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**SECOND SUPPLEMENTAL  
NOTICE OF DEDICATORY INSTRUMENTS  
FOR  
MEADOWLAKE VILLAGE HOMEOWNERS ASSOCIATION INC.  
(formerly Meadow Lake Homeowners' Association)**

*zll*

STATE OF TEXAS           §  
                                     §  
COUNTY OF HARRIS       §

The undersigned, being the authorized representative of Meadowlake Village Homeowners Association Inc. (formerly Meadow Lake Homeowners' Association), a property owner's association as defined in Section 202.001 of the Texas Property Code (the "Association"), hereby supplements the "Notice of Dedicatory Instruments for Meadowlake Village Homeowners Association Inc. (formerly Meadow Lake Homeowners' Association)" ("Notice") recorded in the Official Public Records of Real Property of Harris County, Texas on January 1, 2010 under Clerk's File No. 20100003955, and the "First Supplemental Notice of Dedicatory Instruments for Meadowlake Village Homeowners Association Inc. (formerly Meadow Lake Homeowners' Association)" (the "First Supplemental Notice") recorded in the Official Public Records of Real Property of Harris County, Texas on January 31, 2012 under Clerk's File No. 20120042028 which documents were filed for record for the purpose of complying with Section 202.006 of the Texas Property Code.

*Jan*

1. Additional Dedicatory Instruments. In addition to the Dedicatory Instruments identified in the Notice, and the First Supplemental Notice, the following documents are Dedicatory Instruments governing the Association:
  - a. Certificate of Amendment to the First Amended Bylaws of Meadowlake Village Homeowners Association Inc.; and
  - b. Certificate of Resolution of Board of Directors of Meadowlake Village Homeowners Association Inc.

This Second Supplemental Notice is being recorded in the Official Public Records of Real Property of Harris County, Texas for the purpose of complying with Section 202.006 of the Texas Property Code. I hereby certify that the information set forth in this Second Supplemental Notice is true and correct and the documents attached to this Second Supplemental Notice are the originals.

*Rick S. Butler*

Rick S. Butler, authorized representative of  
Meadowlake Village Homeowners Association Inc.

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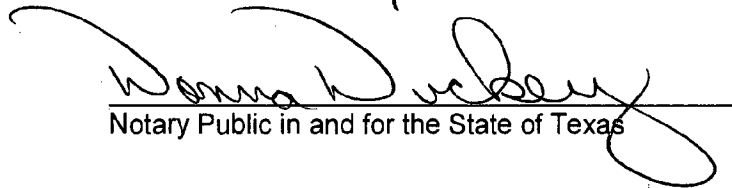
*Stan Stewart*  
COUNTY CLERK  
HARRIS COUNTY, TEXAS

2012 MAR -22-2012

THE STATE OF TEXAS     §  
                                     §  
COUNTY OF HARRIS     §

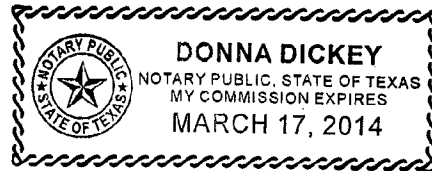
BEFORE ME, the undersigned notary public, on this day personally appeared Rick S. Butler, authorized representative of Meadowlake Village Homeowners Association Inc., known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purpose and in the capacity therein expressed.

SUBSCRIBED AND SWORN TO BEFORE ME on this the 29<sup>th</sup> day of February, 2012, to certify which witness my hand and official seal.

  
Notary Public in and for the State of Texas

Return to: ✓✓

Rick S. Butler  
BUTLER|HAILEY  
8901 Gaylord Drive, Suite 100  
Houston, Texas 77024



212107

**CERTIFICATE OF  
AMENDMENT TO THE FIRST AMENDED BYLAWS  
OF  
MEADOWLAKE VILLAGE HOMEOWNERS ASSOCIATION, INC.**

THE STATE OF TEXAS     §  
                                     §  
COUNTY OF HARRIS     §

I, Shelia Crianza, President of Meadowlake Village Homeowners Association, Inc. (the "Association"), do hereby certify that at a meeting of the Board of Directors of the Association (the "Board") duly called and held on the 6<sup>th</sup> day of February, 2012, with at least a quorum of the Board members being present and remaining throughout, and being duly authorized to transact business, the following amendment to the First Amended Bylaws of the Association was duly approved by a majority vote of the members of the Board:

