualified to serve.

Section 4. Special Appointments. The Board may elect such other officers as the affairs of the Association may require, each of whom shall hold office for such period, have such
authority, and perform such duties as the Board mav, from time to time, determine.

Section 5. Authority to sian Checks. The Roard, from time to time, may authorize any person or persons, who need not be officers or directors of the Association, to sian checks of the Association. Such agents may be authorized to sign singly or jointly, as the Board in its discretion may decide. The Board may at any time rescind and revoke such authority granted to any person. Such authority may be given to a person or persons in conjunction with or in lieu of the authority of the treasurer to sign checks. In the absence of any appointments by the Roard under this Section 5, the treasurer of the Association shall have sole authority to sian the Association's Checks.

Section 6. Resianation and Removal. Any officer may be removed from office with or without cause by the Board. Any officer may resian at any time bv giving written notice to the Board, the president or the secretary. Such resignation shall take effect on the date of receipt of such notice or at any later time specified therein, and unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

Section 7. Vacancies. A vacancy in any office may be filled by appointment by the Board. The officer appointed to such vacancy shall serve for the remainder of the term of the officer he replaces.

Section 8. Multiple Offices. No person shall
simultaneouslv hold both the offices of president and secretary. The offices of secretary and treasurer may be held by the same person. No person shall simultaneously hold more than one of the other offices except in the case of special offices created pursuant to Section 4 of this Article.

Section 9. Duties. The duties of the officers of the Association are as follows:

## President

(a) The president of the Association shall preside at all meetings of the Board of Directors of the Association; shall see that orders and resolutions of the Board are carried out; shall sign all leases, mortqaqes, deeds and other written instruments and shall co-sign all promissory notes.

## Vice President

(b) The vice president shall act in the place and instead of the president in the event of his absence, inability or refusal to act and shall exercise and discharge such other duties as may be required of him by the Board.

Secretarv
(c) The Secretary shall record the votes and keep the minutes of all meetings and proceedings of the Board and of the members; keep the corporate seal of the Association and affix it on all papers requiring said seal; serve notice of meetings of the Board and of the members; keep appropriate current records showing the members of the Association together with their
addresses; and shall perform such other duties as required by the Board.

## Treasurer

(d) The treasurer shall receive and deposit in appropriate bank accounts all monies of the Association and shall disburse such funds as directed by resolution of the Board of Directors; shall sign all checks and promissory notes of the Association; keep proper books of account; and keep accurate books and records of the fiscal affairs of the Association and make the same available for inspection by members of the Association during normal business hours.

ARTICLE VIII
Committees
The Association shall appoint an Architectural Control Committee, as provided in the Declaration, and a Nominating Committee, as provided in these By-Laws. In addition, the Board of Directors shall appoint other committees as deemed appropriate in carrying out its purpose.

ARTICLE IX
Books and Records
The books, records and papers of the Association shall at all times, during reasonable business hours, be subject to inspection by any member. The Declaration, the Articles of Incorporation and the By-Laws of the Association shall be available for inspection by any member at the principal office of
the Association, where copies mav be purchased at reasonable cost.

ARTICLF: X

## Assessments

As more fully provided in the Declaration, each member is obligated to pay to the Association annual and special assessments which are secured bv a continuina lien upon the property aqainst which the assessment is made. Any assessments which are not paid when due shall be delinquent. If the assessment is not paid within thirty (30) davs after the due date, the assessment shall bear interest from the date of delinquency at the rate of six ( $6 \frac{y}{3}$ ) percent per annum, and the Association may bring an action at law against the owner personally obligated to pay the same or foreclose the lien aqainst the property, and interest, costs, and reasonable attorney's fees of any action shall be added to the amount of such assessment. No owner may waive or otherwise escape liability for the assessment provided for herein by nonuse of the facilities or services provided by the Association or by abandonment of his Lot.

## ARTICLE XI

## Corporate Seal

The Association shall have a seal in circular form having within its circumference the words "Meadow Lake Homeowners' Association" and within the center the word "Texas".

## Amendments

Section 1. Amendments. The By-Laws may be amended, at a regular or special meeting of the Board of Directors, by a vote of a majority of a quorum of Board members present, except that the Federal Housing Administration and Veterans Administration shall have the right to veto amendments while there is a Class $B$ membership.

Section 2. Conflict. In the case of any conflict between the Articles of Incorporation and these By-Laws, the Articles shall control, and in the case of any conflict between the Declaration and these By-Laws, the Declaration shall control.

ARTICLE XIII
Miscellaneous
The fiscal year of the Association shall begin on the first day of January and end on the 31 st day of December of every year, except that the first year shall begin on the date of incorporatron.

IN. WITNESS WHERFOF, we, being all of the directors of Meadow Lake Homeowner's Association, have hereunto set our hands this 15H day of $\qquad$ , 1981.



B $x^{2}$

I, Linda A. Bruno , a Notary Public do hereby certify that on this lith day of April, 1981 , personally appeared before me Pamela Puckett, who being by me first duly sworn, declared that he is the person who signed the foregoing document as an incorporator, and that the statements therein contained are true.

IN WITNESS WHEREOF, I have hereunto set my hand and seal the day and year above written.

THE STATE OF TEXAS §
COUNTY OF HARRIS S

I, Linda A. Bruno , a Notary Public, do hereby certify that on this 15th day of April, 1981, personally appeared before me Mary Prevatte, who being by me first duly sworn, declared that he is the person who signed the foregoing instrument as an incorporator, and that the statements therein contained are true.

IN WITNESS WHEROF, I have hereunto set my hand and seal the day and year above written.


I, Linda A. Bruno , a Notary Public, do hereby certify that on this 15th day of April, 1981, personally appeared before me chris Keller, who being by me first duly sworn, declared that he is the person who signed the foregoing document as an incorporator, and that the statements therein contained are true.

IN WITNESS WHEREOF, I have hereunto set my hand and seal the day and year above written.

THE STATE OF TEXAS §
Come
COUNTY OF HARRIS §

I, Linda A. Bruno a Notary Public, do hereby certify that on this lith day of April, 1981, personally appeared before me, Anthony Java, who being by me first duly sworn, declared that he is the person who signed the foregoing document as an incorporator, and that the statements therein contained are true.

IN WITNESS WHEREOF, I have hereunto set my hand and seal the day and wear above written.


I, Linda A. Bruno , a Notary Public, do hereby certify that on this l5th day of April, 1981, personallv appeared before me, sue $k a r g$, who being by me first duly sworn, declared that he is the person who signed the foreqoing document as an incorporator, and that the statements therein contained are true.

IN WITNESS WHEREOF, I have hereunto set my hand and seal the day and year above written.


CERTIFICATION
I, the undersigned, do hereby certify:
THAT I am the duly elected and acting secretary of the Meadow Lake
Homeowners' Association, a Texas corporation, and,
THAT the foregoing Ry-Laws constitute the original Bv-Laws of said Association, as duly adopted at a meeting of the Board of Directors thereof, held on the 15 th day of April. 1981.


 THESTATE OF TEXAS GOUNTY OF KARRIS

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