**RECITALS:**

1. Sections 209.00593(a) of the Texas Property Code provides that any board member whose term has expired must be elected by owners who are members of the property owners' association; a board member may be appointed by the board only to fill a vacancy caused by a resignation, death or disability, but then only for the unexpired term of the predecessor board member.
2. The Association has historically had difficulty establishing a quorum at annual meetings, thereby preventing the Association from having a proper election of Directors.
3. Section 209.00593(b) of the Texas Property Code provides that a board of a property owners' association may amend the bylaws of the property owners' association to provide for elections to be held as required by Subsection 209.00593(a).
4. The Board of Directors desires to amend the First Amended Bylaws of the Association, as authorized by Section 209.0593(b) of the Code, to provide a procedure for the election of Directors if an election of Directors cannot be conducted at an annual meeting of the members due to the inability to establish a quorum.

**AMENDMENT:**

The Board of Directors hereby amends the First Amended Bylaws of the Association as follows:

Section 7 is hereby added to Article IV of the First Amended Bylaws to read as follows:

Section 7. Election; No Quorum at Annual Meeting. As provided in Section 4 of this Article, the election of Directors is to be conducted at the annual meeting of the members. If an election of Directors cannot be conducted at an annual meeting because a quorum is not established, any member who is present may notify the Board at that time of his/her desire to be a candidate for election to the Board. In addition, a member who is not present at the time the annual meeting was called may notify the Association of his/her desire to be candidate for election to the Board; provided that, the notice must be in writing and signed by the member and

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delivered to the Association at the address set forth in the most recently recorded Management Certificate not later than five (5) business days after the date on which the annual meeting was called. Not later than ten (10) business days after the date on which the annual meeting was called, the Association shall mail to each member of the Association a list of the candidates for election to the Board, together with a written ballot and instructions for returning the ballot. The list of candidates for election to the Board shall include the persons nominated by the Nominating Committee (per Section 3 of this Article), each person who notified the Board at the time the annual meeting was called of his/her desire to be a candidate for election to the Board, and each person who timely notified the Association of his/her desire to be a candidate for election to the Board after the date on which the annual meeting was called. Each candidate may, but shall not be required to, provide biographical information to the Association to be included with the other information to be mailed to all members. The biographical information shall be limited to personal information, work history, service on other boards, and the like; the information shall not include political statements or agendas. Information submitted by a candidate which includes political statements or agendas is not required to be sent by the Association to all members. Members shall have a period of twenty (20) days from the date the list of candidates and ballot are mailed by the Association to all owners to return ballots to the Association at the address set forth in the instructions. Only the ballot form prepared and issued by the Association may be used in the election of Directors under this Section. Proxies may not be used for the election of Directors under this Section and shall not be counted; in addition, ballots delivered by e-mail or facsimile may not be used for the election of Directors under this Section and shall not be counted. Once a member's vote has been cast by mailing the ballot to the address designated in the instructions, the member's vote cannot be changed. No ballots shall be reviewed by anyone other than the vote tabulator(s), after the deadline to submit ballots has passed. The results of the election shall be posted on the Association's website as soon as the votes have been tabulated. The candidate(s) receiving the highest number of votes shall be elected, regardless of the total number of votes cast by the members. In the event a member demands a recount of the votes, the date that the results of the election are posted on the Association's website shall be the date on which the statutory period to request a recount commences. Notwithstanding the fact that a person elected as a Director under this Section is elected after the date the annual meeting was called, that Director's term shall expire as of the annual meeting of the members held in the second year after the year in which the Director is elected or, if the annual meeting cannot be held in that year due to a lack of quorum, the date the Director's successor is elected per the provisions of this Section.

I hereby certify that I am the duly elected, qualified and acting President of the Association and that the foregoing amendment to the First Amended Bylaws was approved by a majority vote of the Board of Directors as set forth above and now appears in the books and records of the Association, to be effective upon recording in the Official Public Records of Real Property of Harris County, Texas.

MEADOWLAKE VILLAGE HOMEOWNERS ASSOCIATION,  
INC.

By: Shelia Crianza  
Shelia Crianza, President

THE STATE OF TEXAS

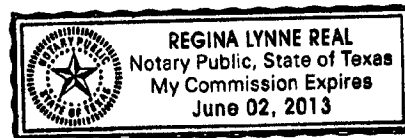
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COUNTY OF HARRIS

BEFORE ME, the undersigned Notary Public, on this day personally appeared Shelia Crianza, President of Meadowlake Village Homeowners Association, Inc. known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that she executed the same for the purposes and consideration therein expressed and in the capacities stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE on this the 6<sup>th</sup> day of February, 2012.

Regina Lynne Real  
Notary Public in and for the State of Texas



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Return to:

Rick S. Butler  
Butler | Hailey  
8901 Gaylord, Suite 100  
Houston, Texas 77024

001-22-2052

**CERTIFICATE OF RESOLUTION  
OF  
BOARD OF DIRECTORS  
OF  
MEADOWLAKE VILLAGE HOMEOWNERS ASSOCIATION, INC.  
(Relating to Audio and Video Recordings of Meetings)**

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THE STATE OF TEXAS     §  
                                     §  
COUNTY OF HARRIS     §

I, Sheila Crianza, President of Meadowlake Village Homeowners Association, Inc. (the "Association"), certify that at a meeting of Board of Directors of the Association (the "Board") duly called and held on the 6<sup>th</sup> day of February, 2012, with at least a quorum of the Board members being present and remaining throughout, and being duly authorized to transact business, the following Resolution was duly approved by a majority vote of the members of the Board:

**RECITALS:**

1. All members of the Association are entitled to attend meetings of the Board of Directors (with the exception of any portion of a Board meeting held in closed executive session) and meetings of the members of the Association.
2. The Board of Directors of the Association desires adopt a policy relating to the audio and/or video recording of meetings.

**RESOLUTION:**

The business of the Association, as discussed and conducted in Board meetings and members' meetings, should not be published to third parties in an audio or visual format. In addition, Directors and members should not be made uncomfortable or intimidated from openly discussing issues at a meeting because the meeting is being recorded by a person for some unknown or questionable purpose. Accordingly:

BE IT RESOLVED, that it is the policy of the Association to prohibit audio and/or video recordings of meetings of the Board of Directors and meetings of the members of the Association. The only exceptions to this policy are:

- a. An audio or video recording of a Board or members' meeting made by or at the direction of the Board of Directors for a reason deemed necessary or appropriate by the Board of Directors, such as an audio recording for the purpose of preparing minutes of the meeting;
- b. An audio recording made by either the Association or a property owner at a hearing before the Board of Directors in accordance with Section 209.007 of the Texas Property Code (i.e., a hearing relating to a violation of the restrictions or other governing document of the Association); and

- c. An audio and/or video recording of a Board or members' meeting mandated by an order of a court of competent jurisdiction.

A person who attends a Board or members' meeting with a device for making an audio or visual recording of the meeting in violation of this policy will be directed to remove the audio and/or visual recording device from the meeting room. The Board of Directors shall have the authority to adjourn a meeting, as necessary, if a person refuses to remove the audio and/or visual recording device from the meeting room.

EXECUTED on this the 6<sup>th</sup> day of February, 2012.  
ANY PROVISION HEREIN WHICH RESTRICTS THE SALE, RENTAL, OR USE OF THE DESCRIBED REAL PROPERTY BECAUSE OF COLOR OR RACE IS INVALID AND UNENFORCEABLE UNDER FEDERAL LAW.  
THE STATE OF TEXAS  
COUNTY OF HARRIS  
I hereby certify that this instrument was FILED in File Number Sequence on the date and at the time stamped herein by me, and was duly RECORDED, in the Official Public Records of Real Property of Harris County, Texas

MEADOWLAKE VILLAGE HOMEOWNERS  
ASSOCIATION, INC.

MAR - 2 2012



*Star Stewart*  
COUNTY CLERK  
HARRIS COUNTY, TEXAS

By:

*Sheila Crianza*  
Sheila Crianza, President

THE STATE OF TEXAS     §  
   §  
COUNTY OF HARRIS     §

BEFORE ME, the undersigned notary public, on this day personally appeared Sheila Crianza, President of Meadowlake Village Homeowners Association, Inc., known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that she executed the same for the purpose and in the capacity therein expressed.

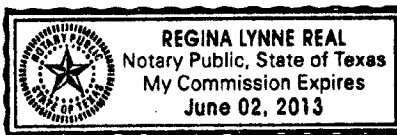
SUBSCRIBED AND SWORN TO BEFORE ME on this the 6<sup>th</sup> day of February, 2012, to certify which witness my hand and official seal.

*Regina Lynne Real*

Notary Public – State of Texas

Return to:

✓  
Rick S. Butler  
Butler | Hailey  
8901 Gaylord Drive, Suite 100  
Houston, Texas 77024-3042



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